



Annual Implementation Report 2014

INTERACT 2007-2013

Good Governance of Territorial Cooperation Programmes

Operational Programme

under the European Territorial Cooperation Objective
based on Article 6 pt. 3 lit. b of Regulation (EC) No 1080/2006
of the European Parliament and the Council

Programme No. CCI 2007 CB163 PO 015.

Contents

Contents	1
Identification	2
List of abbreviations	2
1 Executive summary	3
2 Overview of the implementation of the operational programme	4
2.1 Achievement and analysis of the progress	4
2.1.1 Information on the physical progress of the Operational Programme	4
2.1.2 Financial information	7
2.1.3 Information about the breakdown of use of the Funds	9
2.1.4 Assistance by target groups	9
2.1.5 Assistance repaid or re-used	9
2.1.6 Qualitative analysis	9
2.1.7 Audit activities	9
2.2 Information about compliance with Community law	10
2.3 Significant problems encountered and measures taken to overcome them	11
2.4 Changes in the context of the operational programme implementation	11
2.5 Substantial modification pursuant to Article 57 of Regulation (EC) No 1083/2006	11
2.6 Complementarity with other instruments	11
2.6.1 Cooperation with interregional and networking programmes	11
2.6.2 Cooperation with other stakeholders	11
2.7 Monitoring and evaluation arrangements	12
2.7.1 Reporting on beneficiary level	12
2.7.2 Reporting on programme level	12
2.8 National performance reserve	12
3 Implementation by priority	13
3.1 Organisational situation	13
3.1.1 IP Turku	14
3.1.2 IP Valencia	14
3.1.3 IP Viborg	15
3.1.4 IP Vienna	15
3.1.5 INTERACT Secretariat	15
3.1.6 Coordination	16
3.2 Priority 1: Service development and delivery	16
3.2.1 Achievement of targets and analysis of the progress	16
3.2.2 Qualitative Analysis	31
3.2.3 Significant problems encountered and measures taken to overcome them	31
4 Technical Assistance	32
4.1 Explanation of use made of technical assistance	32
4.1.1 Management and control activities	32
4.1.2 Audit activities	32
4.1.3 Programme management activities	32
4.1.4 INTERACT III programming	32
4.2 Percentage of the amount of the Structural Funds contribution allocated to the operational programme spent under technical assistance	33
5 Information and publicity	34
5.1 The Programme's communication strategy	34
5.1.1 Communication activities	34
5.2 Indicators of information and publicity	38
5.3 Assessing the results of the information and publicity measures in terms of visibility	39
5.3.1 Statistics	39
Annexes	42

Identification

OPERATIONAL PROGRAMME

Objective concerned:	European Territorial Cooperation
Eligible area concerned:	Territory of the 28 European Union Member States plus Norway and Switzerland
Programming period:	2007-2013
Programme number (CCI No):	CCI 2007 CB163 PO 015
Programme title:	INTERACT 2007-2013 (INTERACT II)

ANNUAL IMPLEMENTATION REPORT

Reporting year:	2014
Date of approval of the annual report by the monitoring committee:	21 May 2015

List of acronyms

AA	Audit Authority	FLC	First Level Control
CA	Certifying Authority	GoA	Group of Auditors
CBC	Cross-Border Cooperation	HAL	Horizontal Action Leader
CDB	Contact Database	HIT	Harmonised Implementation Tools
CoR	Committee of the Regions	ICT	Information and Communication Technology
DG DEVCO	Directorate General Development and Cooperation	IMS	INTERACT Management System
DG Regio	Directorate General Regional and Urban Policy	IP	INTERACT Point
EC	European Communities	IPA	Instrument for Pre-Accession Assistance
EGTC	European Grouping of Territorial Cooperation	IS	INTERACT Secretariat
ENI	European Neighbourhood Initiative	IT	Information technology
ENPI	European Neighbourhood and Partnership Instrument	JAWP	Joint Annual Work Plan
ERDF	European Regional Development Fund	JPC	Joint Programming Committee
ERT	Event Registration Tool	JTS	Joint Technical Secretariat
ESIF	European Structural and Investment Funds	MA	Managing Authority
ETC	European Territorial Cooperation	MC	Monitoring Committee
EU	European Union	MOT	Mission Opérationnelle Transfrontalière
EUR	Euro	NCP	National Contact Point
EUSAIR	European Union Strategy for the Adriatic and Ionian Region	NEW	North West Europe
EUSALP	European Union Strategy for the Alpine Region	No	number
EUSBSR	European Union Strategy for the Baltic Sea Region	OP	Operational Programme
EUSDR	European Union Strategy for the Danube Region	PA	Priority Area
		PAC	Priority Area Coordinator
		Q&A	Questions and Answers
		RfP	Request for Payment
		SME	Small and Medium Enterprise
		TA	Technical Assistance
		TN	Transnational
		WP	Work Package

1 Executive summary

Based on the 2014 Joint Annual Work Plan (JAWP), approved by the Monitoring Committee in November 2013, INTERACT was able to offer in 2014 a service portfolio that covered most aspects of territorial cooperation. Some of the more strategic activities carried out are presented below.

One of the focal points of financial management support was the work on eligibility of expenditure. INTERACT continued to provide support to the European Commission with inputs to the Delegated Act on ETC eligibility rules in the first half of the year, followed by delivering events (the main eligibility workshop took place at the end of June but eligibility issues were addressed at several other EU-wide and zone events as well) and a number of key tools, among others the 55 questions and answers on eligibility, fact sheets on budget lines, matrix of costs, guidance note on investments and on expenditure outside the EU part of the programme area, based on the final Delegated Act. All serve the ultimate objective of promoting harmonisation among programmes in their eligibility rules for the benefit of Interreg beneficiaries.

Involving an external software developer company and a core group of four Interreg programmes, INTERACT is developing the eMS, a monitoring system based on ETC specificities. The system is available free of charge for ETC programmes that sign the license agreement. The actual development started in the beginning of 2014 and before the end of the year the first two modules covering the functionalities necessary to start programme implementation (core database, communication portal, application form, assessment and decision, contracting and requests for changes) were ready for productive use and were handed over to managing authorities. Still in December a CBC programme successfully started using the system to run its first call for proposal. Further modules are already under development and testing. The number of programmes interested and their willingness to use is constantly growing; at the end of the year the number of (prospective) user programmes was 18.

Development of eMS is to a large extent based on the different elements of the Harmonised Implementation Tools (HIT) package, the further development of which continued throughout the year. INTERACT is still committed to reach the initial goal of 75% of Interreg programmes using the package to some extent. 2014 saw the continuation of the work started in 2013, i.e. developing a custom set of HIT tools for both the transnational and the CBC strands, reflecting their specificities. The plan is to maintain both HIT networks to ensure further improvement and development of the tools and possibly to prepare for higher-level harmonisation in the future.

INTERACT continued to provide assistance to programmes in the final stages of the programming process including programme preparation (several open events and tailor-made advisory services addressed the final legal requirements, timeline of programming, the intervention logic and performance framework), setting up the management and control system including drawing up the systems description, as well as the designation procedure.

Regarding macro-regional strategies, individual strategies and especially the EUSBSR still benefited from direct support activities from INTERACT, but the emphasis has started to shift towards horizontal assistance to and exchange of experience between all strategies.

Last but not least, the programming process of INTERACT III passed important milestones in 2014. During the sixth and last Programming Task Force meeting and two Programming Committee meetings most of the content of the cooperation programme was agreed, and by the end of November only one outstanding issue - concerning the financial liability of the participating countries - remained. A mutually acceptable compromise solution was eventually found and the programme document was approved in a written procedure by all participating countries before the end of the year. This means that Germany that decided not to participate in the current programme will be part of INTERACT III and that the programme besides Norway and Switzerland will cover all EU Member States.

2 Overview of the implementation of the operational programme

2.1 Achievement and analysis of the progress

Most of the interventions foreseen in the OP were covered in 2014 and are shown in the indicators table in section 2.1.1. For more comprehensive information on the contents, see section 3.2.1 onwards.

2.1.1 Information on the physical progress of the Operational Programme

Quantifiable indicators only have been defined at priority levels (for details see section 3) and no quantifiable indicators have been mentioned at programme level in the OP itself. The baseline value for all indicators is zero.

Table No 1: Information on the physical progress on the operational programme level

Operational objective / Indicator		2007	2008	2009	2010	2011	2012	2013	2014	2015	Total
Knowledge base											
Indicator 1: Studies	Achievement	0	1	1	1	11	14	24	31		31
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	24
Indicator 2: Surveys	Achievement	0	0	5	7	8	9	27	38		38
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	16
Indicator 3: Material sets	Achievement	0	10	68	85	162	204	299	356		356
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	360
Indicator 4: Web resources	Achievement	0	3	3	3	3	7	14	21		21
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9
Indicator 5: General information services	Achievement	0	207	386	639	684	756	846	1190		1190
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	900
Indicator 6: Technical dossiers on good governance	Achievement	0	0	1	1	36	46	57	83		83
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	60
Tools											
Indicator 7: Refined and updated tools	Achievement	0	0	4	4	7	13	57	81		81
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	23
Indicator 8: New tools developed	Achievement	0	1	8	8	10	26	47	85		85
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	30

Network coordination											
Indicator 9: Two-tier network set-up and coordination	Achievement	0	2	2	2	2	2	2	2		2
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2
Indicator 10: Enhancement and maintenance of external networking	Achievement	0	0	5	6	57	99	114	184		184
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	180
Exchange and transfer											
Indicator 11: Seminars and workshops	Achievement	0	21	70	118	161	203	225	251		251
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	240
Indicator 12: E-workshops	Achievement	0	1	2	2	2	2	2	3		3
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6
Indicator 13: Advisory services	Achievement	0	18	85	101	148	171	221	273		273
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	180
Indicator 14: Thematic networks	Achievement	0	8	17	37	52	76	99	131		131
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	120
Indicator 15: Framework for laboratory groups and pilot networks	Achievement	0	8	11	13	29	53	57	76		76
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	90
Indicator 16: Conferences	Achievement	0	3	7	8	10	13	23	28		28
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	16
Dissemination and publicity											
Indicator 17: Web portal	Achievement	0	1	1	1	1	2	2	4		4
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1
Indicator 18: Newsletter	Achievement	0	1	5	8	11	22	34	45		45
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	24
Indicator 19: Promotional activities	Achievement	0	21	49	79	117	209	261	340		340
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	500

Operational objective / Indicator		2007	2008	2009	2010	2011	2012	2013	2014	2015	Total
Quality management											
Indicator 20: CooG and other perm. work groups set up and meeting regularly	Achievement	0	8	13	27	42	58	72	93		93
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	86
Indicator 21: Quality Assurance Manager employed	Achievement	0	1	1	1	1	1	1	1		1
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1
Indicator 22: Manuals describing stand- ardised core procedures	Achievement	0	0	1	1	3	3	3	3		3
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4
Indicator 23: Certification scheme for contributors (thematic or pilot networks)	Achievement	0	0	0	0	0	0	0	0		0
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1
Indicator 24: Staff trainings	Achievement	0	1	1	2	3	3	4	9		9
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6
Indicator 25: Focus groups with stake- holders	Achievement	0	0	0	1	1	2	3	13		13
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6
Technical Assistance											
Indicator 26: All units of the managing system set up	Achievement	0	5	5	5	5	5	5	5		5
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5
Indicator 27: Key committees meeting regularly	Achievement	0	2	4	6	8	10	12	14		14
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	18
Indicator 28: Programme documents delivered in time	Achievement	0	3	3	4	4	4	5	6		6
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8
Indicator 29: Strategies and reports approved	Achievement	0	1	3	3	5	6	6	7		7
	Target baseline	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7

2.1.2 Financial information

Forty requests for payment (RfP) in the amount of EUR 6.710.367,63, out of which EUR 5.703.812,49 were from ERDF and EUR 1.006.555,14 from national contribution, were submitted by the Managing Authority (MA) to the Certifying Authority (CA) in the period from 1 January to 31 December 2014, thereof:

- 38 RfPs were approved in the amount of EUR 6.680.344,38 ERDF (EUR 5.678.292,72 ERDF and EUR 1.002.051,66 national contribution);
- 2 RfPs were rejected in the amount of EUR 30.023,25 ERDF (EUR 25.519,76 ERDF and EUR 4.503,49 national contribution).

Until 31 December 2014 168 interim RfPs were submitted to the CA in the amount of EUR 27.803.606,13 (EUR 23.633.065,21 ERDF and EUR 4.170.540,92 national contribution), thereof:

- 160 RfPs were approved in the amount of EUR 27.317.362,63 (EUR 23.219.758,21 ERDF and EUR 4.097.604,42 national contribution);
- 8 RfPs have been rejected by the CA in the amount of EUR 486.243,50 (EUR 413.306,98 ERDF and EUR 72.936,52 national contribution).

The reimbursement of the 160 RfPs submitted and approved by CA was done as follows:

- within the approved RfPs the expenditure for reimbursement were paid out to the beneficiaries in the amount EUR 25.059.021,97 (thereof EUR 21.300.168,68 ERDF and EUR 3.758.853,29 national contribution);
- within the approved RfPs were submitted expenditure represents clearance of advance payment, i.e. were not paid out to the beneficiaries in the amount of EUR 2.258.340,66 (thereof EUR 1.919.589,53 ERDF and EUR 338.751,13 national contribution).

For the detailed overview of interim RfPs submitted to CA until 31 December 2014, see Annex 1.

2.1.2.1 Applications for payment to the European Commission and payments received

During 2014, four payment claims in the amount of EUR 5.621.161,15 were sent by the CA to the European Commission (Commission) and the Commission reimbursed three interim payments to the CA's ac-

count amounting to EUR 2.599.575,47. The overview of all payment claims sent by CA to the Commission is included in Annex 1 table 2 and Commission payments are shown in Annex 1 table 3.

2.1.2.2 N+2/n+3

The eligible expenditure declared to the Commission within interim payment claims is in the amount of EUR 23.155.075,50, representing 76.79% of the total programme allocation for the period 2007-2013. In accordance with Commission legislation rule N+2 for the annual commitment 2012 were necessary to fulfil till the end of 2014. Total eligible expenditure declared to the Commission in the amount of EUR 23.155.075,50 represented 86,93% of the 2012 commitment (EUR 6.484.158,83), it means the rule N+2 was not fulfilled on the level of CA until 31 December 2014. The amount of decommitment represents EUR 847.570.¹

2.1.2.3 Estimation of expected expenditures

In accordance with the regulations in force, CA submitted the forecasts of RfPs for the year 2014 according to tables 2a and 2b.

¹ According to the official European Commission notification on decommitment dated 25 June 2015.

Table No 2a: Comparison of the actual and the estimated expenditure from 1 January to 31 December 2014 - payments sent to the Commission and payments received from the Commission in 2014

INTERACT 2007-2013	Estimation of expected expenditure for 2014 (EUR)	Actual spending for 2014 (EUR)		Deviation (estimated expenditure - actual spending, EUR)		Fulfillment of the estimation of expected expenses in 2014	
	Sent to the EC by 30 April 2014 for 2014	Payment claims sent to the EC	Payments received from the EC	Payment sent	Payment received	Payment sent (%)	Payment received (%)
Total	6.500.000,00	5.621.161,15	2.599.575,47	878.838,85	3.900.424,53	86,48	39,99

Data source: CA

Table No 2b: Comparison of the actual and the estimated expenditure from 1 January to 31 December 2014 - payments sent to the Commission and payments received from the Commission in 2014

INTERACT 2007-2013	Estimation of expected expenditure for 2014 (EUR)	Actual spending for 2014 (EUR)		Deviation (estimated expenditure - actual spending, EUR)		Fulfillment of the estimation of expected expenses in 2014	
	Sent to the EC by 12 Sept. 2014 for 2014	Payment claims sent to the EC	Payments received from the EC	Payment sent	Payment received	Payment sent (%)	Payment received (%)
Total	6.490.400,00	5,621.161,15	2.599.575,47	869.238,85	3.890.824,53	86,61	40,05

Data source: CA

2.1.2.4 Certification

Certifying verification was performed within 1 RfP out of 40 submitted to CA in the period from 1 January 2014 to 31 December 2014. The verified sample represents an amount of EUR 16.357,18, which met 0,24% of the submitted RfPs, and 32,56% of the verified RfP.

Ineligible expenditure within the submitted RfPs was not identified. No other problems were solved during certifying verifications.

2.1.2.5 Irregularities

During the period 1 January to 31 December 2014 the MA reported to CA as follows:

Table No 3: Overview of reported irregularities to the CA during the period 1 January to 31 December 2014

Body	Priority axis	Number of irregularities	Irregularities (EUR)	
			Total	ERDF
INTERACT Managing Authority	2	1	2,476.96	2,105.41
INTERACT Managing Authority	1	1	322.57	274.18
INTERACT Secretariat	1	1	10,967.10	9,322.04
Total		3	13.766,63	11.701,63

Data source: CA, 2014

1. Irregularities with financial impact

In the reporting period, CA was reported about 3 reports on identified irregularity. These irregularities were identified during performed audit. The total number of identified irregularities reported to the CA until 31 December 2014 was 18 in the amount of EUR 333.627,16.

2. System irregularities

No system irregularities were reported to the CA during 2014.

2.1.3 Information about the breakdown of use of the Funds

Spending of the Community funds (taking into account the irregularities in the amount of EUR 64.682,05) by 31 December 2014 amounting to EUR 23.155.076,16 represented 76,79% of the overall commitment for the period 2007-2013, thereof within priority axis 1 in the amount of EUR 21.686.800,42 represented 76,51% and within priority axis 2 in the amount of EUR 1.468.275,74 represented 81,15 %. For a detailed overview, see Annex 1 table 4.

2.1.4 Assistance by target groups

In 2014 INTERACT activities targeted Europe-wide the different programme- and national level institutional actors and bodies responsible for management and control activities of European Territorial Cooperation programmes (section 3.1 of the OP), such as Managing Authorities, Joint Technical Secretariats, Certifying Authorities, Audit Authorities, First Level Control bodies, as well as members of Monitoring Committees, National Contact Persons, and stakeholders backing the programmes. Activities in support of the similar bodies and actors of IPA CBC programmes were also carried out. However, no breakdown per target group is available.

Additionally, European Cooperation Day (see section 5.1.1.8) targeted a wider audience, namely European citizens, in order to improve the visibility of territorial cooperation and to show what impact the programmes had on the population.

2.1.5 Assistance repaid or re-used

No modification as referred to under Article 57 of Regulation (EC) No 1083/2006 occurred in 2014.

The CA paid advance payments to beneficiaries in the total amount of EUR 3.794.515,00, thereof EUR 3.225.337,75 ERDF and national contribution amounting to EUR 569.177,25, thereof:

- cleared advance in the amount of EUR 2.258.340,66, representing 59,52% of the total advance payments;

- returned as irregularities in three tranches the amount of EUR 262.061,75, representing 6,91% of the total advance payments;
- returned the unused amount of EUR 16.230,75, representing 0,43% of the total advance payments.

The remaining amount of EUR 1.257.881,84 (represents 33,15% of provided advances) is necessary to submit to the CA for clearing.

2.1.6 Qualitative analysis

The programme run smoothly in 2014, the core activities planned were successfully implemented and products and services delivered to the target groups. Activities were based on a stakeholder needs analysis conducted in the summer of 2013 and included in the Joint Annual Work Plan. Due to the nature of the programme, where flexibility is a must, some activities have been adapted to needs of the target groups, expressed throughout the year 2014. The satisfaction rate of the users of INTERACT products and services is overall very high; for qualitative analysis of the service delivery see section 3.2.2.

2.1.7 Audit activities

2.1.7.1 System audits in 2014

During the year 2014 no system audit was performed concerning the INTERACT 2007-2013 Programme due to the performed risk assessment which did not identify any high risks in implementation of this programme.

2.1.7.2 Audits of operations in 2014

Auditors of the Audit Authority in cooperation with members of the Group of Auditors of INTERACT 2007-2013 verified the Requests for Payment indicated in table 4. Details concerning the amount of expenditure verified as a sample of expenditure declared to the European Commission in the course of 2013 are briefly summarized in table 5.

Table No 4: Overview of Requests of Payment verified in 2014

Request for Payment	Body	Expenditure declared (EUR)
13/IP Viborg/1-IP11	IP Viborg	506.350,55
13/IP Viborg/1-IP12	IP Viborg	524.291,04
13/MA/2-IP25	Managing Authority	52.979,60
Total		1.083.621,19

Data source: AA

Table No 5: Expenditure verified as a sample of expenditure declared to the Commission

OP	Declared expenditure (EUR)	Verified expenditure (EUR)		Ineligible expenditure (EUR)	Error rate (%)
		EUR	%		
INTERACT 2007-2013	6.703.534,49	1.083.621,19	16,16	334,84	0,03

Data source: AA

As the audits of operations identified ineligible expenditure in the amount of EUR 334,84, the total error rate did not reach the level of 2% of the set materiality, and the audits of operations in compliance with the Audit Strategy have confirmed the result of the system audit - the management and control system is working well, it is necessary to carry out only minor improvements (Level 1).

The audits of operations identified two non-financial findings of non-systematic nature:

- Managing Authority
 - Insufficient first level control of the low-value contracts at the MA level as the public contracting authority wrongly informed in the market research report about price offers from two contractors, it did not perform needed steps for ensuring offers from 3 candidates and it required realized contracts from incorrectly defined three years;
 - Failure to comply with public procurement directive at market research performance.
- One financial irregularity was identified by another national authority
 - Ineligible expenditure in the amount of EUR 334,84. The irregularity concerned the evidence of financial correction for shortened terms at audited request for payment within the public procurement - securing flight tickets, accommodation and related services. The MA applied financial correction

of 10% connected to this public procurement. The irregularity was identified after the sample selection and was calculated in the error rate.

2.1.7.3 Communication with the European Commission

According to Article 62 of the Commission Regulation (EC) No. 1083/2006 the Audit Authority elaborated the Annual Control Report and an Unqualified Opinion concerning the reference period 1 July 2013-30 June 2014, as well as an update of the Audit Strategy for the period 2014-2016 in December 2014. Both documents were sent for comments and approval to the members of the Group of Auditors and consequently on the 30 December 2014 to the European Commission via SFC2007.

2.2 Information about compliance with Community law

As in the previous years, the Programme took all necessary measures to ensure compliance with Community law. No significant problems relating to the compliance with Community law have been encountered in the implementation of the Operational Programme in 2014.

2.3 Significant problems encountered and measures taken to overcome them

Because of the underspending in the 2008-2014 period, the programme was de-committed in 2015 in the amount of EUR 847.570. Please see section 2.1.2.2 for further information.

2.4 Changes in the context of the operational programme implementation

2.5 Substantial modification pursuant to Article 57 of Regulation (EC) No 1083/2006

No substantial modification as related to Article 57(1) of Regulation (EC) No 1083/2006 has been detected for 2014.

2.6 Complementarity with other instruments

2.6.1 Cooperation with interregional and networking programmes

Please see work package F/43 under section 3.2.1.6.

