



GOVERNMENT
OF MALTA

European Youth Week



PART A) GENERAL INFORMATION

1.1 Introduction

The European Youth Week 2026 (EYW2026) is a biennial event co-organised by the European Commission and the European Parliament to celebrate youth engagement and active citizenship. It highlights young people's role in shaping policy, promotes dialogue with decision-makers and showcases their projects. To celebrate European Youth Week 2024, the European Union Programmes Agency (EUPA) is issuing a call to fund activities which will take place from Friday, 24 April to Saturday, 9 May 2026 centres on solidarity and fairness. The following guidelines are available <https://fondi.eu/announcements/>. They constitute an integral part of the proposal.

1.2 Objectives

Three core messages guide the Week's narrative: here for the issues that matter, here for youth, and here to reinforce what was built. Activities should reflect the four pillars:

- **Active participation** highlights how young people shape society through activities, exchanges and creative or community initiatives.
- **Trust and transparency** stress openness, access and the EU's commitment to listening to and acting on youth perspectives.
- **Momentum** positions the Week not as a one-off event but as a gateway to ongoing engagement and future opportunities.
- **Belonging** reinforces that the Week is local, inclusive and accessible to all, showing that everyone has a role in a fair and supportive Europe.

In essence, the EYW2026 is where young people and institutions meet on equal terms, address the issues shaping their lives, and continue building a fairer and more supportive Europe. All communication for the EYW2026 is structured around a clear messaging framework: *The EYW2026 is where young people and institutions act together to shape the future of Europe.*

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1.3 What type of activities can be funded?

Any activity taking place in Malta between Friday, 24 April to Saturday, 9 May 2026 that reflects the theme of solidarity and fairness, offering meaningful ways for young people to participate, explore shared concerns, and build connections. The four pillars mentioned above provide a helpful guide for designing activities. The proposal of the activity can include, but is not limited to:

- Workshops, discussions, debates, or Q&A sessions
- Creative, cultural, or artistic activities
- Community actions, volunteering, or local campaigns
- Youth-led or peer-to-peer learning events
- Information sessions on youth opportunities (Erasmus+, European Solidarity Corps, DiscoverEU)
- Youth Policy Dialogues with European Commissioners
- Online activities, livestreams, or digital events
- Cross-generational dialogues
- Activities promoting fairness, inclusion, diversity, or environmental responsibility
- Outdoor events

The design and implementation method of the activity are entirely up to the applicant, who can be as creative as possible. The EUPA encourages the exploration of innovative activities.

1.4 Who is the target audience for these activities?

Primary audience: young people

Young people aged 16 to 35 residing in Malta and Gozo, from diverse cultural, social and educational backgrounds, including young people with fewer opportunities.

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Secondary audience: relevant stakeholders

The EYW relies on a broad network of stakeholders who amplify participation, extend reach and ensure youth voices are heard across Europe. Youth organisations (NGOs, associations, clubs, foundations) mobilise young people and run local activities, linking community actions to a wider European effort.

Youth workers (educators, mentors, counsellors) support meaningful participation and help ensure that young people with diverse needs can take part.

Directorates-General and European Institutions (Representations, Delegations, Europe Direct Centres) provide expertise, visibility and policy dialogue, strengthening connections between Europe and its young citizens.

Government representatives at national, regional and local level turn youth priorities into concrete policy action.

Educational institutions offer trusted environments that encourage students to join activities and engage with the European youth agenda.

Media and influencers widen outreach by raising awareness and inspiring participation across online and offline spaces.

1.5 Budget allocation

The funds allocated for the EYW26 activities will be €30,000. The maximum budget allocated to each initiative is €1,500 (inclusive of VAT).

The grant requested depends on the scale of the idea. The applicant shall indicate in the application the indicative cost of the project. The applicant needs to provide details and a breakdown of the planned activities while applying. Proof of the real cost shall be submitted with the final report.

The beneficiary will receive 80% of the grant upfront. The beneficiary will receive the final 20% after:

- Completion of the activity.
- Submission of a satisfactory final report and documentation / evidence that the activity was implemented as per approved proposal
 - Submission of all receipts related to the expenses claimed at final report. Costs need to be as per proposal approved. Additional costs/ alternative claims need to be fully justified at final report for the consideration for the EUPA.

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1.6 When and Where to apply?

