



## M1.1: 'Support for Vocational Training and Skills Acquisition Actions'

### FAQs

#### Questions on Training Providers

**1. Who can deliver a training course?**

Entities that provide knowledge transfer and/or information actions to the profit of persons engaged in the agricultural, food and forestry sector can apply. Private entities must be training institutions recognized by the MFHEA [Malta Qualifications Database \(gov.mt\)](http://gov.mt) and must have at least one accredited course related to agricultural, food and forestry sector.

**2. What are the requirements needed to be a Project Coordinator?**

A recognised undergraduate degree in Management or Training/Human Resource Development/Sciences or equivalent together with a minimum of 1 year experience in project 1 Training will be considered as internal when it is conducted within an organisation to train its own staff and by using its own expertise in management, preferably in a related field and ideally should have prior work experience on similar projects. Applicable certifications must be submitted at application stage.

Possess excellent communication, organisational and interpersonal skills and must be fluent in both written and spoken Maltese and English

**3. Can a person be a training coordinator and a trainer?**

Yes, as long as the individual satisfies both eligibility criteria of coordinator and trainer.

**4. Who is responsible for issuing the certificate of attendance?**

The training service provider must issue a certificate of attendance detailing, inter alia, the name of participant and the duration of hours attended.

**5. Can a person recognised in the Vocational, Non-Formal and Informal Learning (VNFIL) list listed with MFHEA apply as a training service provider?**

VNFIL validates the process of assessing the skills, knowledge, and competencies an individual has acquired. VNFIL does not delve into the merits, or otherwise, of a body in terms of organising and delivering training. This current call is open to bodies with the scope of delivery of training.

**6. Can training providers ask for payment from participants?**

Training has to be provided to the ultimate beneficiaries free of charge.



**7. Who is responsible to pay for the travel and subsistence of participants attending courses abroad?**

All eligible costs shall be paid to the beneficiary (training provider) and not to the ultimate beneficiary i.e. the participant of the course.

**Questions on Courses**

**8. What is the average duration of a course?**

There is no minimum or maximum duration for training course. However, the project selection committee may seek conditions as part of an award.

**9. What if students do not turn up, will the training provider still get paid?**

The Paying Agency will be issuing payment on the number of participants who actually participates in the respective training session and sign the attendance.

**10. Is there a stipulated number of hours that students must attend from a course?**

The training provider will only be paid for the number of hours for which students attend. For example, if there is a 10-hour course but a student attends only 4 hours then training provider will only be eligible payment for the 4 hours.

**11. Can training on equidae be supported?**

Any training related to equidae cannot be supported.

**12. Are agricultural students eligible to attend supported training courses?**

Yes, if proof is provided that these students are attending courses delivered by recognised institutions (MFHEA) and which are of relevance to agriculture by institutes.