2.6.2 Cooperation with other stakeholders

2.6.2.1 Open Days

Similar to last year, INTERACT contributed to the 2014 edition of the Open Days (6-9 October, Brussels, Belgium) in order to provide especially non-ETC audience with information on ETC and its own work. INTERACT participated in and contributed to the below workshops:

- European Groupings for Territorial Cooperation (EGTC) - an asset for new territorial features (7 October): chaired/facilitated by INTERACT, this workshop was a follow-up to the 2013 workshop on new territorial instruments (Integrated Territorial Investment and Community Led Local Development) and tackled the question how an EGTC can support the implementation of such instruments.
- The joint workshop of the four interregional programmes, 'Getting the most out of pan-European cooperation programmes' (8 October) explored the new features of all four programmes for the

2014-2020 programming period and presented how potential partners could benefit from the services, activities and results offered by the programmes. INTERACT published a dedicated issue of its regular newsletter entitled 'Weaving the fabric of cooperation: the new generation of interregional programmes' that was distributed during the Open Days.

2.6.2.2 Macro-regional strategies

Concerning Macro-Regional Strategies, please see section 3.2.1.4.

2.6.2.3 Cooperation with ENPI CBC programmes

The INTERACT ENPI project is currently finalising its implementation of Phase II and will close on 30 June 2015. In 2014, the project had 8 key experts, five of whom were giving expert support directly to programmes by carrying out the following: trainings on project closure and audit issues, assistance at JMC meetings for ENPI CBC as well as at JPC meetings for ENI CBC programmes. Ad-hoc meetings with managing authorities were arranged when required. Briefings on management and control systems in Partner Countries were carried out. One expert concentrated on supporting programmes in communication and capitalisation activities. The project attended or organised approximately 100 events and/or services, including one communication network, one communication training, an EC Day event, an Open Days workshop, two monitoring and evaluation network meetings, a network meeting on project closure and one major conference on ENI CBC for all stakeholders in Brussels in June 2014. In addition to the events and meetings INTERACT ENPI has contributed to the development of the programming process of ENI CBC by producing written guidance in the form of a survey of Large Scale Projects, an analysis of indicators in the current joint operational programmes as well as providing input to DG DEVCO for the ENI CBC Programming Document on common output indicators and result indicators. The project has drafted and finalised 3 out of 4 working fiches for a Programming Guide for ENI CBC. This has been complemented by a guide on the SEA (Strategic Environmental Assessment).

The tasks of the project included major cooperation and work with INTERACT communication services to ETC/INTERREG programmes: the ENPI CBC programmes were included in the EC Day activities with

a very active participation from the programmes' side. An update of the KEEP database to include all contracted ENPI CBC projects by the end of June 2015 was launched and is on-going. INTERACT ENPI and ENPI CBC programmes and their activities have been presented in INTERACT newsletters and other INTERACT publications. The second edition of a specific INTERACT ENPI newsletter was published in February 2014.

2.6.2.4 Cooperation with IPA CBC programmes

Concerning activities concerning IPA CBC programmes, please see sections 3.2.1.3 and 5.1.1.8.

2.7 Monitoring and evaluation arrangements

2.7.1 Reporting on beneficiary level

The primary sources of data for the MA for monitoring of the INTERACT Points (IPs) activities and finances are the regular progress reports foreseen in the subsidy contracts. Based on the subsidy contracts, IPs submit an annual mid-term and annual final report, by 15 October and 15 April of the following year, covering the first and the second half of the year, respectively. In 2014 IPs were requested to cover with their first report (or by means an extra report) the period from January to November in order to reduce the risk of decommitment.

The reports comprise a narrative part (describing in detail the staff situation and the activities undertaken in the reporting period) and a financial part; the latter must be validated by the designated controller. The MA verifies reports both financially and content-wise and may ask for clarifications and/or completion of documents or further information. Reports are prepared and submitted in a pre-defined format using the IMS system. Furthermore, the IPs shall at any time provide further information as requested by the MA.

2.7.2 Reporting on programme level

Several reporting obligations exist on programme level: besides the regular Annual Implementation Reports (Article 67 of Regulation (EC) No 1083/2006) and the AA's Annual Control Reports (Article 62(1)(d) of Regulation (EC) No 1083/2006), the MA submits twice a year comprehensive six-month reports to the Slovak government, providing detailed information on programme management, services provided by the IPs, and programme finances.

2.8 National performance reserve

The national performance reserve is not applicable in case of INTERACT.

3 Implementation by priority

3.1 Organisational situation

As the IPs (and the IS) are the core implementing bodies of the Programme, their organisational and staff situation are crucial for the successful implementation of JAWPs and through them, the programme.

As regards the INTERACT staff, 2014 was characterised by following developments:

- turnover of staff in all IPs; and
- transfer of functions and positions/persons from the IS to IPs and simultaneous reduction of the number of IS positions, as part of the transition from INTERACT II to INTERACT III, decided at the 12th MC meeting (6 November 2013, Dublin, Ireland).

The staff situation of the IPs and the IS as of 31 December 2014 is shown in the table below.

Table No 6: The INTERACT staff as of 31 December 2014

Body/Name	Position/remark
IP Turku	
Baiba Liepa	Project Manager to support the implementation of the EUSBSR
Gabriel Alvarez	Communication Officer
Janne Kiilunen	Project Officer - Administration and electronic data management
Malgorzata Zdunek	Project Manager - Financial management
Satu Hietanen	Acting Coordinator
Ulf Wikström	Project Manager - Communication and capitalisation
Philipp Schwartz	Project Manager - Programme and project management
Rafael Agostinho	Project Manager - KEEP and capitalisation
Ulla-Maija Landor	Project Officer (part-time)
IP Valencia	
Amparo Montán	Coordinator (left on 31 December 2014)
Bérengrère Roeges	Administration Officer
Fabrizio Rossi	Project Development Officer
Ivano Magazzù	Project Development and Knowledge Management Officer
Laura Belenguer	Junior Programme Officer
Marta Roca	Finance Officer
Sarie Bongers	Communication and Project Development Officer
IP Viborg	
Guillaume Terrien	Communications Manager
Ieva Kalnina	Developer and Trainer for Programme and Project Management
Karolina Bachmann	Developer and Trainer for Finance Management
Katarzyna Pelc	Developer and Trainer for Finance Management (on maternity leave)
Katerina Staneva Kring	Quality and Evaluation Manager
Linda Jane Ring	Administration Officer
Michela Gaifami	Developer and Trainer (left on 31 December 2014)
Nathalie Wergles	Developer and Trainer (short term contract)
Polona Frumen	Developer and Trainer for Programme and Project Management
Tomasz Petrykowski	Coordinator

Body/Name	Position/remark
IP Vienna	
Aleksandra Rapp	Project Manager - Focus on Programme Management, EGTC, and IPA CBC
Boguslawa Lukomska	Project Manager - Focus on Financial Management (partially on maternity leave)
Christoph Werner	IT Manager
Daniela Minichberger	Project Manager - Focus on Project, Quality and Knowledge Management
Ivana Lazic	Project Manager - Focus on IPA CBC
Katrin Stockhammer	Project Manager - Focus on Financial and Knowledge Management
Maria Alejandra Baetti	Communication Manager
Mauro Novello	Coordinator
Shila Mohanty	Financial Officer (partially on maternity leave)
Sylvie Godard	INTERACT Communication Manager
Tsveta Alexandrova	Project Manager - Focus on Financial Management
IS	
Carla Albrecht-Hengerer	Quality Assurance and Knowledge Manager (on parental leave from October 2013; position moved to Viborg)
Mikis Moselt	Information Manager
Szabolcs Csahók	Programme and Financial Manager
MA	
Janka Jelemenská	Financial and Programme Manager (on leave)
Katarína Formánková	Financial Manager (on maternity leave)
Lucia Neczilova	Financial Manager (maternity cover)
Petra Masáčová	Head of MA
Silvia Garajová	Team Assistant
Žaneta Chylová	Financial Manager

Source: IPs, IS, MA

3.1.1 IP Turku

- Following the transfer of the majority of KEEP-related activities from the IS to IP Turku as part of the transition from INTERACT II to INTERACT III (as approved at the 12th MC meeting), Rafael Agostinho, former IS Capitalisation Manager joined IP Turku as Project Manager (in charge of KEEP and capitalisation) as of 15 January 2014.
- After having fought serious illness, Riitta Ahdan, Coordinator of IP Turku, passed away on 29 August 2014. She had been on sick leave since 12 May, substituted by Satu Hietanen, Project Manager for Financial management and the Coordinator's deputy. She replaces Riitta as acting Coordinator until the closure of INTERACT II.
- For this reason, Malgorzata Zdunek was contracted on 1 August to temporarily replace Satu in her previous position.

- Following a recruitment process launched in February, Janne Kiilunen joined IP Turku on 1 April as Project Officer responsible for administration and electronic data management. Possessing an ICT background, he is mainly engaged in KEEP management control and meta-data issues.

3.1.2 IP Valencia

- Ivano Magazzú joined IP Valencia in January 2014 to replace Chiara Valdesolo, former Project Development and Knowledge Management Officer who left INTERACT back in December 2012.
- The replacement of Stefanie Ubrig, Project Development Officer (who had to leave the programme in July 2013 as her contract could not be extended for administrative/legal reasons) was also selected in the same recruitment procedure and Sarie Bongers joined the IP in March 2014.

- Dorothee Fischer, Communication and Project Development Officer, left INTERACT as of 15 April. She was replaced in her function of Project Development Officer by Fabrizio Rossi from 15 September, in charge of tasks related to cooperation practises in the Mediterranean (MED Lab Group) and capitalisation, whereas Sarie Bongers took over all communication activities at IP Valencia.
- In June 2014, Przemyslaw Kniaziuk, Finance Officer also left INTERACT and his tasks were taken over by the other finance officer, Marta Roca. He was eventually followed by the Coordinator, Amparo Montán, who left on the last day of the year. Recruitment procedures were opened before the end of the year to replace both of them.

3.1.3 IP Viborg

- The contract of Nathalie Wergles, maternity leave cover for Polona Frumen, Developer and Trainer came to an end by the end of January 2014. In the framework of the work package E/28 Cooperation with Intelligent Energy Europe, she was offered a short-term staff contract between August and November to work on the energy report and to take care of preparing and running the workshop “How to unlock synergy potentials across EU programmes working in the field of renewables and energy efficiency?” that took place taking place on 18 November in Brussels. Her contract was extended till the end of January 2015 in order to close the Typology project.
- Katerina Staneva Kring, previously Developer and Trainer, took over the position of Quality Assurance and Knowledge Manager that had been moved from the IS to IP Viborg as part of the transition plan. She became full time Quality Manager from the second part of the year.
- In order to fill the vacant Developer and Trainer position, Michela Gaifami was hired from February 2014 following a recruitment procedure. She contributed heavily to project management training, programme and project reporting and capitalisation activities but eventually left the programme at the end of the year.
- Katarzyna Pelc, Developer and Trainer for Finance Management went on maternity leave from December.

3.1.4 IP Vienna

- Shila Mohanty, Finance Officer, who had been on maternity leave from October 2013 and whose position had been covered by part time support from the hosting institution since March 2014, returned to work in November 2014.
- Bogusława Lukomska, Project Manager went on maternity leave at the end of January 2014 and was replaced in her position by Tsveta Alexandrova.
- Following the transfer of the INTERACT Communication Manager position from the INTERACT Secretariat, IP Vienna launched a recruitment procedure in January 2014. Sylvie Godard was eventually selected and took up the position on 15 July 2014.

3.1.5 INTERACT Secretariat

- Based on the decision made at the November 2013 meeting of the Monitoring Committee, following the transfer of the majority of KEEP-related activities from the IS to IP Turku as part of the transition process, Rafael Agostinho, IS Capitalisation Manager left the Secretariat on 14 January to join IP Turku the following day.
- In line with the decision taken at the same Monitoring Committee meeting to reduce the headcount of the IS and to share one team assistant with the MA, Alexandra Gajdosechová, IS Team Assistant left the programme at the end of January.
- Based on the proposed future structure of INTERACT III, the anticipated transfer of the horizontal tasks to the IPs and the taking over of some of the IS functions by the MA, Matteo Malvani, Head of IS, proposed to end his assignment as of 10 April. Based on the decision of the Monitoring Committee, the position of Head of IS was cancelled as of 10 April and all related responsibilities of were transferred to the MA.
- Similar to the previous years, the IS continued to assist the programme communication activities by contracting external part-time experts including a graphic designer, communication assistant and an English proofreader. A part-time back-office assistant was also hired to provide support in administrative issues.

3.1.6 Coordination

3.1.6.1 Coordination of INTERACT II activities

The main coordination activities carried out under priority axis 1 included the development of the 2015 JAWP, and the coordination related to the implementation of the 2014 work plan. The internal working groups of INTERACT were instrumental in both tasks.

Preparation of the 2015 JAWP was preceded by a needs assessment exercise carried out in the summer of 2014 (for more information, please see section 3.2.1.7). Following the methodology based on project approach, INTERACT staff translated needs expressed by the target groups into work package ideas. At the annual work planning team meeting (9-12 September, Valencia, Spain) these work package ideas were thoroughly discussed by the relevant working group (the Financial Management Group, Programme Management Group or the Communication Group) and most of them were further developed and internal and external resources were assigned to them. The JAWP document, elaborated by the IS based on these work packages was further fine-tuned by the Coordinators Group and was eventually approved by the Monitoring Committee at its 14th meeting (5 November, Thessaloniki, Greece).

Coordination of the implementation of the 2014 work plan mainly took place within the above-mentioned working groups, including the coordinators Group. For more information on their meetings and other management and coordination activities, please see Annex 3.

3.1.6.2 INTERACT III programming

As regarding the programming process of INTERACT III, please consult section 4.1.4.

3.2 Priority 1: Service development and delivery

3.2.1 Achievement of targets and analysis of the progress

The 2014 JAWP, the basis of service delivery activities, was approved by the MC at its 12th meeting (6 November 2013, Dublin, Ireland). Based on the request of the 10th MC meeting (8-9 November, Co-

penhagen, Denmark) to link the annual budget with work packages of activities to increase transparency, the 2014 JAWP was presented to the MC following a new logic and structure. This implied identifying the main fields of support and clustering all individual activities into work packages. As the number of work packages was still relatively high, they were further grouped into clusters. Please find below the list of work packages and clusters created:

- Cluster A - Support to 2007-2013 programmes
 01. Regional Network Meetings
 02. Support to AAs and members of GoA of 2007-2013 ETC and IPA CBC programmes
 03. Public procurement road show
 04. Programme closure 2007-2013
 05. Programme and project reporting and monitoring
- Cluster B - Financial management support to preparation and implementation of 2014-2020 programmes
 06. Eligibility of expenditure
 07. e-Cohesion and monitoring systems network
 08. Financial Management Training in 2014-2020 ETC programmes
 09. Revolving funds in ETC
- Cluster C - Programme management support to preparation and implementation of 2014-2020 programmes
 10. IPA CBC programming and implementation
 11. New territorial development tools
 12. HIT promotion and development
 13. Evaluation Lab Group
 14. EGTC
 15. Programme management handbook
 16. Project Management training 2014-2020
 17. Result Orientation in ETC
 18. Inter-programme capacity and competence of human resources
 19. Support to programming process
- Cluster D - Macro-regional and Sea basin strategies
 20. EU Strategy for the Danube Region (EUSDR)
 21. Atlantic Strategy
 22. EU Strategy for the Adriatic-Ionian Macro-region (EUSAIR)
 23. Alignment of funding

24. EU Strategy for the Baltic Sea Region (EUSBSR)
 25. Lessons learned in implementation of macro-regional strategies, exchange of experiences
- Cluster E - KEEP and Capitalisation
 26. Mediterranean lab group - strategy and development of thematic poles
 27. Thematic capitalisation and links with the thematic objectives
 28. Cooperation with Intelligent Energy Europe
 29. CBC Maritime Programmes network
 30. Capitalisation exercise on Innovation in ETC and links to macro-regional strategies
 31. Further development of KEEP
 32. Capitalisation Platform
 - Cluster F - Communication
 33. European Cooperation Day 2014
 34. Story telling workshop
 35. Communication toolkit
 36. Transition Event
 37. INTERACT communication strategy
 38. Coordination and development of Joint Branding for the ETC community
 39. CBC Communication Seminar
 40. Storytelling for stakeholders of Macro-Regional Strategies
 41. Regular INTERACT publications
 42. External Networking
 43. Pan-European Programmes joint activities and coordination
 - Cluster G - INTERACT Management and Coordination
 44. Use of E-learning tool in INTERACT activities
 45. INTERACT internal working groups
 46. Work planning 2015
 47. INTERACT II MC and NCP meetings 2014
 48. KEEP ATF meetings
 49. INTERACT II Programme-level reporting
 50. INTERACT III Programming
 51. Transition to INTERACT III.

Service delivery activities (clusters A to F) are reported hereafter according to the above clusters and work packages.

3.2.1.1 A - Support to 2007-2013 programmes

A/01 Regional Network Meetings

- IP Turku continued its traditional series of network meetings for MAs and Heads of JTS of CBC programmes in North-East Europe, the 8th event of which (12-13 May 2014, Umeå, Sweden) was held back-to-back to the workshop on the description of the management and control systems 2014-2020 event (see work package C/19). The 9th meeting of the same network took place on 4-5 December, in Potsdam, Germany. Both events focused on 2007-2013 closure and 2014-2020 programming including result orientation/result identification. The choice of locations was partly to get the so far quite passive CBC programmes with Swedish and German participation back on board, which was eventually successful.

For the third time, IP Turku organised and facilitated the exchange between Secretariat staff members directly dealing with projects from different CBC Programmes in North-East Europe in the framework of the Meeting of Programme / Project managers / Officers (28-29 October 2014, Helsinki, Finland). For the first time, this network meeting was not limited to an exchange on on-going issues (this time 2007-2013 closure, 2014-2020 preparations and result orientation), but also had a thematic focus with the involvement of the EUSBSR Horizontal Action Leader 'Involve' running one session on project partnerships and multi-level governance.

In order to complement the online needs assessment exercise, IP Turku held additional meetings with the programmes in their zone from the end of August to the beginning of September to better understand their needs for 2015.

- During the 7th Annual Meeting of the Regional Network of IP Vienna, ETC and IPA CBC programmes from East and Southeast Europe discussed their lessons learned and had the possibility to exchange their experiences on various topics, including IPA, first level control, 2007-2013 closure, evaluation, fraud risk, etc. Network members expressed the wish to continue this very useful exchange under INTERACT III.

A/02 Support to AAs and members of GoA of 2007-2013 ETC and IPA CBC programmes

This work package was a follow up to and built on the work done so far with the AA/GoA network: INTERACT had organised 6 meetings in the previous years, enabling AAs to discuss current challenges. In the 2014 event, held on 11-12 June in Athens, Greece, the emphasis was put on the results of annual control reports, sampling methods, steps of the closure process and requirements of the 2014-2020 programming period (e.g. the designation procedure). The AA module of eMs, eligibility of expenditure and HIT tools for AAs - to be updated according to 2014-2020 requirements - were discussed as well. The contributions of the Audit Unit in DG Regio were as usual very valuable both in terms of answering questions and also of giving additional insight on the topics discussed.

The AAs network was maintained all along the year, including the preparation and follow-up of the event itself.



5th Meeting of ETC AAs and members of GoA, 11-12 June, Athens

A/03 Public procurement road show

The public procurement road show started in 2013 with the aim to support the programmes in avoiding the most common irregularity: infringement of public procurement rules. Since the 2013 Spanish events had been well received, it was decided to continue the road show in France in 2014. INTERACT in close cooperation with DATAR/CGET organised one seminar on 8 July in Paris, with the main goal of addressing the most common issues that ETC faces, as the majority of cases are under the EU threshold. Besides the basics and novelties of public procurement rules, a national expert on the matter provided details on the applicable French legislation and presented case studies.

A/04 Programme closure 2007-2013

The four regional programme closure workshops originally planned were eventually not realised in 2014 (mainly due to the necessity to have the update of the EC Closure Guidelines published before these events), nevertheless the closure of the 2007-2013 period was addressed at several events, including a meeting with the Finnish Ministry of Economy and Employment (26 February, Helsinki, Finland), the event “Programme closure 2007-2013 for the Group of Auditors”, organised by the Polish Ministry of Finance to brief the members of GoA regarding the role of auditors, closure documents and the timing of the process (14 May, Warsaw, Poland). Besides the 5th meeting of ETC AAs and members of GoA programme closure was addressed at other network events as well (see A/01).

INTERACT furthermore provided ETC-specific input for the Commission for the Closure Guidelines to be updated. On 23 October, INTERACT met the responsible of the guidance and of ETC within DG Regio to design a strategy to better respond to the requests of ETC stakeholders.

A/05 Programme and project reporting and monitoring

The reporting and monitoring workshop (10-11 December 2014, Innsbruck, Austria) was developed around four main topics: analysis of changes in approach from the 2007-2013 period, reporting and monitoring procedures, quality and support, risk and project modifications. The event format was facilitated group works, where INTERACT facilitators supported the participants divided in small groups to identify their practices' bottlenecks and possible solutions available from other programmes.

Prior to the event INTERACT asked the participants to fill in a survey compiling key information about their expectations and about the practices in use in the programmes. The results were compiled in a document used for facilitating matchmaking during the event. The participants could browse the practices registered and get in touch with the programme representative attending the event to get further information.

Four programmes were invited to present their particular experience and 3 more specific procedures/practices in use in cross-border programmes were chosen and presented by INTERACT. There was a high level of interest and commitment to share

experiences and concerns. The first sessions were dedicated entirely to the collection of problems and bottlenecks in current reporting and monitoring practices, especially in view of the requirements of the result-orientation. For the event to achieve its objectives, INTERACT gathered the list of problems and asked for each to share possible solutions. The exchange continued on the topic of changes and risk management, the programmes received a structured presentation on this topic to which they could compare their practices. Some critical aspects and concerns were raised around the risk of double financing and fraud. Last, programmes were invited to reflect on their reporting procedure: discuss lessons learned and select what should be changed in the coming period.

The impression is that programmes are willing and in some cases anxious to exchange and work further on these topics. There is a large request to further specify what it is to be understood as quality projects and what can be achieved in this direction by the programme staff within reasonable efficiency and effectiveness limits. It is also the impression of the event organiser, that there is a large majority of programmes focusing on outputs, rather than on results and on control rather than on support. This event, the first one focusing exclusively on reporting and monitoring issues, may be the first of a series of meetings which shall support programmes in clarifying the extent of their role in influencing projects' quality without compromising control, efficiency and effectiveness.

Development of written guidance in the form of the Reporting and monitoring handbook also started during 2014 and is to be finalised in the beginning of 2015.

3.2.1.2 B - Financial management support to preparation and implementation of 2014-2020 programmes

B/06 Eligibility of expenditure

INTERACT developed several tools and organised a large-scale event in 2014 in the area of eligibility.

Well aware of its strategic importance, providing support the Commission and the expert group with inputs to the Delegated Act on ETC eligibility was one of the priorities. We must honestly say that the final outcome is quite far from our wishes and we fear that the last minute changes, which we could

not affect, may have negative consequences for ETC programmes. Back in June, it seems that, due to the hierarchy of the rules, we will not be able to address some of the weakness by programme level solutions, as the Delegated Act was presented as take it (all) or leave it approach to cost categories. Still we tried to make the Commission aware of the issues and provide the platform, where programmes could ask for clarifications.

The main eligibility event featuring strong Commission participation took place on 25 June in Brussels and due to the high interest, it was needed to double the number of initially planned participants. (The issue of eligibility was addressed at several other EU- and zone-wide events as well.) The Commission provided written clarifications on certain key issues as a follow up to this event.

As a result, a document with 55 Q&A on eligibility of expenditure was produced. The draft version of this document went through a number of review rounds within the Commission, in order to ensure that comments were received from all ESIF-related services. This intensive process of review was facilitated by INTERACT. The usefulness of this document is proved by the fact that the majority of ETC programmes build on it when setting their programme rules.