- E-applications must be submitted to European Union Programmes Agency (EUPA) using the link which can be found under [Annex 3 – Links to Important Documents](#).
- The e-application opens at [noon 17th February 2026 and remains open until noon 13th March 2026*](#). E-applications will be processed and ranked by an evaluation committee. This process ensures fairness and transparency in the selection of successful applicants.
- Interested applicants are strongly advised to submit their application before the last day to avoid any technical issues. The European Union Programmes Agency cannot hold responsible for any delay due to such difficulties. Early submission is a sign of responsibility and proactiveness on the applicant's part.
- The European Union Programmes Agency will organise an [online Info-Session on 26th February 2026 at 16:00](#) for the interested applicants.

1.7 Timeline

- The European Union Programmes Agency launches the initiative on 17th February 2026.
- Applications are to be **submitted by Friday; 13th March 2026 at noon***.
- Successful applicants are invited to sign a Grant Agreement by 27th March 2026.
- Successful applicants are invited to attend the Grant Award Ceremony on 10th April 2026 to launch the activities.
- Implementation of the scheme as per the activity dates.
- Beneficiaries need to submit a final report latest by 9th June 2026.
- Evaluation of the final reports.
- Disbursement of the remaining eligible funding.

**The deadline has been extended from 5 March 2026 at noon to 13 March 2026 at noon.*



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PART B) ELIGIBILITY

2.1 Who can apply?

We invite informal group of young people, stakeholders working with young people, Directorates-General, European Institutions, and youth organisations (NGOs, associations, clubs, foundations) to take part by hosting activities during the week, labelling them as part of the EYW2026.

An eligible organisation is who

- Provides a service to young people between the ages of 13 and 35 years old.
- As per L.N. 372 of 2012, is officially registered as a Voluntary Organisation with the Commissioner for Voluntary Organisations as of the date of application (except for informal groups of young people).
- Is officially registered as a youth organisation with Agenzija Żgħażaġh at the time of application (except for informal groups of young people).
- Submits activity proposal to be implemented between Friday, 24 April to Saturday, 9 May 2026.
- Submits all information required at the point of e-application.
- Have an active bank account registered under the applicant organisation's name*.
- Submits budget requests directly linked to the aim of the Week, as per the e-application form outlines.

** For the informal group of young people, the applicant needs to present a joint bank account which should not be under a name of the individual.*

2.2 Eligible Cost

- Eligible cost is any cost related to the implementation of the activity as described in the application form and approved by the EUPA.
- All fixed assets, equipment, or materials procured through this project shall be selected, acquired, and utilised with a focus on long-term durability, sustainability, and continued benefit to young people. Beneficiaries are required to ensure that any fixed asset purchased for the implementation of the activity is maintained in good condition and remains in use for Youth Services after the completion of the event or project.



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2.3 Award Criteria

Received applications will be assessed according to the award criteria below, and the funds will be awarded within the given budget. The European Union Programmes Agency will be communicating with the selected applicants within the following weeks from the deadline.

- *Relevance to the theme/s indicated on the proposal (25 marks)*
- *Quality of the project proposal (15 marks)*
- *The active participation of young people (15 marks)*
- *Dissemination and Exploitation of Results (15 marks)*
- *Visibility (15 marks)*
- *Realistic budget (15 marks) **

**Applicants are encouraged to support their application with quotations; for more information, please refer to Annex I - Procurement and Receipts Guidelines.*

2.4 Exclusion Criteria

- E-applications submitted by NGOs who are declared non-compliant with L.N.372 of 2012 by the Office of the Commissioner for Voluntary Organisations at the time of application.
- E-applications submitted by organisations which is not registered with Agenzija Żgħażaġh at the time of application.
- E-applications submitted by any organisation who have not honoured grant agreements with the European Union Programmes Agency (EUPA) within the past five years.

