

**Verification of Declaration of Conflict of Interest as per Article 61 of the Financial Regulation 2018
Line Ministries**

Programming Period	
Operational Programme	
Fund	
Priority Axis	
Project Reference Number	
Project Name	
Full Name and Surname of official within project such as Project Leader	
ID card of Official	
Grade of Official	
Detailed functions of official	
Senior Official:	
Grade of Senior Official:	

Verification		Comments
1. Has the CV of the officer within this project been provided?	Yes/No	
2. Does the CV show any links with any contractors/sub-contractors/ultimate beneficiary owners benefitting from the project as per Standard Operation Procedures issued by the MA and the <i>Guidance on the avoidance and management of conflicts of interest under the Financial Regulation</i> ?	Yes/No	<i>Reference to relevant links as per SoPs Commission Guidance Note need to be inputted here.</i>
3. If yes, is there a possibility that the officer within the project have a conflict of interest in any of the contractors/sub-contractors/ultimate beneficiary owners? ¹ (If yes, please provide details of the contractors/sub-contractors/ultimate beneficiary owners concerned in the comments section and also details on the conflict of interest)	Yes/No/Not Applicable	
4. Was the Declaration of Conflict of Interest signed by the officer within the project?	Yes/No	

¹ If yes, officers would be requested to refrain from carrying out any duties related to particular project.

5. Is the Declaration of Conflict of Interest dated?	Yes/No	
6. Was a conflict of interest declared by the officer within the project? ²	Yes/No	<i>Please provide details of Conflict of Interest and also a confirmation that an action was taken and that officer is no longer working on the project.</i>
7. Was the Declaration of Conflict of Interest signed by the Senior Official?	Yes/No	<i>If no, provide reasons why this was not the case.</i>
8. Was a decision taken by Senior Official on the declaration of conflict of interest/non-conflict of interest of the officer within the project?	Yes/No	<i>Details of decision of Senior official to be provided here.</i>
9. Any other comments		

Final Conclusions

Signature

Date

² If yes, officers would be requested to refrain from carrying out any duties related to the particular project.