Very important part of this work, with strong links to simplification, are the fact sheets on eligibility. They were updated according to the final legal package and additional material was developed: matrix of costs, guidance note on investment on infrastructure, guidance on expenditure outside the Union part of the programme area, information material on preparation costs, in-kind contributions, shared costs and net revenues.

INTERACT also provided comments to the draft "Guidance on Simplified Cost Options" prepared by the EC. Based on the comments, ETC specificities were highlighted in the final version.

Hopefully the fact sheets and the other tools developed will form a strong basis for each programme eligibility rules. Again the objective is to harmonise them for the benefit of beneficiaries.

B/07 e-Cohesion and monitoring systems network

The tendering procedure was closed and the IT developer started the software development work in March 2014. The system is based on the different HIT

templates, where necessary further developed and/or adapted. The development was continuously supported/supervised by INTERACT and the ETC programmes that are member of the core developers group were regularly involved and invited to meet during the process. Other interested programmes were also given regular updates on the system during the observers group meetings. Information about the system is available in the form of different supporting documents, Q&As, and on the online platform.



eMS observers group meeting, 9 April, Vienna

Module M1a comprising the core database, communication portal and application form was released to users (ETC MAs) in December 2014 and were used by Central Baltic to run a call for proposals - with great satisfaction for the programme. Further modules will be developed and tested in an on-going process until mid 2015.

The number of programmes interested in the system and their willingness to use is constantly growing; at the end of the year the number of (prospective) user programmes was 18. The development of this monitoring system software, applicable to any ETC programme in Europe, is very complex and work intensive (more than 2,5 full time equivalent in INTERACT) and a new area of work for INTERACT. It covers the whole programming cycle and all programme management requirements, therefore many different approaches and interpretations of the rules need to be reflected in the system. Nonetheless, the feedback on the software from the first users is very positive and encouraging.

B/08 Financial Management Training in 2014-2020 ETC programmes

Basic financial management training events as foreseen by the JAWP were not run by INTERACT in 2014

because of lack of resources, but an event on State Aid was held in the framework of this work package. Primarily aimed at MA and JTS staff, this event (24 June, Brussels, Belgium) tackled the new understanding of de minimis rules and its practical implications for ETC, the returning question of what is State Aid and what is not and options provided for ETC by the new General Block Exemption Regulation.

INTERACT furthermore provided ETC-specific input for the Commission for the latter Regulation and the draft of the document "State Aid and ETC Questions and Answers" was also completed in December.

As regards the Financial Management Handbook, it was decided to integrate it into the Programme Management Handbook. Please see work package C/15 for more information.

B/09 Revolving funds in ETC

In a view to help involving the private sector in ETC programmes, this work package aimed at exploring models for revolving funds (i.e. loans given directly by the MA), developing a model fund and to disseminate information during an event. INTERACT therefore established links with mainstream programmes implementing such funds and procured external consultants to help with developing a paper on a model revolving fund for ETC. A working group meeting was held for three interested CBC programmes (29-30 September, Brussels, Belgium), which further reconfirmed that there is interest among ETC programmes for alternatives to the classic non-repayable funding.

However, in September the Commission advised INTERACT to put work on hold since significant changes to the legal/regulatory basis were planned. Thus the main event, originally scheduled for 23 October had to be cancelled and the paper developed based on the experience of Ireland also remained in draft status. INTERACT will be nevertheless in contact with the Commission to follow policy and legislative developments in this area to see if a workable repayable assistance solution can be offered to interested programmes.

3.2.1.3 C - Programme management support to preparation and implementation of 2014-2020 programmes

C/10 IPA CBC programming and implementation

Even though IPA II CBC programmes are to be implemented under rules very similar to ETC programmes

requested support concerning the specificities of the accession instrument. Responding to the needs, the Programming workshop for IPA II CBC programmes, held on 7-8 May 2014 in Brussels, Belgium addressed the new legal framework and programming requirements in order to provide assistance to IPA II CBC programmes in preparation of their cooperation programmes and setting up their implementation structures, including the use of new cooperation tools.

On request of the European Commission INTERACT organised a targeted seminar on programme management for two IPA CBC programmes Greece-Albania and Greece-Former Yugoslav Republic of Macedonia (25-26 November 2014, Thessaloniki, Greece). The seminar aimed at introducing the shared management model to these programmes as in the 2007-2013 period they used transitional model of management.

Furthermore INTERACT fulfilled several programme requests for advisory services; for details please see Annex 3.

Elaboration of the guidance and regulatory support document started in the second semester and the first part ("Public procurement in IPA II cross-border cooperation programmes with EU Member States") of the draft guidance was completed in September.

The completion of the publication on 2007-2013 IPA CBC success stories has been postponed to 2015.

C/11 New territorial development tools

The pilot INTERACT event on Article 96.3 d) cooperation (i.e. cooperation with programmes under the Investment in growth and Jobs goal) took place on 16 September in Milan, Italy. Aimed at regions that have already implemented or are planning to implement such cooperation activities, the main objectives of the event were to provide more information on the legal background and the expectations of the Commission, to disseminate good examples from the previous programming period, to define a possible road map of implementation including setting up of working groups to explore the management implications and the potential fields/themes of cooperation.

C/12 HIT promotion and development

Work on the HIT package continued throughout the year and INTERACT was committed to reaching the

initial target of having 75% of programmes using HIT to some extent.

The TN HIT package, building on the inputs provided at the fourth and fifth meeting of the group (19-20 February, Lille, France and 24-25 September, Barcelona, Spain) is considered complete; i.e. it has reached the stage, where it can easily be implemented in the programmes and only the programmes strategic commitment to simplification through harmonisation sets the limits of programme specific adjustments. The initial plan of completing this package in the first part of the year has been derailed by some extra work required and the good ideas developed by CBC HIT group.

Building on the high interest and commitment shown by programmes since the first CBC meeting in 2013, three more events followed in 2014 that have all resulted in good ideas and valuable contributions on further improvements of the package. Smaller regional CBC HIT groups, who chose to work together on further region specific adjustments, were supported by a number of advisory services. IPA and MED area programmes were reached as well. This shows that support for harmonisation in the interest of beneficiaries, the highest of strategic goals could be maintained. Please consult Annex 3 for more information on the events organised and tools (further) developed.

The long term plan is to continue a HIT network (both CBC and TN) with at least one meeting a year in order to establish benchmarks, ensure learning and further improvement. This should lay ground for even deeper harmonisation in the next programming period 2020-2027.

C/13 Evaluation Lab Group

The workshop "Lessons learnt from ex-ante evaluations and 2007-2013 achievements in 2013 AIRs" (19 March 2014, Brussels, Belgium), held with the involvement of Commission experts, covered several topics including preliminary outcomes of the ex-ante evaluations and their implications on design of 2014-2020 programmes: programme intervention logics, targets, baselines and monitoring and evaluation approaches. Further information was also provided on the purpose and scope of performance frameworks and evaluation. A separate session focused on the requirements concerning the 2013 annual implementation reports.

The regulations for the 2014-2020 require that Interreg programmes draw up an evaluation plan. The objective of the Evaluation Plan Workshop (2 December 2014, London, UK), aimed at programme staff directly involved in drafting the evaluation plans, and organised involving experts from the evaluation unit of DG Regio was to allow for exchange of knowledge on the different parts of the evaluation plan as well as on the experiences and challenges of the programmes, such as methods and data collection.

The update of the Evaluation Handbook has been discussed with the Interreg programmes participating in the previously mentioned event and programmes agreed that there was no need to update the handbook but rather to continue with the development of the document "Q&A Evaluation Plan" and a document on impact evaluation.

The "Q&A Evaluation Plan" document, published in December, aims at supporting the discussions on drafting and implementing the evaluation plan for Interreg programmes by summarising the questions raised in the context of the London event (with answers). This document will be updated after the second evaluation plan event, to be held in 2015.

C/14 EGTC

One of the planned main outputs of this work package, the delivery of the updated EGTC handbook had to be postponed to 2015 as programmes did not request this kind of support. However, the EGTC section of the INTERACT website was updated. INTERACT was involved and promoted ETC in several EGTC-related events throughout the year including the followings:

- The 4th Annual Meeting of the EGTC Platform of the Committee of the Regions - The EGTCs and the Strategy Europe 2020 (18 February 2014, Brussels, Belgium);
- The 3rd Meeting of the EGTC Approval Authorities (7 March 2014, Budapest, Hungary);
- EGTC Regulation amendment - A change to revive cross-border cooperation of public authorities? (5 June 2014, Frankfurt, Germany).

C/15 Programme management handbook

The planned output of this work package is a handbook in a form of short individual factsheets, ensuring that all relevant information on ETC programme management is compiled in a user-friendly way into

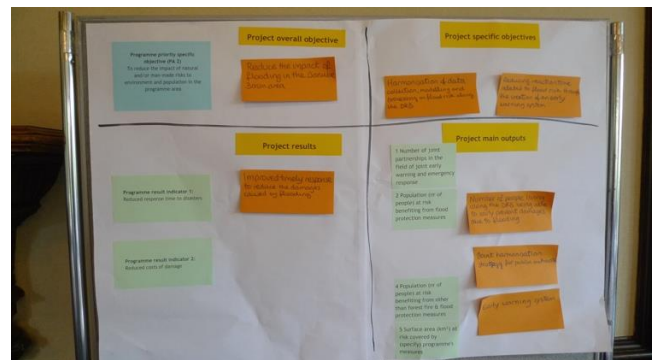
one publication. This format will also allow for easy addition of new themes and update of existing ones.

Development of the handbook started back in 2013 and continued in 2014; by the end of the year 10 factsheets (State aid, Programme Evaluation, New Cooperation Tools, Human Resources, Technical Assistance, Historical and helicopter overview of ETC, Administration Tools-Monitoring System, Decommittment, Project closure and First Level Control) were ready. It is planned to publish the handbook in 2015 (also) as an interactive publication on the website.

C/16 Project Management training 2014-2020

The first Interreg project management summer camp took place from 1 to 4 July in Edinburgh, UK. The total number of participants was 21, with just over 50% of them being experienced programme officers willing to refresh their competences and gain new perspectives on project management according to the 2014-2020 approach. 20% were officers new to the task, or just hired in their positions, while just a minority of were highly experienced officers (over 10 years experience).

The format of the event was a blend between frontal presentations from the trainers and interactive group work with a majority of time dedicated to the latter. The project lifecycle was presented in its entirety, namely: introduction to project management, project idea generation, project development, contracting and start-up, project implementation, monitoring, reporting and evaluation, project communication and project closure. Presentation and facilitation skills were introduced in combination with project lifecycle stages. The programme officers attending the workshop could immediately test their skills by means of role games and case studies based on real work situations. These exercises were particularly appreciated as effective ways of learning.



Intervention logic exercise at the project management summer camp

According to the evaluation carried out at the end of the event 100% of the attendants were satisfied and confirmed the event goals were reached. 80% of participants could see immediate use of the knowledge and experience gained through the summer camp and considered to transfer it to their colleagues. In order to ensure improvement in the following edition of this type of event, INTERACT trainers asked participants to provide a short feedback at the end of each morning and afternoon session. The input collected suggested slightly rethinking the balance between the different content parts and dedicating slightly less time to presentation skills.

C/17 Result Orientation in ETC

This work package integrated the previous work on common indicators, the capture exercise and to a certain extent, programming support. INTERACT continued to support to the NWE and INTERREG EUROPE programmes, but decided to pull out of the former, as the programming seemed mature enough at this stage.

In March, in close cooperation with the European Commission INTERACT run a workshop on programme results in the current period (19 March, Brussels, Belgium). Results orientation is a new concept and it will take some time to understand it in practice and by learning from the current period it can be made more tangible. At the same time we ensure that programmes do think about their achievement in the current period and provide data, which can be used for the ex-post evaluation. According to the Commission we critically need to ensure that there are good results of cooperation, which this ex-post can show or we risk the future of this mechanism. During this workshop the evaluation unit was able to explain their expectations towards the future and the current period and programmes were able to test their understanding.

The Commission obviously relies on INTERACT as a tool for this strategic change. INTERACT's presence during the Annual meeting with the ETC programmes in May is a testimony of this. We have supported the session on results orientation.

INTERACT joined the wider discussion on cross-border and transnational data challenges. Two occasions were used for this - a workshop organised by the European Congress of Local and Regional Authorities on 16-17 September in Strasbourg, France, and a conference organised by the CESC and MOT on 30

September in Budapest, Hungary. As a result a fact sheet on cross-border and transnational monitoring practices was prepared and made available via Basecamp.

Last but not least by the end of the year the final drafts of the scoping study, which had the aim of identifying the areas best suited for Interreg interventions (Volume 1a: Action potentials of cross-border & transnational co-operation under the Thematic Objectives of the ESIF 2014-2020; Volume 1b: A thematic analysis of territorial developments and Interreg/ETC investments in the period 1990-2013), were available. This is a first such study presenting the development of given sectors over a longer time and Interreg potential to contribute to these developments. Both volumes were published on the website in February 2015.

C/18 Inter-programme capacity and competence of human resources

During the first half of 2014, an online survey of 97 questions was developed and opened for contributions by three target groups (2007-2013 JTS project staff, 2007-2013 heads of Secretariat and MA/Heads of Secretariat involved in 2014-2020 programming) and during a one-month period in total 178 contributions were received from across Europe. These were analysed and compiled into a study on Inter-programme capacity and competence in ETC/INTERREG, presented to the public on 26 November in Brussels at the event 'The WHAT, the WHY and the HOW of inter-programme capacity and competence'.

The above-mentioned event was the kick-off event for INTERACT activities in the field of inter-programme capacity and competence in ETC/Interreg. It was built upon the findings of the study and consisted of three parts: the 'WHAT' presenting various funding sources in and beyond ETC/Interreg, the 'WHY' presenting some examples of added value of cooperation and coordination between funding sources and the 'HOW' to create and support inter-programme capacity and competence on both the structural-management level as well as the staff competence level. This kick-off event will be followed up by INTERACT activities in 2015.

C/19 Support to programming process

The main objective of this work package was to support programmes in the final stages of the program-

ming process and INTERACT responded to these needs by several events:

- “European Territorial Cooperation 2014-2020: Ready, Steady, Go! How to deal with the final programming phase?” Held on 26 March in Madrid, Spain, this workshop aimed at providing information on the final legal framework and final inputs for drafting the cooperation programmes (CPs). Thus delegated and implementing acts, the timeline and practicalities of programme submission, intervention logic and performance framework, financial issues including eligibility of expenditure and finally, INTERACT tools supporting the programming process were all tackled. The majority of the programmes from Southern Europe participated and based on its success INTERACT decided to repeat the event on 13 May in Thessaloniki, Greece.
- On the same day, the “Workshop on the description of the management and control system 2014-2020” took place in Umeå, Sweden, the main aim of which was to discuss the Commission Aide Memoire and to cover the main elements of the management, financial and control arrangements for the programmes, and to have a first opportunity to exchange on the uncertainties ETCs have regarding the description of the management and control system. The main points from the answers provided by Commission representatives for question submitted by programmes were compiled into a paper - finalised and published in January 2015.
- The seminar “Designation procedure for ETC programmes” (22 October, Brussels, Belgium) focused on the four main designation criteria - internal control environment, risk management, management and control activities and monitoring - with emphasis on anti-fraud measures.



Designation procedure for ETC programmes event, 22 October, Brussels

- A zone event for CBC programmes in the North-East Europe (Workshop on 2014-2020 programming for ETC programmes in North-East Europe, 28 April, Berlin, Germany), organised based on specific programme request mainly addressed the issue of intervention logic.
- In addition INTERACT delivered several advisory services to programmes and supported numerous external events. For more information, please see Annex 3.

3.2.1.4 D - Macro-regional and Sea basin strategies

[D/20 EU Strategy for the Danube Region \(EUSDR\)](#)

INTERACT supported the EUSDR in various ways, by

- Facilitating a debate between EUSDR PACs and the future transnational programme Danube (24 January, Budapest, Hungary);
- Facilitating the EUSDR networks, such as the NCPs meeting (17 January, Vienna, Austria), the 4th annual meeting of the NCPs and PACs (11-12 March, Vienna, Austria) and running a workshop at the 3rd EUSDR Annual Forum (26-27 June, Vienna, Austria);
- Publishing a new edition of the EUSDR newsletter putting online the new EUSDR website and keeping online social media up-to-date.

There is certainly a decrease in EUSDR-related activities compared to the previous years as a result of the on-going shift from supporting individual strategies towards horizontal assistance to and exchange of experience between all strategies. On the other hand, support to ETC programmes (especially transnational programme supporting TO 11 “Capacity building”) in dealing with macro-regional strategies is expected to increase in the future.

[D/21 Atlantic Strategy](#)

INTERACT has been following the development of the Maritime strategy for the Atlantic. A meeting took place between DG Mare and INTERACT (7 October, Brussels, Belgium) during which the European Commission confirmed that the support to the strategy had been outsourced to an external company and INTERACT was requested to provide for horizontal support to the strategy in line with the horizontal support to the macro-regional strategies to be implemented from 2015 on.

D/22 EU Strategy for the Adriatic-Ionian Macro-region (EUSAIR)

In support of the development of this new macro-regional strategy INTERACT implemented numerous activities in 2014, the most important of which are described below.

- Fulfilling the request of the Commission INTERACT facilitated four workshops at the first Stakeholder Conference of the Strategy (6-7 February, Athens, Greece);



EUSAIR stakeholder conference, 6-7 February, Athens

- INTERACT provided support for two meetings of the National Contact Points, organised by the Commission (12 February and 9 July, Brussels, Belgium);
- INTERACT contributed to the content of the European Economic and Social Committee meeting on the EUSAIR (27 May, Palermo, Italy) and to the COTER (Conference of the Commission of Territorial Cohesion Policy) Conference “EUSAIR – The Adriatic-Ionian macro-region: the added value of macro-regional strategies within the EU framework” that took place on 11 July in Fabriano, Italy;
- The main milestone in the second half of the year was the Kick-Off Event to launch the Strategy (18 November, Brussels, Belgium), opened by Commissioners Cretu and Vella and where Ministers and other officials of the respective countries participated;
- The Italian Presidency organised a high-level conference on 10 December in Rimini, Italy where INTERACT was invited to contribute with a speech;
- In order to follow the example of the two previous strategies, INTERACT was entrusted to create a website and visual identity for the freshly endorsed EUSAIR. The website, the content of

which was also coordinated by INTERACT, was put online in December at www.adriatic-ionic.eu.

D/23 Alignment of funding

The main activity of this work package is the development of a study on the “Alignment of funding for implementation of the EU Strategy for the Baltic Sea Region”. The overall objective of the study is to collect descriptive data and specific characteristics of a fund/financial instrument/programme on funding sources available in the Baltic Sea region that could be used to implement the EUSBSR during the 2014-2020 period. INTERACT launched a call for tenders in September 2014 for this study, which had to be cancelled because no satisfactory offer was submitted.

This made launching a new tendering procedure necessary, which was eventually successful. The study is expected to be finalised in the first months of 2015.

D/24 EU Strategy for the Baltic Sea Region (EUSBSR)

A great deal of activities supported the EUSBSR, among them the most important were:

- From December 2013 until February 2014, DG Regio held bilateral meetings with all except one EUSBSR PACs/HALs; INTERACT participated in most of these meetings providing feedback and comments to the discussion on the main activities and achievements in the respective PA/HA since the start and on structural/practical issues of their activities.
- The Task Force for Communication of the EUSBSR met on 4 February in Riga, Latvia to discuss latest developments in EUSBSR communication activities and new tools (handbook for beginners, revamped EUSBSR website, label for EUSBSR flagship projects, brochure on Seed Money Facilities, image bank, partner search tool, 5th Annual Forum, story telling workshop for macro-regional strategies).
- Another meeting with DG Regio (4 April, Brussels, Belgium) addressed the further development of the Task Force.
- An initial preparatory meeting for the 6th Annual Forum (to be held in June 2015 in Latvia) was held in March to discuss i.a. the role of INTERACT in the process. Appreciating earlier cooperation, the Latvian Ministry of Foreign Affairs is expecting strong support from INTERACT. This was followed by a second meeting on 6 October to dis-

- cuss in more detail the contribution of INTERACT, the communication plan for the event, the draft Grant Application to the European Commission, the division of roles and responsibilities of all partners and the preliminary agenda of the event.
- Moderated by INTERACT, an EUSBSR Information Day was organised on 27 March in Szczecin, Poland in cooperation with DG Regio and CBSS moderated; the third such event organised by INTERACT. The seminar addressed basic information on the EUSBSR providing direct contacts and reflections from the EUSBSR key implementing stakeholders: objectives of the Strategy, Action Plan and its structure, developments within the Strategy; role of the EUSBSR in the legal framework 2014-2020 and links to the EU 2020 Strategy; governance (roles and responsibilities of the key implementing actors); role of the EUSBSR in strategic programming - ESIF programmes.
 - The 5th Working Meeting of the EUSBSR (9-10 April, Tallinn, Estonia) was organised jointly by DG Regio and INTERACT. This time, the event addressed operational aspects in the implementation of the strategy that were either identified during the evaluation process of PAs and HAs done at a series of meetings with/by DG Regio (see above) or were proposed by stakeholders themselves. Thus the first day of the meeting was devoted to discuss how to enhance cooperation and coordination within the EUSBSR and across the key implementing stakeholders, primarily concentrating on the priority areas and horizontal actions. The second day was dedicated to exchanging views on how to organise daily coordination within the framework of the EUSBSR between priority area coordinators, horizontal action leaders and bodies in charge of different funding instruments.
 - The 5th Annual Forum of the EUSBSR held together with the 16th Baltic Development Forum Summit (3-4 June, Turku, Finland), themed “Growing together”, aimed at exploring how cooperation can help to strengthen economic growth, to contribute to sustainable development, and to create a strong and integrated Baltic Sea Region. INTERACT actively participated in the event by: supporting the organisers prior to the event sharing experiences with EUSBSR events; shooting for 5 videos on the event; contributing to the networking village work stream

‘Baltic is the new Black’ organised by CBSS and the Swedish Institute; and active networking.

- Publishing two editions of the EUSBSR newsletter (April and November);
- Preparation of the study “Cooperation methods and tools applied by European Structural and Investment Funds programmes for 2014-2020 to support implementation of the EUSBSR” is ongoing (to be finalised in 2015).

D/25 Lessons learned in implementation of macro-regional strategies, exchange of experiences

Based on experience gained by INTERACT in supporting existing strategies, this work package aimed at contributing further to effective macro-regional/sea-basin cooperation by capitalising on experience gained in supporting existing strategies. In addition, clarifying the roles of INTERACT, transnational programmes, the Commission and other actors was also among the objectives.

Organised by INTERACT, the 2nd meeting of ETC transnational programmes on the support to the implementation of macro-regional and sea basin strategies (20-21 March, Brussels, Belgium) aimed at exchanging on updates, experiences, opinions and ideas on how these programmes can support the implementation of macro-regional strategies. This included a discussion on the services to be provided by transnational programmes and INTERACT and an exchange on the programming process of the transnational programmes and on institutional capacity support to key stakeholders for macro-regional strategies.