PART C) CONTACT DETAILS

European Union Programmes Agency (EUPA)

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Responsible Officer

Ms. Ilayda Beril Nalbant

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ANNEX 1 – Procurement and Receipts Guidelines

- Only official VAT fiscal receipts are considered valid and eligible for funding. In cases where a supplier has an EXO number, the fiscal document presented must include the exemption approval from the Commissioner for Revenue. Similarly, if a supplier is VAT exempt, without credit, this must be indicated on the fiscal document. All suppliers, whether individuals or legal entities, are legally obligated to issue a fiscal receipt upon purchase.
- The acceptable forms of a fiscal receipt are as follows:
 - a) A manual receipt from the VAT booklet provided by the Commissioner for Revenue.
 - b) A receipt issued through a fiscal cash register approved by the Commissioner for Revenue.
 - c) A receipt issued through a computer system using a fiscal printer approved by the Commissioner for Revenue.
 - d) A receipt issued through a computerised or electronic system, such as a point-of-sale system, approved by the Commissioner for Revenue.
- Online purchases done through websites need to include an official fiscal receipt. It is the responsibility of the beneficiary to check before the purchase that the supplier provides an official fiscal receipt.
- For all purchases from same supplier exceeding €500.00 VAT inclusive, three quotations are required from different suppliers.
- In order to be considered as eligible quotations, the following procedure must be followed, and the below listed information must be clearly specified:
 - a) Date of issue and the submission of quotation must be within the call publication date and the activity timeframe.
 - b) Quotations must be sent on the same day, bearing the same submission deadline.
If hand quotations are sought, these must be collected in a time frame of two consecutive weeks.
 - c) Same product description must be written on the request for quotation, otherwise the beneficiary will not be able to compare the submissions received and communicate the decision why the best offer was chosen from the submissions received. A justification explaining the reason why the selected quotation was chosen should be included in each comparative sheet analysis which can be found under *Annex 3 - Links to Important Documents*. In the eventuality that there is a price discrepancy between the approved and awarded quotation and the invoice received, the beneficiary is requested to write a justifiable reason; otherwise, the cheaper amount will be reimbursed. At the final report stage the beneficiary may be requested to present all the procurement documentation.



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- d) Request for quote must include the specifications of the purchase but not a specific brand. Request for quote indicating a particular brand will be deemed as ineligible.
- e) All quotations, both local and foreign must have the date of quote submission. In the absence of such, the quotation will be considered as invalid.
- f) A comparative sheet analysis of all quote submissions received must be attached with each purchase exceeding the direct order limit i.e. €500.00 VAT inclusive.
- g) In the eventuality that quotations are sent to foreign suppliers and the later informs that they do not ship to Malta, the quotation will be considered as invalid and hence, its replacement must be sought.
- h) All quotations must be in Euro currency. In the event that they are provided in a different currency, a screenshot containing the currency conversion rate of the same date must be presented.
- i) European Union Programmes Agency reserves the right to disqualify quotations and hence retain funds, if the beneficiary does not provide satisfactory selective reasons.

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ANNEX 2 - Visibility and Dissemination Guidelines

- Beneficiaries are required to refer to the Communication Toolkit published on the official European Youth Portal website. The link is available in *Annex 3 – Links to Important Documents*.
- The Communication Toolkit provides the official logo, ready-to-use materials, and templates such as branded PowerPoint presentations, website banners, and social media visuals.
- Materials are available in English and/or Maltese and may be used accordingly.
- Communication related to European Youth Week 2026 should be accessible to all young people, regardless of background, language, or context. Improving accessibility helps increase reach and promotes fairness and inclusion.
- All items procured through the European Youth Week 2026 initiative must display the event logo; otherwise, the respective item may be deemed ineligible for funding. Photographic evidence must be provided.
- All activity materials must include the official European Youth Week 2026 logos and a statement acknowledging support from the European Union Programmes Agency through this initiative.
- The European Union Programmes Agency retains the rights to any materials published within the project.
- Organisations must acknowledge the grant received from the European Union Programmes Agency in any published documentation. This acknowledgement must be accompanied by a disclaimer stating that the content reflects only the publisher's views and that the European Union Programmes Agency is not responsible for any use of the information contained therein.
- Communication toolkit provides the necessary logo, ready-to-use materials and templates such as branded PowerPoint template, website banner and social media posts.



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ANNEX 3 – Links to Important Documents

EYW2026 website: [European Youth Week | European Youth Portal](#)

Communication Toolkit: https://youth.europa.eu/youthweek/toolkit_en

Application Form: <https://forms.gle/ne9BNPRZ4h9rsEoG7>

EUPA Website: <https://fondi.eu/announcements/>

Procurement Comparative Sheet:

https://docs.google.com/spreadsheets/d/1P2_QOaqOFiHe8Wnvn5pAKPz8RTOPJEgY/edit?usp=sharing&ouid=113846445146913764922&rtpof=true&sd=true

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