Several key agreements were made at the meeting between INTERACT and DG Regio units dealing with macro-regional strategies, initiated by INTERACT to clarify the future support to strategies. It was agreed that INTERACT/IP Turku would continue to provide some pilots from the EUSBSR but would not become the technical point for EUSBSR implementation. Support to macro-regional strategies would be developed towards: promoting cooperation outside ETC; contributing to governance structure of macro-regional strategies; developing monitoring and evaluation tools, including promotion of macro-regional strategies’ results.

It was also considered the possibility to develop a joint programme on the support to macro-regional strategies by DG Regio and INTERACT, to be eventually presented to the High Level Group for approval.

In addition, a brochure “Macro-regional strategy and sea-basin strategy: What is What?” was prepared to clarify concepts of macro-regional and sea basin strategies and to provide short background information on both kinds of strategies. The publication is available in print and on the INTERACT and EUSBSR websites.

Also within the framework of this work package and following the request of DG Regio, INTERACT facilitated the conference aimed at closing the stakeholder consultation process of the EU Strategy for the Alpine Region (EUSALP) and at discussing in more details responses received during the process. The conference was built on plenary sessions with high policy representatives and on workshops to discuss more concretely the priorities of the EUSALP (2 December, Milan, Italy).

3.2.1.5 E - KEEP and Capitalisation

[E/26 Mediterranean lab group - strategy and development of thematic poles](#)

Activities of the Mediterranean Lab group were partially reduced due to the 2014-2020 programming phase. By the way a study/analysis of the thematic choices made by the Interreg programmes in the Mediterranean for the period 2014-2020 has been envisaged as starting step for future activities (see also E/27). The result of the analysis is a study published in the beginning of 2015 (“Study on the thematic objectives of Interreg programmes 2014-2020 in the Mediterranean”).

[E/27 Thematic capitalisation and links with the thematic objectives](#)

Activities on this topic were resumed with a study/analysis of the thematic choices made by the Interreg programmes in the Mediterranean for the period 2014-2020, as mentioned above. In this framework a study on capitalisation approaches among ETC programmes has also been carried out as basis for the future Thematic Capitalisation in 2015. This study is not going to be published since it will serve as a first collection of capitalisation practices. Other topics and work in specific thematic objectives have been split and carried out under C/17 (Scoping Study on Climate Change).

[E/28 Cooperation with Intelligent Energy Europe](#)

This work package resulted in two main outputs: an event and a study.

The workshop (18 November 2014, Brussels, Belgium) aimed at fostering collaboration on programme level and strengthen the links between ETC and Horizon 2020’s Energy Efficiency Call in order to

- build thematic knowledge and expertise in ETC programme bodies, also in view of project selection and thematic calls;
- support the (re)use and transfer of project-generated knowledge and outcomes;
- foster the capitalisation on synergies and complementarities between 2014-2020 ETC programmes and between ETC and Horizon 2020’s Energy Efficiency Call;
- propose concrete actions targeted at unlocking synergy potentials across EU Programmes.

The participants came up with a host of ideas on how to foster collaboration on programme level and strengthen the links between ETC and between Interreg and Horizon 2020, some of which can be implemented in the short term, while others will require further discussions. INTERACT has offered to take on a role in coordinating and facilitating this informal network - at least until the Energy Policy Learning Platform is in place.

The report (“ETC Energy Projects - Assessing the Contribution of European Territorial Cooperation to EU Energy Policy”) was published on the website in November and hardcopies were distributed at the above event and the following day at a meeting with DG Regio.

[E/29 CBC Maritime Programmes network](#)

As part of the preparations for the joint workshop at the European Maritime Day (see below) an analysis of maritime projects was initiated. Data from KEEP was later complemented by data submitted by 14 programmes, 13 filled in an additional questionnaire and 13 provided information on their flagship maritime projects as well. The completed analysis refers to an overall of 216 projects funded by 14 CBC Maritime Programmes, with a financial allocation of around MEUR 315,7 ERDF; that is, approximately 25% of the total amount that programmes have allocated in programme priorities to fund operations. The main objectives of the analysis were to:

- reflect on the focus of the maritime projects in the 2007-2013 period, and how this mirrors the maritime specificities (i.e., programme-specific needs and challenges) defined for the programme area. To achieve the latter, the expert

did not follow programme area by programme area but rather grouped the programmes by sea basin. These programmes are grouped and discussed under 3 sea basins: Mediterranean, North-East Atlantic, and Baltic;

- map the maritime/marine fields where projects have been active in the current period, as well as types of results delivered by the projects;
- identify good practice examples that can serve as inspiration for project development in the new period, and what are the underlying factors that support high quality of maritime projects outputs and results and promote added-value;
- see where projects may have provided added value to existing EU policies (water quality, biodiversity, transport, etc.), International Conventions and the Regional Seas initiatives in the Baltic, North East Atlantic and Mediterranean (i.e. HELCOM, OSPAR and MAP).

The original idea was to organise a joint workshop between 7 maritime CBC programmes (OKS, Central and South Baltic programmes, Channel, 2Seas, Fehmarnbelt and Ireland-Wales) in the framework of the European Maritime Day lead by DG Mare, but as the response from DG Mare was negative, it was eventually not delivered as planned. However, the case of maritime CBC programmes was promoted at another event ("[Blue Growth Funding Opportunities](#)") held in the framework of the conference: North and Baltic Sea programmes won a workshop slot and invited for a short presentation of the CBC programmes working with maritime issues.

[E/30 Capitalisation exercise on Innovation in ETC and links to macro-regional strategies](#)

Implementation of this work package had to be postponed to 2015.

[E/31 Further development of KEEP](#)

A new, much more user-friendly KEEP website was published in March 2015, at keep.eu. It included also a new tool for building reports independently by users.

The basic structure of KEEP 2.0 was consolidated and communicated to the Programmes, also in view of their preparation for the automatic updating procedure. The pre-qualification phase for the procurement procedure for the maintenance and development of IT services supporting KEEP after 2015 will close on 15 May. INTERACT will in principle select up

to five best service providers (based on the pre-qualification criteria) to invite for the tender.

KEEP now also includes project achievements; work in the section of thematic maps has progressed at good pace and soon ca. 30 maps should be online. The section on thematic maps should be published at a later stage, not to compete with the announcement of the new EUSBSR content and search facility that KEEP will include in the first half of May 2015.

Between 1 October 2014 and 30 April 2015, 1.410 new projects were imported into KEEP and 2.085 projects were updated. Currently, KEEP contains 86% of the estimated overall number of territorial cooperation projects.

Lastly, it should be mentioned that traffic in the year to 30 April 2015 increased 18% vis-a-vis the same period one year before (up from 12% in the year to 30 September 2014). The major drivers for growth were returning visitors.

[E/32 Capitalisation Platform](#)

Implementation of this work package had to be postponed to 2015.

3.2.1.6 F - Communication

[F/33 European Cooperation Day 2014](#)

Please see section 5.1.1.8.

[F/34 Story telling workshop](#)

This two-day event (27-28 November, Warsaw, Poland) helped participants to communicate to a wider audience Interreg programmes and macro-regional/sea basin strategies in an interesting, engaging and easily understandable way, which is in most cases not an easy task. The first one-day session on storytelling, led by two storytelling experts/trainers from MLSSGroup, an internationally recognised communications agency was followed by a half-day session on clear writing by the Plain English Campaign, an organisation that has been working towards jargon-free public information for decades. Besides the story they developed, participants went away from the workshop with a toolkit (comprising presentations, tips, a literature review of top storytelling publications, research and websites, and training materials) that should not only help their own story writing but also enable them to pass on the information to their colleagues as well as project partners.

This workshop combined the ‘Story telling workshop’ and the ‘Storytelling workshop for stakeholders of Macro-Regional Strategies’ (work package F/40) events, which planned as separate activities in the JAWP.



Storytelling through writing event, 27-28 November, Warsaw

F/35 Communication toolkit

Development of the communication toolkit (guidance for communication officers of 2014-2020 ETC programmes) continued in 2014. The first draft of the toolkit was eventually published on the INTERACT website in March 2015.

F/36 Transition Event

The Transition Event is organised in collaboration between Luxembourg, DG Regio, UNDP and INTERACT, for September 2015. The purpose of the event is to showcase the experience and achievements of the EU in the field of territorial cooperation and to promote EU experience to the wider world in light of the new UN development goals.

Preparations for this large-scale event started in the first semester when the concept was developed together with Luxembourg. Several coordination meetings followed:

- The kick-off meeting with the key stakeholders (Luxembourg, DG Regio, UNDP, INTERACT) took place in the beginning of May in Brussels and the preliminary agenda and list of initial tasks and division of roles was drafted as a result.
- The second coordination meeting, the outcome of which were a division of responsibilities and a more detailed agenda, took place on 7 October in Brussels with the participation of Luxembourg, INTERACT and DG Regio.

- Plans for INTERACT sessions during event (project slam, slogan, song) were presented to the Commission on 19 November in Brussels.
- A triple meeting was held in Brussels on 11 December with Luxembourg, DG Regio and INTERACT.

Preparations will continue in 2015 with the event taking place on 25 September, during the Luxembourg presidency.

F/37 INTERACT communication strategy

Drafting the INTERACT III communication strategy commenced in 2014 and the first draft (including the new logo, mission statement, slogan and standard description) is expected to be ready in June 2015.

F/38 Coordination and development of Joint Branding for the ETC community

In 2014, the earlier brand ‘Interreg’ was reborn, representing ETC - which never really managed to be a well-known, well-recognised brand.

In the first half of the year, the brand designer company was selected and in April the consultation with programmes launched, which resulted in the final choice of the logo. In the same month the new logo was introduced at the annual meeting of ETC managing authorities in Brussels. Itemisation of the logo then started and lasted over November. Approximately 40 programmes (this number is higher than initially expected) including of course INTERACT, made the decision to join the initiative and use the common logo/brand in 2014 and by December, several of them have already been using the logo for months. To support these programmes, two brand books were published, one for the programmes who elected to go for full integration, i.e. using the Interreg logo as their programme logo, and another one for programmes that use the common logo parallel to their own programme logo. Coloured icons for the thematic objectives and a promotional video were also created during the year. INTERACT is also responsible for the production of the logos for programmes that joined and by the end of the year 25 were released. It also worth mentioning that Germany and Switzerland decided on the federal level to use the new logo in their Interreg-related communications.

F/39 CBC Communication Seminar

The annual INTERACT event on ETC communication (26-27 March, Helsinki, Finland) addressed several

topics including the state of play of joint ETC/Interreg branding including the latest logo plans (F/38), European Cooperation Day (state of play of events and tools planned and elements of successful events), INTERACT communication toolkit and HIT communication tools; while the second day, led by an external expert, was devoted to training on communication strategies in order to better prepare the communication strategy for the 2014-2020 programming period. Originally planned as a CBC Communication Seminar with the option to "enlarge" it also to transnational programmes, the participants eventually came from both strands.

F/40 Storytelling for stakeholders of Macro-Regional Strategies

The workshop planned in the framework of this work package was eventually combined with the storytelling workshop; for more information please see F/34.

F/41 Regular INTERACT publications

Please see section 5.1.1 and Annex 3.

F/42 External Networking

INTERACT maintained and where possible, expanded its external networking contacts throughout the year 2014; for more details please see Annex 3.

F/43 Pan-European Programmes joint activities and coordination

Cooperation of the four programmes (ESPON, INTERACT, INTERREG IVC and URBACT) continued in 2014. Two joint coordination meetings were held (23-24 July in Naples, Italy and 17 December in Brussels, Belgium) during which the programmes updated each other about their on-going and planned activities in the current programming period and on the progress of 2014-2020 programming. The four programmes organised a joint workshop at the 2014 edition of the Open Days ("Getting the most out of pan-European cooperation programmes") and at the December meeting they agreed to present a similar application for the 2015 edition as well.

3.2.1.7 Quality- and Knowledge Management

2014 saw the transfer of the quality management function from the IS to IP Viborg, as part of the transition to INTERACT III. The main quality-related activities carried out in 2014 comprise the annual needs assessment exercise and the work on INTERACT processes. In addition, a motivational sur-

vey among INTERACT staff was conducted and development of the INTERACT III quality strategy also started.

Needs assessment

Similar to the previous years, the annual work planning exercise (for 2015) was built on the results of needs assessment carried out in the summer of 2014. Its main element, a comprehensive online survey implemented using INTERACT's own tool was open from 15 May until 5 June. The survey results were complemented with anticipated needs and information coming from other sources, including needs communicated to INTERACT throughout the year, especially during events, while IP Turku carried out a series of extensive personal interviews with programmes in their zone in order to better clarify their needs and what INTERACT could offer. The information collected was directly used to define the activities and work packages that form the 2015 joint annual work plan.

Motivational survey

The motivational survey conducted in April-May provided insight into what drives the staff and what factors hinder motivation. The outcomes were used to inform a session during the team meeting in Turku, which aimed at understanding the main problems and the underlying causes. In a way these discussions pointed out to the need to look into the processes in greater detail.

INTERACT processes

With a view on improved and more efficient services delivery - also in 2014-2020 - INTERACT launched in the autumn an internal exercise to define and document its business processes. Led by the Coordinators Group and the Quality and Evaluation Manager and assisted by an external expert, the below processes were identified:

- Processes for managing our business
 - Developing and monitoring the JAWP
 - Coordination of internal groups in INTERACT
 - Decision making in the Coordinators Group
 - HR management and development
 - HR recruitment
- Processes for delivering our service
 - Event management
 - Network management
 - INTERACT long-term tools

- Short term tools in INTERACT (publications)
- Processes supporting the delivery of our service
 - Sharing learning in INTERACT
 - INTERACT IT tools (internal)
 - Event organisation
 - Contractors/external experts (contractual work in INTERACT).

Detailed documentation of the above processed started in late autumn, to be completed in mid-2015. A review of the processes in order to identify

areas for improvement has already been scheduled for the end of 2015.

3.2.2 Qualitative Analysis

Please find below some figures including number of events and the satisfaction rate.

3.2.2.1 Number of activities

Please find the number of main INTERACT events in the below table.

Table No 7: Overview of the number of events

Type of event	Number
Seminars and workshops	26
Network events (thematic network meetings and lab groups/pilot network events)	51
Advisories	52
Conferences	5
Total number of events	134

Source: IPs

3.2.2.2 Satisfaction rate

INTERACT puts a high emphasis on the satisfaction of its target groups. Therefore INTERACT events are evaluated using evaluation forms in which attendees are asked to give their opinion on the events in two categories: “Event objectives and Learning” and “Materials and Methods” using a scale from ‘Strongly agree’ to ‘Strongly disagree’ (1-5). They are also

invited to provide narrative comments and suggestions. The hundreds of forms filled in in each year (the number of forms returned in 2014 was 643) provide valuable feedback for the Programme to improve its services.

The overall satisfaction rate of 2014 events is 4,27, which is slightly higher than 2013 but comparable to the results of the previous years (4,26 in 2011, 4,24 in 2012 and 4,20 in 2013).

Table No 8: Average satisfaction rate of INTERACT events on a scale of 1-5 (1=very low satisfaction, 5=very high satisfaction)

Category	IP Turku	IP Valencia	IP Viborg	IP Vienna	Overall
Event objectives and learning	4,02	4,38	4,39	4,28	4,27
Materials and methods	4,02	4,38	4,45	4,25	4,28
Overall satisfaction rate	4,02	4,38	4,42	4,27	4,27

Source: IPs/event evaluation forms

3.2.3 Significant problems encountered and measures taken to overcome them

The Programme faced new challenges in 2013: supporting the ETC programmes in their preparations for

the next programming period plus continuously addressing the needs of the current one resulted in high workloads and required extra efforts. However, on overall no significant problems have been encountered in the implementation of programme related activities.

4 Technical Assistance

Four beneficiaries can be identified under the Technical Assistance priority (PA 2): MA, IS, CA and the AA. Out of a total Technical Assistance (TA) budget of EUR 2.128.537,00, the 2014 TA budget amounts to EUR 398.671,39.

4.1 Explanation of use made of technical assistance

Main activities carried out under the TA priority in 2014 included:

4.1.1 Management and control activities

Several Methodological Guidelines issued by the MA were revised during the course of 2014:

- Methodological guideline of the MA for the First Level Control of the beneficiaries MA, IS, CA, AA
 - Version 3, amendment 5 was published, applicable from 15 July 2014; followed by
 - Version 3, amendment 6, applicable from 1 December 2014;
- Methodological guideline of the MA for the First Level Control of INTERACT Points
 - Version 3.0, amendment 3 was introduced, applicable from the 1 December 2014;
- Methodological Guideline for Irregularities
 - Version 2.0, amendment 3 was introduced, applicable from 10 December 2014.

4.1.2 Audit activities

Based on risk assessment, the AA did not carry out any system audit in 2014. However, three audits on operations were conducted, during which the AA in collaboration with GoA members where applicable, verified three RfPs, two of IP Viborg and one of the MA. Please see section 2.1.7 for more information.

4.1.3 Programme management activities

Similar to the previous years, two MC/NCP meetings were organised in 2014. The spring (13th) meeting took place earlier than usual (on 2 April 2014 in Vilnius, Lithuania) and addressed among others the developments of programme management, service delivery activities carried out in 2013 and in the first months of 2014, programme closure and principles of splitting the use of budget between INTERACT II and III. Because of the earlier date, not all final validated expenditure figures were available, thus the 2013 annual implementation report could not be finalised before the meeting. It was eventually approved in a written procedure launched on 3 June and closed on 24 June. The MA submitted the report to the Commission on 30 June and received a notification on its approval on 31 July.

The main point on the agenda of the autumn combined MC/NCP meeting (5 November 2014, Thessaloniki, Greece) was the 2015 JAWP and programme financial issues including expected decommitment and the financial resources needed to implement the 2015 work plan. The state of play of several key service delivery work packages - eMS, KEEP and the 25 years of Interreg event - was also discussed. Decision was made on the amendment of the membership agreement, based on which unused amounts of INTERACT II national contributions need not be repaid by the CA to the participating country concerned but can be carried forward to the new programme in order to increase its liquidity in the first period of its implementation.

The MA and the CA carried out their usual tasks regarding the monitoring of beneficiaries and processing their RfPs throughout 2014.

4.1.4 INTERACT III programming

The programming process of INTERACT III continued in 2014: the 6th and final Programming Task Force meeting took place on 29 January in Vienna, Austria. The Programming Committee met two times, back-to-back to the MC/NCP meetings. The 3rd meeting (3 April, Vilnius, Lithuania) discussed the second draft of the cooperation programme, the findings of the draft ex-ante report, the transition period be-

tween the current and new programme, the expected initial cash flow, as well as the management and delivery structure of the new programme.

At the 4th meeting (6 November, Thessaloniki, Greece), agreement was reached on the text of the cooperation programme - except for Article 5.4, which was not acceptable for Germany -, on the following steps of the programming process, the principles of allocating the PA 1 budget between the beneficiaries and on the logo of the new programme. Experiences of national networks, INTERACT III expected results and the ways to achieve them, the future KEEP 2.0 database, development of the INTERACT III quality strategy and IT tools were also tackled. In the beginning of December, based on a compromise proposal for Article 5.4, maximising the

financial liability of the participating countries in the amount of their national contribution, final agreement was reached on the content of the programme during the second written procedure (launched on 28 November and closed on 19 December). The MA immediately started collecting the Article 8 agreements from the participating countries.

Even though reported under the Technical Assistance section, it must be mentioned that PA 1 resources were also extensively used in the programming of INTERACT III: based on the decision of the Monitoring Committee (9th meeting, 31 May 2012, Warsaw, Poland), the cooperation programme document has largely been developed by the IP coordinators.

4.2 Percentage of the amount of the Structural Funds contribution allocated to the operational programme spent under technical assistance

Table No 9: Overview on the spending under TA (total)

Body	MAMP Budget 2008-2015	Expenditure declared to EC by CA 2014 ²	Expenditure declared to EC by CA until 31 December 2013 ³	Total 2008-2014 expenditure declared by CA until 31 December 2014 ⁴	Spending of the TA budget 2008-2014 in %
	(1)	(2)	(3)	(4)=(2)+(3)	(5)=(4)/(1)*100
IS	179 873,00	11 317,77	113 481,46	124 799,23	69,38
MA	1 443 541,00	241 803,86	951 492,41	1 193 296,27	82,66
CA	287 977,00	5 294,91	258 995,00	264 289,91	91,77
AA	217 146,00	3 754,87	143 725,33	147 480,20	67,92
Total	2 128 537,00	262 171,41	1 467 694,20	1 729 865,61	81,27

Data source: CA

² Includes clearing of advances

³ Includes clearing of advances

⁴ Certain amount of expenditure incurred in 2014 will only be declared in 2015

5 Information and publicity

5.1 The Programme's communication strategy

5.1.1 Communication activities

5.1.1.1 Coordination of the Communication Group

The INTERACT internal Communication Group worked actively together to implement the communications objectives mentioned in the communications plan of the programme. The group met on a regular basis in 2014:

- 16-17 January (Valencia, Spain);
- 5-6 May (Brussels, Belgium);
- 29 July (teleconference);
- 8-10-11 September within the scope of INTERACT's team meeting (Valencia, Spain);
- 4-5 December (Brussels, Belgium).

5.1.1.2 The INTERACT website

In July 2014 the responsibility for editing and authorising publication on the INTERACT website was handed over to the INTERACT Communication Manager now located at INTERACT Point Vienna. The management of the website is however still closely shared with the IS, who is in charge of the contract with the web company and backs up the INTERACT Communication Manager when needed. All IPs are also actively contributing to the website by uploading news and event announcements. The website now clearly distinguishes information provided for the 2007-2013 period and information provided for the 2014-2020 period. The 2014-2020 section was also restructured to better highlight the tools and services that INTERACT is offering for preparing, implementing and managing the next period. A workshop was held at the INTERACT team meeting in Valencia in September 2014 to brainstorm about the assets and drawbacks of the website and how to make it even more user-friendly in the future. This workshop was completed by an internal survey and a thorough analysis of statistics that will both be used to design a new website as soon as the INTERACT III cooperation programme is approved.

5.1.1.3 Social media

INTERACT manages a number of social media platforms (Facebook, Twitter and Youtube), not only for the INTERACT programme, but also for the European Cooperation Day campaign and for three macro-regional strategies: EUSBSR, EUSDR, and EUSAIR. IPs ensure a constant flow of information and a regular feeding of all these social media channels. INTERACT is now exploring complementarities and synergies between all these tools and the INTERACT website for even more efficient and wider dissemination of information to all stakeholders interested in INTERACT and Interreg.

5.1.1.4 INTERACT Newsletter

The INTERACT newsletter is published three times per year, focusing on a particular theme in territorial cooperation, and aiming to give a more extensive and in-depth perspective from a number of different angles. In each issue the aim is to include articles by players from different levels, including the Commission, the programmes and the national level. It is intended to complement the website and shorter newflashes.

It is sent out to all contacts in the Contact Database (more than 3.000 contacts) and published on the INTERACT website. Newsletters are also distributed at different events.

In 2014, the following issues were published (the direction of the newsletter is assured by the INTERACT Secretariat and the editorial coordination by each IP, as previously agreed):

- Winter 2013-2014 on "Making impressions: communication campaigns", published in January with the editorial coordination of IP Valencia.
- Spring 2014 on "Financing the future", published in May with the editorial coordination of IP Vienna.
- Autumn 2014 on "Weaving the fabric of cooperation: the new generation of interregional programmes", published in October with the editorial coordination of IP Viborg, distributed at the Open Days.

A newsletter readers' survey was organised to check if the publication responded to the programme's

needs in the 2007-2013 period and to learn what can be improved to respond to programmes' needs for the 2014-2020 period. The survey was handed out at the Vienna Regional Network meeting in Prague in September 2014 and circulated to more than 2.000 contacts of the Contact Database in November 2014. An internal survey within the INTERACT team was also carried out. The outcomes of the surveys will be used to see if there is a need to restructure the newsletter and to change the way it is done and distributed.

5.1.1.5 INTERACT Newsflash

The INTERACT newsflash is sent out regularly via HTML e-mail to all contacts in the Contact Database in order to ensure a flow of information to stakeholders in between newsletters. The newsflashes provide information to the stakeholders about upcoming INTERACT events, the latest publications (in particular INTERACT ones) and other news relevant for the ETC programmes. 8 newsflashes were sent in 2014 (January, February, April, June, July, September, October and December).

5.1.1.6 INTERACT MC Update

In November 2014, an MC Update was sent to the members of the Monitoring Committee. This issue, distributed at the Thessaloniki meeting, covered the outcomes of EC Day 2014, several INTERACT tools (Interreg joint branding, eMS, KEEP and HIT tools), the latest INTERACT publications and upcoming events as well as staff updates.

5.1.1.7 INTERACT Internal Communication System

The Contact Database and Expert Database

In 2014 INTERACT has maintained the Contact Database and improved the set of requested data to be filled by registering people. Additional fields have been designed to better deliver appropriate information targeting more accurately the different groups.

Issue Tracking System

In 2014 INTERACT has updated the Issue Tracking System by abandoning the previous platform and transferring it on Trello. Trello allows a more user-friendly approach to better understand and follow the workflow and offers a simpler access to the tool

to the entire team. With an intuitive graphic approach opening a new issue (card) and filling the needed information has become much easier, increasing the participation of the INTERACT team in the monitoring and solving bugs and problems of the used IT platform of the Programme.

The Event Registration Tool

The Event Registration Tool (ERT) has been used regularly in 2014 and several improvements have been implemented. The entire software has undertaken a major upgrade ensuring a substantial improvement from the graphic point of view. Such improvement has made the tool more user-friendly and allows an easier access to the different functions. The database has been upgraded and made more stable solving problems concerning the availability of files. Additional templates in term of available products have been developed to improve efficiency and speed.

Improvements to the CMS

In 2014 INTERACT has further developed the CMS in order to ensure a better delivery of information. Tags have been further improved and simplified. The main publications have been collected in a new "Library" section with dedicated tags and simplified search system that makes easy to look for specific content. The "Glossary" tool has been divided into an "Interreg Glossary" and a "Translation Tool" to improve its usefulness. The databases of the files has been reviewed, cleaned and improved to avoid duplications. The mailing tool has been improved to better track results.

E-learning tool

INTERACT has started to elaborate the potential of e-learning and blended learning in its service delivery. The tool used for this piloting phase has been Fronter, which has been used as well as the communication platform mainly for on-line Working Group meetings.

Online Survey Tool

INTERACT has been using in 2014 the ERT tool as the main tool for surveys, questionnaires and polls. The system has been improved to allow a more flexible approach to complex surveys.

5.1.1.8 European Cooperation Day

After the great success of the 2012 and 2013 editions, INTERACT repeated the EC Day campaign also in 2014, again with the support of the European Parliament, the European Commission and the Committee of the Regions.

A novelty this year was the launch of the video contest “Border issues, border solutions”. European projects and programmes (Interreg, IPA and ENPI) as well as individual film-makers were invited to share their videos highlighting the results and benefits of cooperation in Europe. There were 4 award winners (2 public choice awards, 2 jury awards) and 2 winner categories: CBC/IPA CBC/transnational/interregional programmes and projects, and ENPI CBC programmes and projects. All videos (winners and participants) can be watched on www.ecday.eu.

The main features and task sharing can be described as follows:

- Objective: showing citizens from the EU and its neighbouring countries how European Cooperation across borders has impacted the quality of life for the population in different areas. With this aim, the organised local events covered a

wide range of activities: from project fairs to circus performances, from bike rides to film festivals, and from music concerts to diverse competitions.

- Target audience: European citizens. This broad definition was meant to give each programme the flexibility to set up its own activities in accordance with the circumstances of its geographical framework. It was also meant to give the programmes a strategic scope, in the sense that every event during these days should have been targeted towards those who were not solely the most significant (or immediate) stakeholders of each programme, but also the final beneficiaries of Territorial Co-operation, i.e. the populations. This definition was also meant to highlight the media as an additional target.
- Participation in the campaign was voluntary and open to all Territorial Cooperation programmes, including CBC programmes within the scope of IPA and ENPI. Participation was also open to all European regions and countries.

It is worth mentioning the participation of each INTERACT office in the roll out of this activity, which is shown on the table below.

Table No 10: EC Day activities of different INTERACT offices

INTERACT office	Tasks within EC Day 2014
IS	<ul style="list-style-type: none"> • Co-organisation of the Bratislava event, together with other entities
IP Turku and INTERACT ENPI	<ul style="list-style-type: none"> • Development, maintenance and update of social media presences (Twitter, Facebook and Youtube) • Collection of promotional material used by programmes? • Liaise with CBC programmes in the area and ENPI CBC programmes • Co-development of the European Cooperation Day 2014 website with IP Viborg • Development of the European Cooperation Day application for mobile devices • Production of teaser video in English • Co-organisation of the Turku event, together with other entities
IP Valencia	<ul style="list-style-type: none"> • Overall coordination and set up of basic guidelines and coherence of the campaign • Evaluation of campaign • Media strategy • Collaborative platform (Groupspaces) • Coordination and production of kick-off event in Milan • Coordination of the video competition “Border Issues, Border Solutions“ • Co-organisation of the Valencia event, together with other entities • Liaise with programmes and all other stakeholders

INTERACT office	Tasks within EC Day 2014
IP Viborg	<ul style="list-style-type: none"> • Development, production and maintenance of the website (architecture, content, mapping of events, flagship stories and photos) • Help desk for all programmes regarding upload and mapping of events and flagship stories • Coordination of proof reading of the programmes' flagship stories in English • Liaise with CBC programmes in the area and Transnational and Networking programmes • Co-organisation of Viborg event
IP Vienna	<ul style="list-style-type: none"> • Basic guidelines on events • Guidelines for promotion of project participation • Co-organisation of the Vienna event, together with other programmes • Liaise with CBC programmes in the area and IPA CBC programmes • Production of guidelines and files for adaptation by the programmes • Branding and visual guidelines, including with logo and slogan in all EU, IPA CBC and ENPI CBC languages, plus those of Norway and Switzerland • Production and shipping of PR materials and common staff material (t-shirts) • Liaise with programmes as required

Data source: IPs, IS

The organisation of the 2014 edition of European Cooperation Day was discussed with programmes at the Communication Seminar organised by INTERACT in March 2014 in Helsinki.

Upon finalization of the 2014 edition, programmes were also asked to provide INTERACT with feedback on whether the goals of the campaign were achieved, what went particularly well, and what INTERACT could do to ensure an even greater success of the initiative in 2015.

A combined method of a qualitative and quantitative approach was selected for the evaluation, which was based on an online questionnaire and phone interviews with representatives from a selected number of both participating and non-participating programmes. In total, 26 programmes (28% of all Interreg, ENPI and IPA programmes) replied to the online questionnaire and 18 programmes were contacted by phone for a more in-depth interview.

The evaluation carried out was split up in two sections: the aims and objectives of EC Day, and the role of INTERACT in the campaign. The outcomes of this evaluation are as follows:

European Cooperation Day 2014 - Main figures:

- 47% of all 93 Territorial Cooperation programmes (here included all the strands of ETC and the CBC programmes operating within the framework of ENPI and IPA) took part in EC Day.
- Over 120 local events were celebrated in more than 30 countries and over 100 cities of the EU and neighbouring countries.

- More than 800 people witnessed the kick-off event hosted by the Lombardy Region in Milan (participants and viewers of the live web-streaming).
- 214 videos were submitted for the EC Day video contest of which 93 videos qualified for participation. More than 15.000 votes were casted on the EC Day website by the public for their favourite video.
- The EC Day mobile app was downloaded more than 400 times, the EC Day Facebook page received 1.780 likes and the EC Day Twitter account gathered 768 followers.



EC Day 2014 kick-off event, 16 September, Milan

Recommendations for the campaign's future editions

Main findings of the evaluation:

- Lack of on-going projects meant fewer events than in the past years.
- Half of the events targeted stakeholders rather than the general public.

- Overall satisfaction about the role and performance of INTERACT.
- Clear sign that the lack of human resources - especially during the transition period between the 2 programming periods - prevents many programmes from participating now and in the future.
- Tools provided by INTERACT considered as effective and the visual identity was highly appreciated.
- Media coverage is an important indicator for all programmes participating. Media coverage on a local/regional level is quite satisfactory. More support from the European Commission would be welcomed to attract media attention.
- The objectives of European Cooperation Day have been partially achieved because half of the events targeted stakeholders instead of the general public. But the campaign still helped improve the visibility of Interreg in each programme's area, disseminate the outcomes of the projects funded by the programmes, show how the work carried out by programmes has impacted the quality of life of the populations, and engage an audience that is broader than the usual programme stakeholders.

Recommendations:

- Explore the possibilities (with capitalisation colleagues) on how to group local events by themes.
- Draft a strategic document on the vision, objectives and target groups of EC Day.
- Organise a preparatory meeting, especially taking into account that the 2015 edition of European Cooperation Day will be important alongside the 25th anniversary of Interreg.



EC Day Film Weekend poster (Vienna)

5.1.1.9 Corporate Identity

Several new graphical elements were created in 2014 for the INTERACT Corporate Identity to symbolise cooperation better and to illustrate INTERACT services in a more professional and modern way. Those included a new website header as well as new website icons and graphics for the INTERACT website. The INTERACT templates were also updated to take into consideration the updated INTERACT map.

5.2 Indicators of information and publicity

The table below displays both the Programme's targets and the results achieved on each indicator. (In certain cases figures are not available.) Almost all targets have been met, and many surpassed.

Table No 11: INTERACT indicators on information and publicity

Output indicators	Target	Achievement
Management and coordination		
Number of Communications Group meetings	3	5
Dissemination and publicity		
INTERACT website		
Unique users per month	4,000	8,384
Number of EU countries actively using website	27	28
% of documents available compared to those produced	95%	N/A
Number of pages published (INTERACT related)	150	N/A
Number of pages published (ETC related)	50	N/A
INTERACT newsflash		
Number of newsflashes sent	6	8
INTERACT newsletter		
Number of issues produced per year	3	3
Number of articles per issue in average	5	11
INTERACT MC Update		
Number of MC Updates sent	4	1
Promotion and communication activities		
Number of activities	>3	defined after IPs inputs
Number of publications	>1	defined after IPs inputs
Number of external events	>2	defined after IPs inputs
INTERACT Communications System (Internal indicators)		
Number of logins	N/A	N/A
Number of active CDB users	All	All
Number of Communications Group members	6	9

Data source: IPs, IS

5.3 Assessing the results of the information and publicity measures in terms of visibility

5.3.1 Statistics

5.3.1.1 Visitors

Number of sessions 154,464

This figure corresponds to the total number of visits (connections to the website) in 2014, which is a quite stable figure compared to the previous year (165.000 visitors). However, it is difficult to compare the years 2013 and 2014 as the restructured website was launched at the end of 2013.

Number of single visits 100,605

Returning visitors 45,86%

New visits

54,14%

The percentage of new visits has increased compared with the year 2013 (42,77%). This can be explained by the launch of the restructured website at the end of 2013, attracting new visitors (increased number of programmes being represented in the news and events sections, the jobs and experts section, and a consistently high profile in Google searches). There is also a high level of returning visitors, showing a high interest in the information that can be found on the website.

Please find below the number of visitors and total number of unique visitors per month. Google Analytics was used as a source to retrieve those numbers and track web usage.

Table No 12: Number of visitors and total number of unique visitors per month (2014)

INTERACT website visitors		
Month	Total	Unique
January	14.566	9.427
February	13.469	8.697
March	13.095	8.458
April	12.801	8.443
May	12.187	7.969
June	11.368	7.634
July	10.739	6.867
August	9.307	6.067
September	14.241	9.402
October	16.181	10.350
November	14.100	9.439
December	12.410	7.852
Total	154.464	100.605

Data source: Google Analytics

5.3.1.2 Attention span

User time on website **2:16 minutes**

This figure allows seeing how much time users spend on the INTERACT website. The data shows that visitors do not stay around very long, which means that information needs to be accurate, clear, short and easy-to-find to ensure that visitors are satisfied when they leave the website. This has already been taken into account when restructuring the 2014-2020 section and by splitting the contents into two different sections 2007-2013 and 2014-2020.

Average page view per visit **2,67 page views**

This figure allows us to see how many pages are viewed by every visit. In average 3 pages are opened per visit.

Please find below the average time spent on the website and the average page view per visit. Google Analytics was used as a source to retrieve those numbers and track web usage.

Table No 13: Website attention span data for 2014

Attention span		
Month	Average time on site	Average page view per visit
January	02:15	2,61
February	02:20	2,72
March	02:09	2,64
April	02:13	2,63
May	02:12	2,67
June	02:15	2,64
July	02:22	2,76
August	02:20	2,73
September	02:04	2,67
October	02:26	2,69
November	02:04	2,59
December	02:34	2,72
Average	02:16	2,67

Data source: Google Analytics

5.3.1.3 Popular sections

The most popular sections are

- *Jobs;*
- *About INTERACT;*
- *Events;*
- *Territorial Cooperation; and*
- *News.*

This shows that visitors come to the INTERACT website to find job opportunities in the world of ETC, but also to get knowledge about ETC and keep up-to-date with ETC news. They also come to learn more about the INTERACT programme in general and are mostly interested in INTERACT Events. The highlights on the front-page help drawing the visitors' attention to other INTERACT tools and services, e.g. publications.

5.3.1.4 Traffic sources overview

This gives us an indication of how people find our site.

- *Search engines:* **61,21%**
- *Direct traffic:* **22,91%**
- *Referring sites:* **12,64%**
- *Social media:* **3,24%**

The fact that more than 60% of visitors have landed on the INTERACT website from Google shows how it has been well indexed in the search engine. Traffic through referring sites could be improved by asking INTERACT partner institutions or users to include or highlight more the link to the INTERACT website on their websites whenever relevant. Social media are now also a way to access the website, which could be explored to make the website better known and increase the number of visitors even more.

For most of the searches (nearly 81,000), the key words are not provided on Google Analytics. Then the 2 top keywords used for Google searches were:

1. interact (2.092 times)
2. www.interact-eu.net (around 500 times)

Annexes

Annex 1 Financial information of the operational programme

Annex 1 Table No 1: Interim RfPs as of 31 December 2014

Beneficiary / priority axis / RfP number	Type of RfP	ERDF (EUR)	National Contribution (EUR)	Total (EUR)	Date of CA approval / rejection
<i>Priority axis 1</i>					
IP Viborg		5.072.518,26	895.150,29	5.967.668,55	
09/IP Viborg/1-IP1	Interim payment	202.918,38	35.809,13	238.727,51	2009.10.13
09/IP Viborg/1-IP2	Interim payment	293.267,53	51.753,09	345.020,62	2009.12.02
10/IP Viborg/1-IP3	Interim payment	290.841,36	51.324,94	342.166,30	2010.08.05
10/IP Viborg/1-IP4	Interim payment	223.217,62	39.391,35	262.608,97	2010.12.17
10/IP Viborg/1-IP5	Interim payment	134.820,16	23.791,79	158.611,95	2011.03.18
10/IP Viborg/1-IP6	Interim payment	329.235,07	58.100,31	387.335,38	2011.04.08
11/IP Viborg/1-IP7	Interim payment	59.342,31	10.472,17	69.814,48	2011.05.27
11/IP Viborg/1-IP8	Interim payment	335.301,42	59.170,84	394.472,26	2011.11.09
12/IP Viborg/1-IP9	Interim payment	391.866,77	69.152,96	461.019,73	2012.04.24
12/IP Viborg/1-IP10	Interim payment	393.528,79	69.446,26	462.975,05	2012.10.16
13/IP Viborg/1-IP11	Interim payment	430.397,97	75.952,58	506.350,55	2013.05.07
13/IP Viborg/1-IP12	Interim payment	445.647,38	78.643,66	524.291,04	2013.10.03
14/IP Viborg/1-IP13	Interim payment	473.281,51	83.520,27	556.801,78	2014.03.21
14/IP Viborg/1-IP14	Interim payment	457.687,39	80.768,36	538.455,75	2014.10.07
14/IP Viborg/1-IP15	Interim payment	611.164,60	107.852,58	719.017,18	2014.12.11
IP Turku		3.860.397,07	681.246,53	4.541.643,60	
09/IP Turku/1-IP1	Interim payment	126.643,20	22.348,80	148.992,00	2009.11.04
09/IP Turku/1-IP2	Interim payment	146.367,23	25.829,51	172.196,74	2009.12.31
09/IP Turku/1-IP3	Interim payment	83.695,38	14.769,77	98.465,15	2010.03.08
10/IP Turku/1-IP4	Interim payment	125.892,64	22.216,35	148.108,99	2010.10.29
10/IP Turku/1-IP5	Interim payment	277.034,58	48.888,45	325.923,03	2011.04.07
11/IP Turku/1-IP6	Interim payment	395.544,65	69.802,00	465.346,65	2011.07.19
11/IP Turku/1-IP7	Interim payment	284.880,35	50.273,00	335.153,35	2012.03.01
12/IP Turku/1-IP8	Interim payment	273.388,65	48.245,05	321.633,70	2012.06.07
12/IP Turku/1-IP9	Interim payment	341.287,61	60.227,23	401.514,84	2012.12.12
13/IP Turku/1-IP10	Interim payment	287.621,24	50.756,69	338.377,93	2013.06.13
13/IP Turku/1-IP11	Interim payment	352.307,66	62.171,94	414.479,60	2013.11.22
14/IP Turku/1-IP12	Interim payment / clearance of advance	333.937,56	58.930,15	392.867,71	2014.06.19
14/IP Turku/1-IP13	Interim payment / clearance of advance	414.339,09	73.118,67	487.457,76	2014.12.11
14/IP Turku/1-IP14	Interim payment	417.457,23	73.668,92	491.126,15	2014.12.11
IP Valencia		3.673.218,05	648.214,95	4.321.433,00	
09/IP Valencia/1-IP1	Interim payment	97.981,39	17.290,83	115.272,22	2009.11.09
09/IP Valencia/1-IP2	Interim payment	285.862,80	50.446,38	336.309,18	2010.06.08
10/IP Valencia/1-IP3	Interim payment	233.830,14	41.264,14	275.094,28	2010.08.20
10/IP Valencia/1-IP4	Interim payment	319.189,42	56.327,54	375.516,96	2011.01.14
11/IP Valencia/1-IP5	Interim payment	266.963,99	47.111,29	314.075,28	2011.07.01

Beneficiary / priority axis / RfP number	Type of RfP	ERDF (EUR)	National Contribution (EUR)	Total (EUR)	Date of CA approval / rejection
11/IP Valencia/1-IP6	Interim payment	340.256,39	60.045,24	400.301,63	2011.12.20
12/IP Valencia/1-IP7	Interim payment	380.774,87	67.195,57	447.970,44	2012.05.25
12/IP Valencia/1-IP8	Interim payment	373.379,39	65.890,48	439.269,87	2012.12.18
13/IP Valencia/1-IP9	Interim payment	339.709,40	59.948,72	399.658,12	2013.06.04
13/IP Valencia/1-IP11	Interim payment / clearance of advance	294.654,89	51.997,93	346.652,82	2013.12.13
13/IP Valencia/1-IP12	Interim payment	114.013,50	20.120,03	134.133,53	2013.12.17
14/IP Valencia/1-IP13	Interim payment / clearance of advance	213.004,00	37.588,94	250.592,94	2014.07.11
14/IP Valencia/1-IP14	Interim payment / clearance of advance	413.597,87	72.987,86	486.585,73	2014.12.11
IP Vienna		4.879.174,63	861.030,82	5.740.205,45	
09/IP Vienna/1-IP1	Interim payment	312.893,80	55.216,55	368.110,35	2009.10.26
09/IP Vienna/1-IP2	Interim payment	265.984,91	46.938,51	312.923,42	2009.12.18
10/IP Vienna/1-IP3	Interim payment	370.570,90	65.394,86	435.965,76	2010.08.05
10/IP Vienna/1-IP4	Interim payment	437.985,66	77.291,59	515.277,25	2011.01.17
11/IP Vienna/1-IP5	Interim payment	460.065,32	81.188,00	541.253,32	2011.06.07
11/IP Vienna/1-IP6	Interim payment	318.371,81	56.183,26	374.555,07	2011.11.11
12/IP Vienna/1-IP7	Interim payment	419.407,84	74.013,15	493.420,99	2012.10.16
12/IP Vienna/1-IP8	Interim payment	337.344,76	59.531,43	396.876,19	2013.01.30
13/IP Vienna/1-IP9	Interim payment	391.494,41	69.087,25	460.581,66	2013.09.03
13/IP Vienna/1-IP10	Interim payment	253.396,62	44.717,05	298.113,67	2013.11.13
14/IP Vienna/1-IP11	Interim payment	529.554,51	93.450,80	623.005,31	2014.06.19
14/IP Vienna/1-IP12	Interim payment / clearance of advance	782.104,09	138.018,37	920.122,46	2014.12.11
Managing Authority		128.366,73	22.652,95	151.019,68	
09/MA/1-IP1	Interim payment	98.005,43	17.295,07	115.300,50	2009.10.08
12/MA/1-IP2	Clearance of advance	22.781,84	4.020,33	26.802,17	2012.12.18
13/MA/1-IP3	Interim payment	2.572,14	453,91	3.026,05	2013.09.26
13/MA/1-IP4	Clearance of advance	2.860,53	504,80	3.365,33	2013.12.13
14/MA/1-IP5	Interim payment	2.146,79	378,84	2.525,63	2014.10.10
INTERACT Secretariat		4.386.740,97	774.130,79	5.160.871,76	
09/IS/1-IP1	Interim payment	118.589,78	20.927,61	139.517,39	2009.11.13
09/IS/1-IP2	Interim payment	144.740,14	25.542,38	170.282,52	2010.02.04
10/IS/1-IP3	Interim payment	36.818,48	6.497,38	43.315,86	2010.04.27
10/IS/1-IP4	Interim payment	115.006,07	20.295,19	135.301,26	2010.07.30
10/IS/1-IP5	Interim payment	147.157,63	25.968,99	173.126,62	2010.12.16
10/IS/1-IP6	Interim payment	3.180,25	561,22	3.741,47	2010.12.17
10/IS/1-IP7	Interim payment	46.468,32	8.200,29	54.668,61	2010.12.21
11/IS/1-IP8	Clearance of advance	230.297,92	40.640,81	270.938,73	2011.05.03
11/IS/1-IP9	Interim payment	4.034,46	711,96	4.746,42	2011.10.14
11/IS/1-IP10	Interim payment	28.820,48	5.085,97	33.906,45	2011.10.25
11/IS/1-IP11	Interim payment	10.580,09	1.867,08	12.447,17	2011.10.25
11/IS/1-IP12	Interim payment	153.037,84	27.006,68	180.044,52	2011.11.24
11/IS/1-IP15	Interim payment	167.457,47	29.551,32	197.008,79	2012.03.13
11/IS/1-IP14	Interim payment	102.426,61	18.075,28	120.501,89	2012.03.13

Beneficiary / priority axis / RfP number	Type of RfP	ERDF (EUR)	National Contribution (EUR)	Total (EUR)	Date of CA approval / rejection
11/IS/1-IP13	Interim payment	87.973,15	15.524,67	103.497,82	2012.03.21
12/IS/1-IP16	Interim payment	202.978,27	35.819,69	238.797,96	2012.04.04
12/IS/1-IP17	Interim payment	100.700,32	17.770,65	118.470,97	2012.04.16
12/IS/1-IP18	Interim payment	3.512,06	619,78	4.131,84	2012.04.30
12/IS/1-IP19	Interim payment	2.378,23	419,69	2.797,92	2012.06.07
12/IS/1-IP20	Interim payment	257.695,29	45.475,64	303.170,93	2012.09.03
12/IS/1-IP21	Clearance of advance	268.653,99	47.409,53	316.063,52	2012.10.19
12/IS/1-IP22	Interim payment	72.321,54	12.762,63	85.084,17	2012.10.26
12/IS/1-IP23	Interim payment	229.031,67	40.417,35	269.449,02	2012.11.20
12/IS/1-IP24	Interim payment	4.548,81	802,73	5.351,54	2013.01.11
12/IS/1-IP25	Interim payment	57.228,59	10.099,16	67.327,75	2013.02.11
12/IS/1-IP26	Clearance of advance	301.068,09	53.129,66	354.197,75	2013.03.15
13/IS/1-IP27	Interim payment	120.468,96	21.259,23	141.728,19	2013.04.15
13/IS/1-IP28	Interim payment	102.797,41	18.140,72	120.938,13	2013.05.23
13/IS/1-IP29	Interim payment	197.466,23	34.846,98	232.313,21	2013.09.16
13/IS/1-IP30	Interim payment	156.436,69	27.606,48	184.043,17	2013.11.07
13/IS/1-IP31	Interim payment	143.141,02	25.260,18	168.401,20	2013.12.10
13/IS/1-IP32	Interim payment	63.816,14	11.261,67	75.077,81	2013.12.17
13/IS/1-IP33	Interim payment	80.178,81	14.149,20	94.328,01	2014.02.06
14/IS/1-IP34	Interim payment	100.472,93	17.730,52	118.203,45	2014.06.20
14/IS/1-IP35	Interim payment	42.702,58	7.535,75	50.238,33	2014.06.19
14/IS/1-IP36	Interim payment	19.998,56	3.529,16	23.527,72	2014.08.19
14/IS/1-IP37	Interim payment	98.099,33	17.311,65	115.410,98	2014.08.19
14/IS/1-IP38	Interim payment	96.461,82	17.022,67	113.484,49	2014.10.06
14/IS/1-IP39	Interim payment	59.934,77	10.576,73	70.511,50	2014.10.22
14/IS/1-IP40	Interim payment	53.286,19	9.403,45	62.689,64	2014.12.09
14/IS/1-IP41	Interim payment	154.773,98	27.313,06	182.087,04	2014.12.11
<i>Priority axis 2</i>					
Managing Authority		1.100.384,47	194.185,47	1.294.569,94	
09/MA/2-IP1	Interim payment	33766,8	5958,85	39725,65	2009.10.08
10/MA/2-IP2	Interim payment	5.533,03	976,42	6.509,45	2010.04.30
10/MA/2-IP3	Interim payment	52.315,82	9.232,20	61.548,02	2010.08.03
10/MA/2-IP4	Interim payment	40.210,68	7.096,00	47.306,68	2010.09.13
10/MA/2-IP5	Interim payment	23.254,28	4.103,70	27.357,98	2010.10.22
10/MA/2-IP6	Interim payment	18.236,83	3.218,26	21.455,09	2010.12.21
10/MA/2-IP7	Interim payment	21.152,22	3.732,74	24.884,96	2011.01.17
11/MA/2-IP8	Clearance of advance	42.713,20	7.537,62	50.250,82	2011.05.05
11/MA/2-IP9	Interim payment	6.864,61	1.211,40	8.076,01	2011.08.24
11/MA/2-IP10	Interim payment	9.226,96	1.628,29	10.855,25	2011.08.24
11/MA/2-IP11	Interim payment	33.630,79	5.934,84	39.565,63	2011.08.04
11/MA/2-IP12	Interim payment	24.011,44	4.237,31	28.248,75	2011.08.22
11/MA/2-IP13	Interim payment	29.007,30	5.118,93	34.126,23	2011.08.22
11/MA/2-IP14	Interim payment	50.606,91	8.930,63	59.537,54	2011.08.04
11/MA/2-IP15	Interim payment	43.088,81	7.603,91	50.692,72	2011.10.03
11/MA/2-IP16	Interim payment	40.515,17	7.149,73	47.664,90	2011.12.20

Beneficiary / priority axis / RfP number	Type of RfP	ERDF (EUR)	National Contribution (EUR)	Total (EUR)	Date of CA approval / rejection
12/MA/2-IP17	Interim payment	36.045,18	6.360,91	42.406,09	2012.05.23
12/MA/2-IP18	Clearance of advance	64.388,06	11.362,60	75.750,66	2012.09.03
12/MA/2-IP19	Interim payment	14.542,35	2.566,30	17.108,65	2012.09.12
12/MA/2-IP20	Clearance of advance	47.122,74	8.315,78	55.438,52	2012.12.21
12/MA/2-IP21	Interim payment	20.532,74	3.623,43	24.156,17	2013.02.06
13/MA/2-IP22	Interim payment	21.452,76	3.785,78	25.238,54	2013.03.20
12/MA/2-IP23	Interim payment	15.414,84	2.720,26	18.135,10	2013.04.12
13/MA/2-IP24	Interim payment	28.550,41	5.038,31	33.588,72	2013.09.25
13/MA/2-IP25	Interim payment	45.032,66	7.946,94	52.979,60	2013.10.04
13/MA/2-IP26	Interim payment	46.793,79	8.257,73	55.051,52	2013.12.10
13/MA/2-IP27	Interim payment	31.096,94	5.487,69	36.584,63	2013.12.17
14/MA/2-IP28	Interim payment	49.743,87	8.778,33	58.522,20	2014.06.05
14/MA/2-IP29	Interim payment	39.677,23	7.001,86	46.679,09	2014.06.03
14/MA/2-IP30	Interim payment	36.217,59	6.391,34	42.608,93	2014.07.29
14/MA/2-IP31	Interim payment	16.675,89	2.942,80	19.618,69	2014.08.12
14/MA/2-IP32	Interim payment	46.770,54	8.253,63	55.024,17	2014.10.22
14/MA/2-IP33	Interim payment	16.346,66	2.884,71	19.231,37	2014.12.01
14/MA/2-IP34	Interim payment	49.845,37	8.796,24	58.641,61	2014.12.11
INTERACT Secretariat		118.871,42	20.977,31	139.848,73	
09/IS/2-IP1	Interim payment	12.561,50	2.216,73	14.778,23	2009.11.13
09/IS/2-IP2	Interim payment	12.792,08	2.257,42	15.049,50	2010.02.04
10/IS/2-IP3	Interim payment	819,39	144,60	963,99	2010.07.29
11/IS/2-IP4	Interim payment	614,80	108,49	723,29	2011.11.08
12/IS/2-IP5	Interim payment	24.132,47	4.258,67	28.391,14	2012.05.16
12/IS/2-IP6	Clearance of advance	18.701,79	3.300,32	22.002,11	2012.12.11
12/IS/2-IP7	Clearance of advance	11.184,97	1.973,82	13.158,79	2012.12.11
12/IS/2-IP8	Clearance of advance	9.260,02	1.634,12	10.894,14	2012.12.11
13/IS/2-IP9	Clearance of advance	3.429,19	605,15	4.034,34	2013.03.15
13/IS/2-IP10	Clearance of advance	12.192,95	2.151,70	14.344,65	2013.12.13
14/IS/2-IP11	Clearance of advance	3.562,16	628,62	4.190,78	2014.06.03
14/IS/2-IP12	Clearance of advance	6.887,10	1.215,37	8.102,47	2014.10.06
14/IS/2-IP13	Clearance of advance	2.733,00	482,30	3.215,30	2014.12.11
Certifying Authority		262.515,67	46.326,30	308.841,97	
09/CA/2-IP1	Interim payment	63.508,13	11.207,32	74.715,45	2010.05.06
10/CA/2-IP2	Interim payment	37.869,25	6.682,81	44.552,06	2011.04.27
11/CA/2-IP3	Clearance of advance	37.876,00	6.684,00	44.560,00	2011.06.27
11/CA/2-IP4	Interim payment	26.300,11	4.641,19	30.941,30	2011.06.27
11/CA/2-IP5	Interim payment	58.761,06	10.369,60	69.130,66	2011.10.13
12/CA/2-IP6	Interim payment	25.909,38	4.572,24	30.481,62	2012.04.24
13/CA/2-IP7	Interim payment	3.389,46	598,14	3.987,60	2013.05.02
14/CA/2-IP8	Interim payment	4.401,61	776,76	5.178,37	2014.06.03
14/CA/2-IP9	Interim payment	4.500,67	794,24	5.294,91	2014.12.10
Audit Authority		150.877,92	26.625,53	177.503,45	
09/AA/2-IP1	Interim payment	22.220,48	3.921,26	26.141,74	2010.03.05
10/AA/2-IP2	Interim payment	15.206,50	2.683,50	17.890,00	2011.02.11

Beneficiary / priority axis / RfP number	Type of RfP	ERDF (EUR)	National Contribution (EUR)	Total (EUR)	Date of CA approval / rejection
12/AA/2-IP3	Interim payment	22.807,72	4.024,89	26.832,61	2012.08.23
13/AA/2-IP4	Clearance of advance	18.376,08	3.242,84	21.618,92	2013.06.04
13/AA/2-IP5	Interim payment	6.586,39	1.162,31	7.748,70	2014.02.26
13/AA/2-IP6	Interim payment	12.271,61	2.165,58	14.437,19	2014.03.11
13/AA/2-IP7	Interim payment	13.248,15	2.337,91	15.586,06	2014.03.11
14/AA/2-IP8	Clearance of advance	3.529,81	622,91	4.152,72	2014.12.09
14/AA/2-IP9	Clearance of advance	3.191,64	563,23	3.754,87	2014.12.11
14/AA/2-IP10	Clearance of advance	12.271,61	2.165,58	14.437,19	2014.12.11
14/AA/2-IP11	Clearance of advance	13.248,15	2.337,91	15.586,06	2014.12.11
14/AA/2-IP12	Interim payment	7.919,78	1.397,61	9.317,39	2014.12.11
Total approved RfP					
		23.219.758,21	4.097.604,42	27.317.362,63	
Total priority axis 1					
		21.749.372,44	3.838.124,58	25.587.497,02	
Total priority axis 2					
		1.470.385,77	259.479,84	1.729.865,61	
Total RfP in process					
		0,00	0,00	0,00	
Total interim payment					
		19.631.789,87	3.464.433,50	23.096.223,37	
Total clearance of advance payment					
		1.136.330,84	200.529,00	1.336.859,84	
Total RfP comprising interim payment and clearance of advance payment					
		2.451.637,50	51.997,93	346.652,82	
Total rejected RfP (highlighted in gray)					
		413.306,98	72.936,52	486.243,50	

Data source: CA

Annex 1 Table No.2: Interim payment claims submitted by the CA to the Commission (as of 31 December 2014)

Claim No.	Date (yyyy.mm.dd)	Priority axis 1 (EUR)	Priority axis 2 (EUR)	Total (EUR)
2010900701	2009.12.11	740.436,77	0,00	740.436,77
2011000702	2010.02.02	824.209,45	12.561,50	836.770,95
2011000703	2010.08.03	551.116,80	91.261,64	642.378,44
2011000704	2010.09.28	1.010.248,47	819,39	1.011.067,86
2011100705	2011.02.08	1.303.091,54	102.854,01	1.405.945,55
2011100706	2011.05.30	965.007,08	54.502,06	1.019.509,14
2011100707	2011.08.11	1.181.916,27	64.176,11	1.246.092,38
2011100708	2011.12.22	686.878,67	254.022,63	940.901,30
2011200709	2012.04.19	895.020,82	40.515,17	935.535,99
2011200710	2012.07.25	1.178.038,74	91.290,10	1.269.328,84
2011200711	2012.09.24	532.292,64	87.195,78	619.488,42
2011200712	2012.11.16	1.153.912,16	14.542,35	1.168.454,51
2011300713	2013.02.20	1.308.374,08	86.269,52	1.394.643,60
2011300714	2013.05.31	909.163,61	64.218,99	973.382,60
2011300715	2013.07.31	730.128,05	18.376,08	748.504,13
2011300716	2013.12.19	2.417.807,22	163.666,75	2.581.473,97
2011400717	2014.06.17	543.864,10	4.480,98	548.345,08
2011400718	2015.08.01	1.219.671,58	97.384,87	1.317.056,45
2011400719	2014.10.24	674.393,89	59.780,58	734.174,47
2011400720	2014.12.19	2.863.961,49	157.624,23	3.021.585,72
Commitment 2007-2013		28.345.020,38	1.809.256,62	30.154.277,00
Total interim payment claims		21.689.533,43	1.465.542,74	23.155.076,17 ⁵
Percentage of the commitment 2007-2013		76,52%	81,00%	76,79%

Data source: CA

⁵ The difference compared to the corresponding figure of Annex 1 Table 3 is the result of different rounding rules used in the SFC2007 system

Annex 1 Table No.3: Overview of payments received from the Commission (as of 31 December 2014)

Source	Payment claim	Date of the submission of claim to EC (yyyy.mm.dd)	Amount requested (EUR)	Amount paid (EUR)	Date of the transfer to the CA account (yyyy.mm.dd)	Difference between claimed and transferred amount (EUR)
ERDF	Advance payment	x	x	680.670,24	2007.12.14	x
ERDF	Advance payment	x	x	1.021.005,36	2008.06.18	x
ERDF	Advance payment	x	x	680.670,24	2009.02.05	x
ERDF	Advance payment	x	x	680.670,24	2009.04.22	x
ERDF	2010900701	2009.12.11	740.436,77	740.436,77	2009.12.31	0
ERDF	2011000702	2010.02.02	836.770,93	836.770,93	2010.02.22	0
ERDF	2011000703	2010.08.03	642.378,45	642.378,45	2010.09.16	0
ERDF	2011000704	2010.09.28	1.011.067,86	1.011.067,86	2010.11.15	0
ERDF	2011100705	2011.02.08	1.405.945,53	1.405.945,53	2011.03.07	0
ERDF	2011100706	2011.05.30	1.019.509,13	1.019.509,13	2011.06.21	0
ERDF	2011100707	2011.08.11	1.246.092,37	1.246.092,37	2011.09.02	0
ERDF	2011100708	2011.12.22	940.901,39	940.901,39	2012.02.10	0
ERDF	2011200709	2012.04.19	935.535,97	935.535,97	2012.05.25	0
ERDF	2011200710	2012.07.25	1.269.328,72	1.269.328,72	2012.09.18	0
ERDF	2011200711	2012.09.24	619.488,41	619.488,41	2012.10.12	0
ERDF	2011200712	2012.11.16	1.168.454,52	1.168.454,52	2013.04.02	0
ERDF	2011300713	2013.02.20	1.394.643,61	1.394.643,61	2013.05.20	0
ERDF	2011300714	2013.05.31	973.382,59	973.382,59	2013.06.25	0
ERDF	2011300715	2013.07.31	748.504,14	748.504,14	2013.11.27	0
ERDF	2011300716	2013.12.19	2.581.473,96	2.581.473,96	2014.02.20	0
ERDF	2011400717	2014.06.17	548.344,63	548.344,63	2014.06.26	0
ERDF	2011400718	2015.08.01	1.317.056,40	1.317.056,40	2014.08.26	0
ERDF	2011400719	2014.10.24	734.174,44	734.174,44	2014.12.19	0
ERDF	2011400720	2014.12.19	3.021.585,68	0,00	—	—
Total	x	x	23.155.075,50	20.133.489,82	x	x

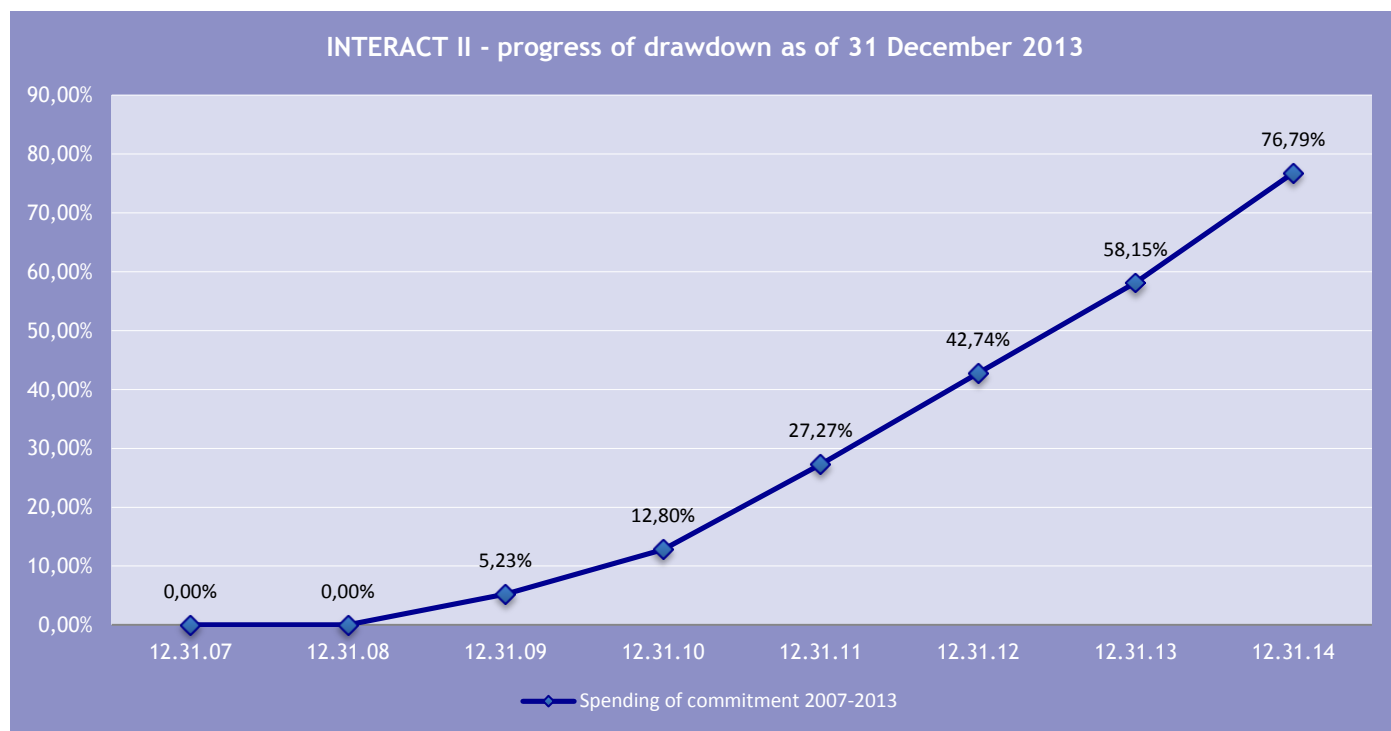
Data source: CA

Annex 1 Table No.4: INTERACT spending (approved RfPs decreased by irregularities as of 31 December 2014)

Item	ERDF amount (EUR / %)
Spending (approved RfPs decreased by irregularities)	23.155.076
Commitment 2007-2013	30.154.277
Spending of the commitment 2007-2013	76,79%
Advance payments	3.063.016
Commitment 2012	6.484.159
Commitment 2013	3.088.615
Spending of the commitment 2012	86,93%
Spending of the commitment 2013	0,00%
Decommitment 2012	847.570
Necessary to spend until 31 Dec. 2015 in accordance to rule n+2 (commitment 2013)	6.151.632

Data source: CA

Annex.1 Chart No. 1: INTERACT - progress of drawdown as of 31 December 2014



Data source: CA

Annex 2 Examples of INTERACT information and Publicity measures (electronic addresses)

1. INTERACT in general

- Website: www.interact-eu.net
- Facebook page: www.facebook.com/InteractEU
- Twitter: www.twitter.com/InteractEU

2. Danube Region Strategy

- Website: www.danube-region.eu/
- Facebook page: www.facebook.com/DanubeRegionStrategy
- Twitter: www.twitter.com/EUSDR
- Youtube: www.youtube.com/user/DanubeRegionStrategy
- Several interactive and collaborative groups created on Groupspaces (eg “EUSDR.Labgroup”, “PAC.Network”: groupspaces.com/PACNetwork/) - functions as intranet.
- Newsletter Spring 2014:
www.danube-region.eu/communication/newsletters/book/69-2014-1/1-newsletters

3. Baltic Sea Region Strategy

- Website: www.balticsea-region.eu
- Twitter: www.twitter.com/EUSBSR
- Youtube: www.youtube.com/eusbsr

4. Newsletters

- Newsletter Winter 2014/2015: 2015 calling... How can we help you?
www.interact-eu.net/interact_newsletter/interact_newsletter_winter_2014_2015/511/18192
- Newsletter Autumn 2014: Weaving the fabric of cooperation: the new generation of interregional programmes
www.interact-eu.net/interact_newsletter/interact_newsletter_autumn_2014/511/17352
- Newsletter Winter 2013/2014: Making impressions: communication campaigns
www.interact-eu.net/interact_newsletter/newsletter_interact_winter_2013_2014/511/15920

5. INTERACT Videos

- Youtube: www.youtube.com/INTERACTProgramme

6. European Cooperation Day 2014

- Website: www.ecday.eu
- Youtube channel: www.youtube.com/cooperationday
- Facebook page: www.facebook.com/CooperationDay
- Twitter feed: www.twitter.com/CooperationDay

7. KEEP

- Website: keep.eu
- KEEP videos: www.youtube.com/watch?v=EESuXJG5VxY

Annex 3 INTERACT Activities 2014

Annex 3 Table No. 1: INTERACT services - workshops, seminars, lab groups, network meetings and conferences

From (mm/dd)	To (mm/dd)	Location	Country	Implementing / lead	Cluster / WP No	Name of activity	Type of activity
01/15	01/15	Vienna	Austria	IP Viborg	C/12	HIT advisory to Austrian CBC programmes	Advisory
01/16	01/17	Vienna	Austria	IP Vienna	B/07	e-MS core developers group meeting	Lab group
01/24	01/24	Viborg	Denmark	IP Viborg	E/29	Final discussion on the workshop proposal for the European Maritime Day in Bremen in May	Phone meeting
01/29	01/29	Gothenburg	Sweden	IP Turku	G/33	EC Day film 2014 kick-off with service provider	Meeting
02/04	02/04	Riga	Latvia	IP Turku	D/24	Task force for the communication of the EUSBSR	Network meeting
02/05	02/06	Brussels	Belgium	IP Viborg	F/38	Harmonisation of ETC branding - 2nd Task Force meeting	Meeting
02/06	02/06	Brussels	Belgium	IP Viborg	F/38	Harmonisation of ETC branding - meeting with the designer	Meeting
02/06	02/06	Brussels	Belgium	IP Viborg, IP Vienna	C/17	Brainstorming meeting with the EC on improved reporting and results orientation	Advisory
02/11	02/11	Brussels	Belgium	IP Turku	G/33	EC Day film 2014 first draft of characters and set up	Meeting
02/19	02/20	Lille	France	IP Viborg, IP Vienna	C/12	4th Meeting on HIT with Transnational Programmes and INTERREG IVC	Meeting
02/21	02/21	Lille	France	IP Viborg	C/12	HIT advisory to 'Lille and North West Europe' group of programmes ⁶	Advisory
02/26	02/26	Helsinki	Finland	IP Turku	A/04	Meeting at the Finnish Ministry of Economy and the Employment to discuss programme closure 2007-2013	Meeting
02/26	02/27	Vienna	Austria	IP Vienna	C/12	IPA II CBC meeting on HIT	Workshop
02/28	02/28	Turku	Finland	IP Turku	F/33	Kick-off meeting for the EC Day local event (Film Festival 2014)	Meeting
03/05	03/06	Vienna	Austria	IP Vienna	B/07	e-MS core developers group meeting	Lab group
03/11	03/12	Riga	Latvia	IP Viborg	C/12	HIT for CBC programmes	Meeting
03/11	03/12	Vienna	Austria	IP Vienna	D/20	4th annual meeting of NCPs/PACs of the EUSDR	Meeting
03/19	03/19	Brussels	Belgium	IP Vienna, IP Viborg	C/13 C/17	Focus on results: Lessons learnt from ex-ante evaluations of 2014-2020 programmes and reflecting 2007-2013 achievements in annual implementation reports 2013	Seminar
03/20	03/21	Brussels	Belgium	All IPs	D/25	Meeting of transnational programmes on further support to implementation of macro-regional and sea-basin strategies	Network meeting
03/26	03/26	Madrid	Spain	IP Valencia, IP Viborg, IP Vienna	C/19	European Territorial Cooperation 2014-2020: Ready, Steady, Go! How to deal with the final programming phase?	Workshop
03/26	03/27	Helsinki	Finland	All IPs	F/39	ETC communication seminar	Seminar
03/27	03/27	Szczecin	Poland	IP Turku	D/23 (D/24)	EUSBSR Info Day: focus on Alignment of Funding and embedding of macro-regional strategies in the programming 2014-2020	Seminar
03/27	03/28	Helsinki	Finland	IP Viborg	A/01	TN communication network meeting	Meeting
04/08	04/08	Vienna	Austria	IP Vienna	B/07	e-MS Core Group meeting	Lab group
04/09	04/09	Vienna	Austria	IP Vienna	B/07	e-MS Observers Group meeting	Lab group
04/09	04/10	Tallinn	Estonia	IP Turku	D/24	5th Working Meeting of the EUSBSR	Conference
04/14	04/14	Valencia	Spain	IP Valencia	C/19	The future of ETC and ENI	Conference
04/28	04/28	Berlin	Germany	IP Turku	C/19	Workshop for ETC CBC Programmes in North-East Europe on 2014-2020 programming	Workshop
05/07	05/08	Brussels	Belgium	IP Vienna	C/10	Programming Workshop for IPA II CBC Programmes	Workshop
05/08	05/08	Brussels	Belgium	IP Viborg	F/36	Planning Transition event with the EC, Luxemburg Presidency and UN	Meeting
05/12	05/13	Umeå	Sweden	IP Turku	A/01 A/04 C/19	8th Network Meeting for MAs and Heads of JTSs in the ETC CBC Programmes in North-East Europe: thematic focus on ETC Closure 2007-2013 and programming 2014-2020	Network meeting

⁶ The group consist of the following programmes: NL-VL, FR-WA,-VL, 2 Seas, DE-NL and FCE

From (mm/dd)	To (mm/dd)	Location	Country	Implementing / lead	Cluster / WP No	Name of activity	Type of activity
05/12	05/12	Ljubljana	Slovenia	IP Viborg	C/12	Advisory to Slovenian CBC programmes on 2014-2020 programming, HIT tools and e-MS	Advisory
05/13	05/13	Thessaloniki	Greece	IP Valencia, IP Vienna, IP Viborg	C/19	ETC 2014-2020: ready, steady, go! How to deal with the final programming phase	Workshop
05/13	05/13	Umeå	Sweden	IP Turku	C/19	Workshop on the Description of the Management and Control System 2014-2020	Workshop
05/13	05/14	Ljubljana	Slovenia	IP Viborg	C/12	3rd CBC Working Group meeting on HIT	Meeting
05/15	05/15	Brussels	Belgium	IP Turku	D/24	Meeting of EC/DG Regio and IP Turku: Post Tallinn (5th WG for EUSBSR 10-11/04/2014) - Pre Turku (2-5/06/2014)	Meeting
05/19	09/16	N/a	N/a	IP Valencia	F/33	EC Day video contest "Border issues, border solutions"	Video contest
06/01	10/31	Turku, Stockholm, Brussels	Finland, Sweden, Belgium	IP Turku	D/22 D/25	Coordination meetings to prepare the Terms of Reference, the Call and the selection for: "Cooperation methods and tools applied by European Structural and Investment Funds programmes for 2014-2020 to support implementation of the European Union Strategy for the Baltic Sea Region"	Meetings
06/01	10/31	Turku, Stockholm, Brussels	Finland, Sweden, Belgium	IP Turku	D/22	Coordination meetings to prepare the Terms of Reference, the Call and the selection for: "Alignment of funding for implementation of the EU Strategy for the Baltic Sea Region"	Meetings
06/02	06/02	Viborg	Denmark	IP Viborg	C/12	Advisory to ØKS and the new DE-DK programmes on HIT and e-MS	Advisory
06/04	06/05	Vienna	Austria	IP Vienna	B/07	e-MS Core Group meeting	Lab group
06/10	06/10	Stockholm	Sweden	IP Turku	D/23	Meeting with the Swedish Institute to discuss the development of the portal regarding "Alignment of Funding"	Meeting
06/11	06/12	Athens	Greece	IP Valencia, IP Viborg, IP Turku	A/02	5th Meeting of ETC audit authorities and members of GoA	Network meeting
06/24	06/24	Brussels	Belgium	IP Vienna, IP Viborg	B/08	Workshop on State Aid	Workshop
06/25	06/25	Brussels	Belgium	IP Viborg, IP Vienna	B/06	Workshop on eligibility of expenditure	Workshop
07/01	07/04	Edinburgh	UK	IP Viborg	C/16	ETC project management summer camp	Seminar
07/02	07/02	Vienna	Austria	IP Turku	E/31	KEEP 2.0 group meeting	Workshop
07/08	07/08	Paris	France	IP Valencia	A/03	Road show on public procurement for French programmes	Workshop
07/09	07/09	Brussels	Belgium	IP Turku, IP Vienna, IP Valencia	D/22	Meeting with DG REGIO and IPs (Turku, Vienna and Valencia) on communication for the EUSAIR	Meeting
08/18	08/28	Umeå, Luleå, Östersund	Sweden	IP Turku	A/01	Part of the series of networking meetings with the INTERREG CBC Programmes to discuss INTERACT JAWP 2015 Needs Assessment. INTERREG CBC Programmes: Botnia-Atlantica (08/18), Nord (08/19) and Sweden-Norway (08/28).	Meetings
08/20	08/21	Vilnius, Tallinn	Lithuania, Estonia	IP Turku	A/01	Part of the series of networking meetings with the INTERREG CBC Programmes to discuss INTERACT JAWP 2015 Needs Assessment. INTERREG CBC Programmes LT-PL (08/20) and EE-LV (08/21)	Meetings
08/22	08/22	Turku	Finland	IP Turku	A/01	Part of the series of networking meetings with the INTERREG CBC Programmes to discuss INTERACT JAWP 2015 Needs Assessment. INTERREG CBC Programme Central Baltic	Meeting
08/27	08/27	Riga	Latvia	IP Turku	A/01	Part of the series of networking meetings with the INTERREG CBC Programmes to discuss INTERACT JAWP 2015 Needs Assessment. INTERREG CBC Programme LV-LT	Meeting
08/29	08/29	Viborg	Denmark	IP Viborg	B/09	Meeting with experts on revolving funds	Meeting
09/01	09/02	Berlin, Potsdam, Warsaw	Germany, Poland	IP Turku	A/01	Part of the series of networking meetings with the INTERREG CBC Programmes to discuss INTERACT JAWP 2015 Needs Assessment. INTERREG CBC Programmes MV/BBG-PL, BBG-PL and South Baltic Programme	Meetings
09/02	09/03	Vienna	Austria	IP Vienna	B/07	e-MS Core Group meeting	Lab group

From (mm/dd)	To (mm/dd)	Location	Country	Implementing / lead	Cluster / WP No	Name of activity	Type of activity
09/15	09/15	Brussels	Belgium	IP Viborg	C/17	Meeting with the EC and experts on scoping study	Meeting
09/16	09/16	Milan	Italy	All IPs	C/11	INTERACT pilot activity on Cooperation in the IGJ goal of Cohesion Policy 2014-2020 - Art. 96.3 d) - Kick-off Meeting	Workshop
09/16	09/16	Milan	Italy	All IPs	F/33	EC Day 2014 kick-off event	Meeting
09/16	09/21	Valencia	Spain	IP Valencia	F/33	European film festival	EC Day local event
09/17	09/17	Milan	Italy	IP Viborg, IP Valencia	C/12	1st Meeting on HIT with CBC and TN Programmes in the Mediterranean Area	Working group
09/19	09/19	Bratislava	Slovakia	MA/IS	F/33	European Cooperation Day Film Festival	EC Day local event
09/19	09/21	Turku	Finland	IP Turku	F/33	The Territorial Cooperation Film Festival	EC Day local event
09/20	09/21	Vienna	Austria	IP Vienna	F/33	European Cooperation Day Film Weekend	EC Day local event
09/21	09/21	Aarhus	Denmark	IP Viborg	F/33	ETC film festival (EC Day 2014 local event Viborg)	EC Day local event
09/23	09/23	Valencia	Spain	IP Turku, IP Valencia	D/22 D/25	Kick-off meeting for EUSAIR graphic support	Meeting
09/24	09/25	Prague	Czech Republic	IP Vienna	A/01	Seventh annual Meeting of IP Vienna's Regional Network	Network meeting
09/24	09/25	Barcelona	Spain	IP Viborg	C/12	5th Meeting on HIT with Transnational Programmes and INTERREG EUROPE	Working group
09/30	09/30	Brussels	Belgium	IP Viborg	B/09	Working Group on Repayable Finance in ETC Programmes	Working group
09/30	09/30	Bucharest	Romania	IP Vienna	B/07	e-MS workshop with Romanian programmes	Workshop
10/06	10/06	Riga	Latvia	IP Turku	D/24	Meeting with Ministry of Foreign Affairs and the EC on the organisation of the 6th Annual Forum of the EUSBSR (15-16 June 2015)	Meeting
10/07	10/07	Brussels	Belgium	IP Viborg	F/36	Planning meeting with Luxembourg and EC	Meeting
10/09	10/10	Brussels	Belgium	IP Turku	E/31	KEEP 2.0 group meeting	Meeting
10/10	10/10	Brussels	Belgium	IPs	D/22	Meeting with DG REGIO and IPs on Macro-Regions support	Meeting
10/20	10/20	Stockholm	Sweden	IP Turku	D/24	Meeting between Swedish Institute and INTERACT Point Turku to discuss the data collection for funding sources for the EUSBSR	Meeting
10/22	10/22	Brussels	Belgium	IP Valencia, IP Viborg	C/19	Designation procedure for ETC programmes	Seminar
10/28	10/29	Helsinki	Finland	IP Turku	A/01	3rd Network Meeting for Programme/Project Managers/Officers in ETC CBC Programmes in North-East Europe	Network meeting
11/04	11/05	Rome	Italy	IP Turku, IP Vienna, IP Viborg	C/16	Project Generation & Development Seminar for ETC programmes	Seminar
11/07	11/07	Brussels	Belgium	IP Viborg	C/17	Meeting with the EC and experts on scoping study	Meeting
11/18	11/18	Brussels	Belgium	IP Viborg IP Valencia	E/28	'How to unlock synergy potentials across EU Programmes working in the field of renewables and energy efficiency?' Inter-programme workshop Interreg-Horizon 2020 Energy Efficiency Call	Workshop
11/19	11/19	Brussels	Belgium	IP Turku	D/21	Preparatory meeting between DG REGIO and INTERACT on the EUSALP stakeholders event (1-2 December 2014)	Meeting
11/20	11/20	Brussels	Belgium	IP Turku	D/23	Kick-off meeting 'Cooperation methods and tools applied by ESIF programmes for 2014-2020 to support implementation of the EUSBSR'	Meeting
11/21	11/21	N/a	N/a	IP Viborg	F/36	Coordination meeting with Luxembourg	Meeting
11/25	11/25	Brussels	Belgium	IP Vienna	B/08	State Aid working meeting at EC	Workshop
11/25	11/26	Thessaloniki	Greece	IP Vienna	C/10	Shared management in IPA CBC	Workshop
11/26	11/26	N/a	N/a	IP Viborg	F/36	Coordination meeting with Luxembourg	Meeting
11/26	11/26	Brussels	Belgium	IP Turku	C/18	The WHAT, the WHY and the HOW of Inter-programme Capacity and Competence	Workshop

From (mm/dd)	To (mm/dd)	Location	Country	Implementing / lead	Cluster / WP No	Name of activity	Type of activity
11/27	11/28	Warsaw	Poland	IP Turku, IP Vienna, IP Viborg	F/34	Storytelling through writing	Workshop
12/02	12/02	London	UK	IP Vienna, IP Viborg	C/13	Evaluation Plan workshop	Lab group
12/04	12/05	Potsdam	Germany	IP Turku	A/01	9th Network Meeting of Managing Authorities and Heads of Secretariat of Interreg CBC Programmes from North-East Europe	Network meeting
12/09	12/09	Vienna	Austria	IP Vienna	B/07	e-MS Observes Group meeting	Lab group
12/10	12/10	Vienna	Austria	IP Vienna	B/07	e-MS Core Group meeting	Meeting
12/10	12/11	Innsbruck	Austria	IP Viborg, IP Vienna, IP Valencia	A/05	Workshop on project reporting and monitoring	Workshop

Annex 3 Table No.2: INTERACT support to external events

From (mm/dd)	To (mm/dd)	Location	Country	Implementing / lead	Cluster / WP No	Name of event and role of INTERACT	Type of event
01/14	02/14	Brussels	Belgium	IP Turku	D/24	Series of meetings of European Commission, DG Regio, with EUSBSR PACs and HALs, with INTERACT contribution. Meetings with PA Hazards (01/14), PA Education (01/15), PA Tourism (01/16), PA Internal Market (01/17), PA Innovation (01/21), PA Agri (01/28), PA Nutri (01/29), PA Secure (01/30), HA Neighbours (01/31), PA SME (02/11), HA Promo (02/14)	Series of meetings
01/17	01/17	Vienna	Austria	IP Vienna	D/20	Presentation at the EUSDR NCPs meeting	Meeting
01/22	01/22	Brussels	Belgium	IP Valencia, IP Turku	C/11	Facilitation at the "CoopNet - Cooperation Network", DG Regio	Workshop
01/23	01/23	Helsinki	Finland	IP Turku	D/24	National Contact Points and Managing Authorities/Partnership Agreement Coordinators meeting	Meeting
01/24	01/24	Budapest	Hungary	IP Vienna	D/20	Facilitation at meeting with Danube Region Programme and EUSDR PACs	Meeting
01/27	01/28	Warsaw	Poland	IP Vienna	B/07	Annual IT seminar: "E-Cohesion in the context of audit trail" (presentation)	Seminar
01/30	01/30	Brussels	Belgium	IP Turku	D/22	Preparatory Meeting with the EC: EUSAIR Stakeholder Conference Workshop	Meeting
01/30	01/30	Brussels	Belgium	IP Turku	D/24	Planning meeting with EC DG Regio regarding the 5th Annual Forum on the EUSBSR	Meeting
01/30	01/31	Brussels	Belgium	IP Viborg	C/17	NWE PPG meeting	Advisory
02/06	02/07	Athens	Greece	IP Valencia, IP Turku, IP Vienna	D/22	Stakeholder Conference on the EUSAIR (facilitation)	Conference
02/12	02/12	Brussels	Belgium	IP Turku	D/24	National Contact Points and Managing Authorities/Partnership Agreement Coordinators meeting	Meeting
02/12	02/13	Brussels	Belgium	IP Valencia	F/34	How to advocate project results for more political commitment? Organized by the MED programme (facilitation)	Workshop
02/18	02/18	Brussels	Belgium	IP Vienna	C/14	The 4th Annual Meeting of the EGTC Platform of the Committee of the Regions: "The EGTCs and the Strategy Europe 2020" (presentation)	Meeting
02/23	02/23	Brussels	Belgium	IP Vienna, IP Viborg	C/13	Evaluation meeting with DG Regio	Meeting
02/27	02/27	Paris	France	IP Viborg, IP Valencia	C/19	DATAR workshop on Indicators, performance framework and monitoring tools 2014+	Advisory
03/04	03/04	Sorø	Denmark	IP Viborg	A/01	Network meeting of DK programmes	Advisory
03/05	03/05	Riga	Latvia	IP Turku	D/24	Initial meeting on preparations for the 6th Annual Forum on the EUSBSR and the role of IP Turku in the process; meeting with the Latvia Ministry of Foreign Affairs	Meeting
03/05	03/06	Athens	Greece	IP Viborg	C/17	INTERREG EUROPE Programming Committee	Advisory
03/11	03/11	Stockholm	Sweden	IP Turku	D/24	Meeting with EUSBSR PA Education, CBSS and Swedish Institute ("Task force" on capacity building for EUSBSR stakeholders)	Meeting

From (mm/dd)	To (mm/dd)	Location	Country	Implementing / lead	Cluster / WP No	Name of event and role of INTERACT	Type of event
03/20	03/20	Turku	Finland	IP Turku	D/24	CPMR Baltic Sea Commission Executive Committee meeting (presentation)	Meeting
03/31	04/01	Zagreb	Croatia	IP Vienna	C/19	IT-HR and Adriatic-Ionian programming task forces (presentations)	Advisory
04/02	04/02	Antwerp	Belgium	IP Viborg	C/12	HIT advisory to 'Lille and North West Europe' group of programmes	Advisory
04/04	04/04	Brussels	Belgium	IP Turku	D/24	Meeting with DG Regio on further development of the Task Force for Communications of the EUSBSR	Meeting
04/08	04/08	Tallinn	Estonia	IP Turku	D/24	Preparatory meeting for the 5 th annual Forum of the EUSBSR	Meeting
04/11	04/11	Belgrade	Serbia	IP Vienna	C/10	IPA II Consultation meeting at the Serbian European Integration Office (presentation)	Advisory
04/14	04/14	Budva	Montenegro	IP Vienna	C/10	Conference of TN programmes - SEE and MED (moderation)	Advisory
04/23	04/23	Tirana	Albania	IP Vienna	C/10	Support to IPA CBC IT-AL-ME programming task force (presentations)	Advisory
04/29	04/29	Brussels	Belgium	IP Valencia	C/12	AER-RUR@CT Benchmarking Seminar (presentation)	Seminar
05/06	05/06	Turku	Finland	IP Turku	D/24	Presentation on Cross-border cooperation in the Baltic Sea region (EU macro-regional strategies and EU finding instruments) at the Swedish Speaking University Åbo Akademi	Workshop
05/06	05/06	Turku	Finland	IP Turku	D/24	Presentation at the Åbo University on the Financial sources for the implementation of the EUSBSR	Workshop
05/06	05/07	Lille	France	IP Viborg	C/17	INTERREG EUROPE Programming Committee	Advisory
05/07	05/07	Berlin	Germany	IP Vienna	C/19	Kick-off conference of the German transnational cooperation (presentation)	Conference
05/08	05/09	Thessaloniki	Greece	IP Valencia	C/19	Best practice conference. MA of INTERREG programmes based in Greece (preparatory work, presentation and facilitation)	Conference
05/09	05/09	Helsinki	Finland	IP Turku	D/25	Meeting between Danube Delta National Institute research team - EUSBSR PACs and case study representatives: Macro-regional experiences on implementing the EUSBSR, HELCOM (presentation)	Meeting
05/14	05/14	Warsaw	Poland	IP Turku	A/04	Meeting on programme closure - Programme closure 2007-2013 for the GoA (organised by the Polish Ministry of Finance; presentation)	Meeting
05/16	05/16	Stockholm	Sweden	IP Turku	D/25	Meeting of the "Task Force" on Capacity Building for EUSBSR Stakeholders	Meeting
05/19	05/20	Brussels	Belgium	IP Valencia, IP Viborg	C/19	EC Annual Meeting with ETC Programmes (facilitation)	Conference
05/19	05/20	Bremen	Germany	IP Viborg	E/29	European Maritime Days (presentation)	Conference
05/23	05/23	Belgrade	Serbia	IP Vienna	C/19	Adriatic-Ionian Transnational Programme task force meeting (presentation)	Advisory
05/27	05/27	Paris	France	IP Valencia	C/19	How to optimize the selection of projects in 2014-2020? Organised by Europ'ACT (presentations)	Workshop
05/27	05/27	Palermo	Italy	IP Valencia	D/22	Hearing of the European Economic and Social Committee: "EU Strategy for the Adriatic-Ionian Region" (presentation)	Meeting
06/02	06/02	Brussels	Belgium	IP Viborg	F/42	Connecting Rural Europe (presentation)	Conference
06/02	06/02	Turku	Finland	IP Turku	D/24	XII Baltic Sea Forum (presentations)	Conference
06/02	06/02	Turku	Finland	IP Turku	D/24	National network meeting for supporting EUSBSR activities in Finland (presentation)	Network meeting
06/03	06/03	Brussels	Belgium	IP Viborg	C/17	Closing event of European Network of Rural Development (presentation of lessons learnt in territorial cooperation)	Meeting
06/03	06/04	Turku	Finland	IP Turku	D/24	5th Annual Forum of the EUSBSR	Conference
06/05	06/05	Turku	Finland	IP Turku	D/24	Meeting with Baltic Sea Region Programme 2014-2020 and DG Regio on support for EUSBSR	Meeting
06/05	06/05	Turku	Finland	IP Turku	D/24	5th Steering Committee meeting of EUSBSR PA Nutri (presentation)	Meeting
06/05	06/05	Turku	Finland	IP Turku	D/24	Meeting of EUSBSR National Contact Points	Meeting
06/10	06/10	Vienna	Austria	IP Vienna	C/19	Kick-off conference of ETC CBC (presentation)	Conference
06/10	06/11	Glasgow	UK	IP Turku	D/25	Conference "Arctic Connections" (facilitation)	Conference

From (mm/dd)	To (mm/dd)	Location	Country	Implementing / lead	Cluster / WP No	Name of event and role of INTERACT	Type of event
06/12	06/12	Vienna	Austria	IP Vienna	C/19	Austrian ETC network event (presentation)	Meeting
06/16	06/16	Vienna	Austria	IP Vienna	C/19	Austrian ETC network meeting	Advisory
06/26	06/26	Kruså	Denmark	IP Viborg	A/01	Network meeting of DK programmes	Advisory
06/26	06/27	Vienna	Austria	IP Vienna	D/20	3rd Annual Forum of the EUSDR (workshop and facilitation)	Conference
07/01	07/01	Vienna	Austria	IP Vienna	C/19	Central Europe annual event (participation)	Conference
07/11	07/11	Fabriano	Italy	IP Turku, IP Valencia	D/25 D/22	CoR conference: 'EUSAIR - The Adriatic-Ionian macro-region: the added value of macro-regional strategies within the EU framework' (presentation)	Conference
07/21	07/22	Bologna	Italy	IP Vienna	C/19	Adriatic-Ionian Transnational Programme task force meeting (facilitation)	Advisory
09/16	09/17	Strasbourg	France	IP Viborg	C/17	Seminar on Prospects for Effective Transfrontier Cooperation In Europe (presentation)	Seminar
09/17	09/17	Brussels	Belgium	IP Vienna	D/22	5th Meeting of National Contact Points of the EU Strategy for the Adriatic and Ionian Region (EUSAIR) (presentation)	Meeting
09/18	09/19	Brussels	Belgium	IP Viborg	C/19	MED Task Force (facilitation)	Advisory
09/19	09/19	Brussels	Belgium	IP Vienna	D/22	Adriatic-Ionian Transnational Programme task force meeting (presentation)	Advisory
09/21	09/21	Badajoz	Spain	IP Valencia	F/33	EC Day local event ES-PT programme (presentation)	Conference
09/24	09/24	Torrent	Spain	IP Valencia	F/42	Meeting of the Roma-Net project (Urbact). Links between the LAP and the Operational Programme (presentation)	Meeting
09/24	09/25	Matera	Italy	IP Valencia	F/33	SumLab seminar (presentation)	Seminar
09/29	09/29	Salzburg	Austria	IP Vienna	B/07	BY-AT programming task force (presentation of e-MS)	Meeting
09/30	09/30	Budapest	Hungary	IP Viborg	C/17	2nd seminar on cross-border territorial observation (presentation)	Conference
10/01	10/01	Vienna	Austria	IP Vienna	D/25	Exchange with City of Stockholm on the macro-regional strategies (presentation)	Meeting
10/07	10/07	Brussels	Belgium	IP Vienna	C/14	EGTC workshop at the Open Days (facilitation)	Meeting
10/08	10/08	Brussels	Belgium	MA/IS, IPs	F/43	Open days workshop "Getting the most out of pan-European cooperation programmes"	Workshop
10/09	10/09	Brussels	Belgium	IP Valencia	E/27	Working seminar IN-EUR - Measuring innovation in European Subregions (presentation)	Seminar
10/10	10/10	Vienna	Austria	IP Vienna	D/20	Fostering Institutional Capacity and Cooperation for Roma Integration in the Danube Region, Strategic Meeting (moderation and advisory)	Conference
10/14	10/14	Valencia	Spain	IP Valencia	E/27	MED on the move. MED programme annual event (presentation)	
10/15	10/17	Rome	Italy	IP Viborg	C/17	INTERREG EUROPE Programming Committee	Advisory
10/16	10/16	Antwerp	Belgium	IP Viborg	C/12	HIT advisory to 'Lille and North West Europe' group of programmes	Advisory
10/23	10/23	Alicante	Spain	IP Valencia	E/27	CPMR Intermediterranean Commission Water Group meeting (presentation)	Meeting
11/06	11/06	Andorra la Vella	Andorra	IP Valencia	C/19	POCTEFA programme. Plenary Council of the Pyrenees' Labour Community (presentation)	Meeting
11/18	11/18	Helsingor	Denmark	IP Turku	C/17	EU Financing Event for Maritime Projects and Initiatives (presentation)	Seminar
11/18	11/18	Brussels	Belgium	IP Turku, IP Valencia	D/22	Launch Conference of the EU Strategy for the Adriatic-Ionian Macro-region (EUSAIR)	Conference
11/21	11/21	Turku	Finland	IP Turku	F/42	Info seminar on EU funds during 2014-2020 (organised by City of Turku), (INTERACT presentation)	Seminar
12/01	12/02	Milan	Italy	IP Turku, IP Valencia, IP Vienna	D/22	Stakeholder conference for EU Strategy for the Alpine Region (EUSALP) (facilitation)	Conference
12/08	12/08	Tallinn	Estonia	IP Turku	D/24	The meeting of National Contact Points for the EUSBSR	Meeting
12/10	12/10	Rimini	Italy	IP Valencia	D/22	Conference on the EUSAIR within the framework of the Italian presidency (speech)	Conference
12/11	12/11	Riga	Latvia	IP Turku	D/23	Bilateral cooperation within projects supported by EEA grant "NGO Fund"-impact and recommendations (presentation)	Seminar
12/11	12/11	Paris	France	IP Valencia	B/06	Europ'ACT-CGET workshop on simplified cost options (Presentation)	Workshop

Annex 3 Table No.3: INTERACT Coordination activities

From (mm/dd)	To (mm/dd)	Location	Country	Lead	Cluster / WP No	Name of activity	Type of activity
01/14	01/15	Valencia	Spain	IP Turku	G/44	E-tool presentation and start up	Meeting and training
01/16	01/17	Valencia	Spain	IP Valencia	G/45	INTERACT Communication Group meeting	Meeting
01/22	01/22	Vienna	Austria	IP Turku	G/44	E-tool presentation and start up	Meeting
01/23	01/23	Bratislava	Slovakia	IP Turku	G/44	E-tool presentation and start up	Meeting
01/23	01/23	Brussels	Belgium	IP Valencia, IP Turku	G/50	Participation at the coordination meeting with INTERREG Europe	Meeting
01/24	01/24	Turku	Finland	IP Turku	G/44	E-tool presentation and start up	Meeting and training
01/28	01/28	Vienna	Austria	IS	G/45	INTERACT Coordinators Group meeting	Meeting
01/29	01/29	Vienna	Austria	MA	G/50	Meeting of INTERACT hosting institutions	Meeting
01/29	01/29	Vienna	Austria	MA	G/50	6th INTERACT III Programming Task Force meeting	Meeting
01/30	01/30	Vienna	Austria	IS, IP Turku	G/48	7th KEEP ATF meeting	Meeting
January	January	N/a	N/a	IS, MA	G/49	INTERACT six-month report to the Slovak government	Reporting
02/04	02/05	Viborg	Denmark	IP Turku	G/44	E-tool Presentation and start up	Meeting and training
02/12	02/12	N/a	N/a	IP Valencia	G/45	INTERACT Financial Group meeting (online)	Meeting
02/24	02/24	Helsinki	Finland	IP Turku	F/37	Kick-off event on graphic design and illustration for INTERACT	Workshop
03/01	06/29	N/a	N/a	MA/IS	G/49	INTERACT 2013 annual implementation report	Reporting
03/11	03/11	N/a	N/a	IP Viborg	G/45	INTERACT Quality Group meeting (online)	Meeting
04/01	04/01	Vilnius	Lithuania	MA/IS	G/45	INTERACT Coordinators Group meeting	Meeting
04/01	04/01	Vilnius	Lithuania	IP Turku	G/48	8th KEEP ATF meeting	Meeting
04/02	04/02	Vilnius	Lithuania	MA	G/47	12th INTERACT National Contact Points meeting	Meeting
04/02	04/02	Vilnius	Lithuania	MA	G/47	13th INTERACT II Monitoring Committee meeting	Meeting
04/03	04/03	Vilnius	Lithuania	MA	G/50	3rd INTERACT III Programming Committee meeting	Meeting
04/08	04/10	Vienna	Austria	IP Turku	E/31	Coordination meetings for KEEP content support: with the service provider responsible for KEEP content support (04/08/2014), as part of the Observers Group of the e-MS (04/09/2014) and with IP Vienna regarding KEEP and the e-MS, milestones and needs (04/10/2014)	Meeting
04/11	04/11	N/a	N/a	MA/IS	G/45	INTERACT Coordinators Group meeting (online)	Meeting
05/06	05/06	Brussels	Belgium	MA/IS	G/45	INTERACT Communication Group meeting	Meeting
05/28	05/28	N/a	N/a	IP Viborg	G/45	INTERACT Quality Group meeting (online)	Meeting
06/03	06/24	N/a	N/a	MA/IS	G/49	Written procedure No 1/2014 on the 2013 INTERACT annual implementation report	Written procedure
06/06	06/06	N/a	N/a	MA/IS	G/45	INTERACT Coordinators Group (online)	Meeting
06/16	06/16	Turku	Finland	IP Turku	G/45	INTERACT Financial Group meeting	Meeting
06/16	06/16	Turku	Finland	IP Valencia	G/45	INTERACT Programme Management Group meeting	Meeting
06/16	06/16	Turku	Finland	IP Viborg	G/45	INTERACT Quality Group meeting	Meeting
06/17	06/18	Turku	Finland	IP Turku	G/46	INTERACT team meeting	Meeting
06/19	06/19	Turku	Finland	MA/IS	G/45	INTERACT Coordinators Group meeting	Meeting
07/18	08/08	N/a	N/a	MA/IS	G/50	Written procedure INTERACT III PC-WP-1-2014 on the draft INTERACT III cooperation programme	Written procedure
07/23	07/24	Naples	Italy	MA/IS, IP Valencia	F/43	Meeting of the interregional programmes	Meeting
07/28	07/28	Vienna	Austria	IP Vienna/IS	G/45	Coordination on INTERACT III website	Meeting
09/04	09/04	N/a	N/a	MA/IS	G/45	INTERACT Coordinators Group videoconference	Meeting
09/08	09/08	Valencia	Spain	MA/IS	G/45	INTERACT Communication Group meeting	Meeting
09/09	09/12	Valencia	Spain	MA/IS, IPs	G/46	INTERACT work planning team meeting/training	Meeting
09/10	09/11	Valencia	Spain	IP Turku	G/45	INTERACT Financial Group meeting	Meeting
09/10	09/11	Valencia	Spain	IP Valencia	G/45	INTERACT Programme Management Group meeting	Meeting
09/10	09/11	Valencia	Spain	IP Vienna	G/45	INTERACT Communication Group meeting	Meeting
09/11	09/11	Valencia	Spain	MA/IS	G/45	INTERACT Coordinators Group meeting	Meeting
09/22	09/22	N/a	N/a	MA/IS	G/45	INTERACT Coordinators Group videoconference	Meeting

From (mm/dd)	To (mm/dd)	Location	Country	Lead	Cluster / WP No	Name of activity	Type of activity
09/22	09/23	Amsterdam	Netherlands	IP Viborg	G/45	INTERACT Quality Group meeting	Meeting
10/06	10/06	Brussels	Belgium	MA/IS	G/45	INTERACT Coordinators Group meeting	Meeting
10/15	10/15	Turku	Finland	IP Turku	D/23	Assessment meeting of offers for tender 'Cooperation methods and tools for the EUSBSR implementation'	Meeting
10/21	10/21	Stockholm	Sweden	IP Turku	D/23	Assessment meeting of offers for tender 'Alignment of funding for the EUSBSR implementation'	Meeting
10/28	10/28	N/a	N/a	IP Viborg	G/45	INTERACT Quality Group videoconference	Meeting
11/04	11/04	Thessaloniki	Greece	IP Viborg	G/51	Quality training for the Coordinators Group	Training
11/05	11/05	Thessaloniki	Greece	MA	G/47	13th INTERACT National Contact Points meeting	Meeting
11/05	11/05	Thessaloniki	Greece	MA	G/47	14th INTERACT II Monitoring Committee meeting	Meeting
11/06	11/06	Thessaloniki	Greece	MA	G/50	4th INTERCT III Programming Committee meeting	Meeting
11/11	11/14	Vienna	Austria	IP Viborg, IP Turku	G/51	INTERACT quality and e-learning training	Meeting
11/21	11/21	N/a	N/a	MA/IS	G/45	INTERACT Coordinators Group videoconference	Meeting
11/28	12/19	N/a	N/a	MA/IS	G/50	Written procedure INTERACT III PC-WP-2-2014 on Article 5.4 of the draft INTERACT III cooperation programme	Written procedure
12/04	12/05	Brussels	Belgium	MA/IS	G/45	INTERACT Communication Group meeting	Meeting
12/16	12/17	Brussels	Belgium	MA/IS	F/43	Meeting of the interregional programmes	Meeting

Annex 3 Table No.4: INTERACT participation at other events

From (mm/dd)	To (mm/dd)	Location	Country	Participating IP	Cluster / WP No	Name of event	Type of event
01/15	01/15	Valencia	Spain	IP Valencia	E/27	Capitalisation event for tourism and culture clusters organised by ENPI CBC MED programme	Meeting
01/30	01/30	Brussels	Belgium	IP Turku	D/22	4th Meeting of the CoR Adriatic-Ionian Interregional Group	Meeting
02/05	02/05	Berlin	Germany	IP Turku	D/24	Meeting with PACs and HALs on further support of the BSR programme 2014-2020 to the EUSBSR	Meeting
02/05	02/05	Brussels	Belgium	IP Valencia	C/19	INTERREG Europe Public Consultation - Stakeholder Workshop	Workshop
02/12	02/12	Brussels	Belgium	IP Valencia	D/22	3rd meeting of National Contact Points of the European Union Strategy for the Adriatic and Ionian Region (EUSAIR)	Meeting
02/13	02/13	Brussels	Belgium	IP Turku	D/25	Meeting of the High Level Group on macro-regional strategies	Meeting
03/07	03/07	Budapest	Hungary	IP Vienna	C/14	3rd meeting of the EGTC approval authorities	Meeting
04/03	04/03	Brussels	Belgium	IP Turku	D/24	Informal Baltic Sea Group Seminar "Cultural and creative industries in the Baltic Sea Area - Drivers for growth and sustainable development"	Seminar
05/22	05/22	Brussels	Belgium	IP Valencia, IP Vienna	E/29	Interreg IVC. Policy sharing, policy learning	Conference
05/22	05/23	Prague	Czech Republic	IP Valencia, IP Turku, IP Vienna	F/42	13th INFORM meeting	Meeting
06/02	06/02	Turku	Finland	IP Turku	F/42	Central Baltic INTERREG IV A 2007-2013 Final Conference	Conference
06/02	06/02	Turku	Finland	IP Turku	D/24	XII Baltic Sea NGO forum	Conference
06/05	06/05	Frankfurt / Main	Germany	IP Vienna	C/14	EGTC Regulation amendment - chance to revive cross-border cooperation of public authorities?	Conference
06/25	06/25	Paris	France	IP Valencia	C/19	Europ'ACT-GECT seminar "Reinforced cooperation between ETC programmes and regional programmes and among ETC programmes themselves"	Seminar
07/09	07/09	Brussels	Belgium	IP Valencia	D/22	4th Meeting of National Contact Points of the European Union Strategy for the Adriatic and Ionian Region (EUSAIR)	Meeting
09/04	09/04	Helsinki	Finland	IP Turku	D/24	OneBSR final conference	Conference

From (mm/dd)	To (mm/dd)	Location	Country	Participating IP	Cluster / WP No	Name of event	Type of event
09/22	09/22	Turku	Finland	IP Turku	F/42	Network meeting on international activities in the city of Turku	Network meeting
09/23	09/23	Valencia	Spain	IP Turku, IP Valencia	D/22	Kick-off meeting for EUSAIR graphic support and implementation on the website	Meeting
09/29	09/29	Brussels	Belgium	IP Valencia	C/11	Hearing at the EESC Community Led Local Development as a tool of Cohesion Policy 2014-2020 for local rural, urban and peri-urban development	Meeting
10/15	10/16	Brussels	Belgium	IP Valencia, IP Turku	F/42	5th European Conference on Public Communication "Europcom"	Conference
11/26	11/27	Warsaw	Poland	IP Turku	D/23	Funding cooperation: Interreg Baltic Sea Region Programme Conference 2014	Conference
12/02	12/03	Brussels	Belgium	IP Valencia, IP Vienna	F/42	14th INFORM meeting	Meeting
12/02	12/03	Bologna	Italy	IP Valencia		Interreg IVC/Interreg Europe interregional forum - Let's cooperate	Meeting

Annex 3 Table No.5: INTERACT tools, written and audio-visual publications

Month	Implementing / lead	Cluster / WP No	Title	Type
January	MA/IS, all IPs	F/41	INTERACT Newsletter Winter 2013-2014: Making Impressions - communications campaigns	Newsletter
January	IP Vienna	B/07	Finalised technical specification for the tender of a Monitoring System fulfilling e-cohesion requirements (e-MS)	Example
January	IP Viborg	B/06	Comments to Version 5 of the draft Delegated Act on Eligibility of Expenditure	Input
February	IP Turku	C/12	Template for the complaint procedure according to Article 74(3) of the CPR (part of the HIT package)	Template
February	IP Viborg	B/06	Comments to Version 6 of the draft Delegated Act on Eligibility of Expenditure	Input
February	IP Turku, IP Valencia, IP Vienna	D/25	INTERACT input paper "INTERACT inputs on the Non paper on governance of EU macro-regional strategies"	Input paper
March	IP Turku	C/16	Best practices of Programme Management	Leaflet
April	MA/IS, all IPs	G/50	Draft INTERACT III 2014-2020 OP pre-agreed by the PC	Paper
April	IP Turku	C/12	New template for the complaint procedure according to Article 74(3) of the CPR (part of the HIT package)	Template
April	IP Turku	D/24	EUSBSR Newsletter April 2014	Newsletter
April	IP Vienna	B/08	Input to the new GBER Regulation, new opportunities for ETC in State Aid	Papers
April	IP Turku, IP Vienna	D/20	New EUSDR website	Website
April	IP Turku	F/33	EC Day 2014 video (long version, available in English, French and German)	Video
May	IP Vienna	B/07	Info flyer on the INTERACT electronic monitoring system (e-MS)	Flyer
May	MA/IS, IPs	F/41	INTERACT Newsletter Spring 2014: Financing the future	Newsletter
May	IP Vienna	D/20	EUSDR Newsletter Spring 2014	Newsletter
May	IP Viborg	B/06	Guidance material on expenditure outside the Union part of the programme area	Paper
January-June	IP Turku	A/04	Input for ETC Closure, ETC specific issues	Input
June	IP Viborg	C/12	Updated HIT website	Website
June	IP Turku	D/24	EUSBSR 5th Annual Forum videos	Video
June	IP Turku	F/33	EC Day 2014 Day video (short version)	Video
June	IP Viborg	B/06	Fact sheets on budget lines (Staff cost, Office and Administration, Travel and accommodation, External experts and services, Equipment, Infrastructure)	Fact sheet
June	IP Viborg	B/06	Matrix of costs	Paper
June	IP Viborg	B/06	Guidance note on investments	Paper
June	IP Vienna	C/12	HIT fact sheet on subsidy contract	Paper
June	IP Vienna	C/12	Matrix of intervention logic in ETC programmes	Fact sheet
June	MA/IS/IPs	F/41	INTERACT Newsflash	Newsflash
July	MA/IS/IPs	F/41	INTERACT Newsflash	Newsflash
August	IP Vienna	B/07	e-MS Milestone 1a (comprising core database, communication portal, and application form)	Software
September	IP Viborg	B/06	Comments to the Guidance on Simplified Cost Options	Input

Month	Implementing / lead	Cluster / WP No	Title	Type
September	IP Vienna	F/33	EC Day 2014 promotional materials (poster, flyer, postcards, t-shirt, online banners, etc.)	Promotional material
September	IP Turku	D/25	Macro-regional strategy and Sea basin strategy - What is what?	Leaflet
September	IP Vienna	C/12	Updated HIT tools for FLC: certificate, report templates and checklist	Tool
September	IP Viborg	C/12	Updated HIT tools: Administrative and eligibility criteria, Quality assessment criteria (TN and CBC versions), Application form (TN and CBC versions), Project progress report (TN and CBC versions), Partner progress report, Project progress report monitoring checklist, and Final project report	Tool
September	IP Viborg	C/12	New HIT tools: Detailed project budget breakdown (annexe to the Application Form), List of expenditure (annexe to the Project finance report), Partner progress report with detailed partner finance report, Project partner declaration and HIT glossary	Tool
September	IP Vienna	C/12	Project partnership agreement (Fact sheet), Internal risk assessment and sapling methodology and optional Documents for verification	Tool
September	IP Viborg	B/06	55 Questions and Answers on eligibility of expenditure (draft)	Paper
September	IP Viborg	F/33	Updated EC Day website	Website
September	IP Viborg	C/17	Analysis of transnational cooperation-specific output indicators	Paper
September	IP Viborg	F/38	New ETC brand including brand name (INTERREG) and logo	Tool
September	MA/IS/IPs	F/41	INTERACT Newsflash	Newsflash
October	MA/IS/IPs	F/41	INTERACT Newsflash	Newsflash
October	IP Vienna	C/10	Draft paper "Public procurement in IPA II cross-border cooperation programmes with EU Member States" (internal version)	Manual
October	IP Vienna	C/12	Updated HIT + 2014-2020 website section	Website
October	MA/IS/IPs	F/41	INTERACT newsletter Autumn 2014: Weaving the fabric of cooperation: the new generation of interregional programmes	Newsletter
October	MA/IS/IPs	F/41	Reader survey for INTERACT Newsletter	Survey
November	IP Turku	D/24	EUSBSR newsletter November 2014	Newsletter
November	IP Turku	C/18	Study on Inter-programme capacity and competence in ETC/Interreg	Study
November	IP Viborg	E/28	"ETC Energy Projects - Assessing the Contribution of European Territorial Cooperation to EU Energy Policy"	Study
November	IP Viborg	E/29	"Cross Border Cooperation Maritime Programmes in the 2007-2013 programming period"	Study
November	IP Viborg	F/38	INTERACT III logo agreed by the PC	Tool
November	MA/IS/IPs	F/41	INTERACT MC Update	Newsflash
November	IP Vienna	C/10	Draft paper "Public procurement in IPA II cross-border cooperation programmes with EU Member States" (internal version)	Handbook
December	IP Vienna	B/08	Draft working paper State Aid in ETC - Q&A (internal version)	Paper
December	IP Viborg	F/38	Interreg brand promotional video	Video
December	IP Viborg	F/38	Interreg brand manual	Manual
December	IP Vienna	C/13	Evaluation plan Q&A document	Paper
December	IP Valencia	E/26	Study on the thematic objectives of the Interreg programmes 2014-2020 in the Mediterranean	Study
December	MA/IS	G/50	Final draft INTERACT III 2014-2020 cooperation programme agreed by the Programming Committee	Cooperation programme
December	IP Vienna	B/07	eMS Milestone 1b (Assessment and decision, Contracting, Request changes modules)	Software
December	MA/IS/IPs	F/41	INTERACT Newsflash	Newsflash
January-December	IP Viborg	C/17	Overview of all available ETC programmes intervention logics (on Basecamp)	Tool
January-December	IP Turku	D/24	EUSBSR website Management	Website
January-December	IP Turku	G 44	Fronter tool management	Tool
January-December	IP Viborg	A-G	Basecamp management	Tool
January-December	IP Viborg	F	Operation and management of @INTERREGtweets	Tool
February 2015 ⁷	IP Valencia	E/27	Study on the thematic objectives of Interreg programmes 2014-2020 in the Mediterranean	Study

⁷ Developed in the framework of JAWP 2014 work packages and mainly completed in 2014 with only minor finalisation carried out in the beginning of 2015, these four outputs are indicated in both the 2014 and 2015 List of activities. However, they are only taken into account in the 2014 output indicators.

Month	Implementing / lead	Cluster / WP No	Title	Type
February 2015	IP Viborg	C/17	Study on labour market integration across borders	Study
February 2015	IP Viborg	C/17	Interreg scoping study: Volume 1a: Action potentials of cross-border & transnational cooperation under the Thematic Objectives of the ESIF 2014-2020; Volume 1b: A thematic analysis of territorial developments and Interreg/ETC investments in the period 1990-2013	Study
February 2015	IP Valencia	F/35	Communication toolkit (first draft)	Tool