

**Funds Commitment Form**

*(only applicable to Public Entities)*

**Version 1.1**

**27th January 2022**



**MANAGING AUTHORITY (EAFRD)**

Funds and Programmes Division,

Triq il-Kukkanja,

Santa Venera (Malta)

Telephone: (+356) 2200 1108

Email: **rdd.opm@gov.mt**



**Scope**

Public beneficiaries of measures funded through the Rural Development Programme (excluding AECM and ANC) are requested to use the below template.

**Instructions**

Beneficiaries should use the latest version of the Funds Commitment Form available for download from the MA website.

The Beneficiary needs to submit the Funds Commitment Form to DoC / MPU[[1]](#footnote-1) before launching tenders with an estimated value higher than the standing Procurement Directives thresholds, applicable to public contracts[[2]](#footnote-2). It is important to note that the Commitment Form must be submitted immediately as no tender can be launched unless the Commitment Form is submitted to DoC. The beneficiary submits the original Commitment Form to the DoC / MPU, retains a copy for itself and submits a copy to the MA, a copy to the Assistant Director (Capital Expenditure) MFIN and a copy to the Accounting Officer and Director of the respective Line Ministry. This procedure is not applicable to NGOs and beneficiaries falling under Schedule 3 of the Public Procurement Regulations.

Kindy use the below Form and fill in with the necessary information.

A scanned copy must also be sent via email on: rdd.opm@gov.mt

More information regarding the Rural Development Programme 2014-2020 can be found on the websites of the Managing Authority at [www.eufunds.gov.mt](http://www.eufunds.gov.mt) and www.[eufundsmalta](http://www.eufundsmalta.gov.mt/).gov.mt

The Tender Originator’s Form and the **Fund Commitment Form** should be updated in case of changes to the original budget estimate. Beneficiaries are to ensure that any approved changes are ultimately covered by an Addendum to the Contract.

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**European Agricultural Fund for Rural Development**

**COMMITMENT FORM FOR APPROVED PROJECTS QUALIFYING FOR EU FUNDING**

**UNDER THE 2014-2020 PROGRAMME**

Original to accompany tender documents in Contracts Department file.

Copy to be sent to Director General (Funds & Programmes), MEAE

Copy to be sent to Assistant Director (Capital Expenditure), Budget Office, MFIN

Copy to be sent to Accounting Officer of the respective Line Ministry

|  |  |
| --- | --- |
| **Date:** |  |
| **Ministry:** |  |
| **Public Entity (if applicable):** |  |
| **Name of Fund:** |  |
| **Name of Priority Axis:** |  |
| **Name of Project** |  |
| **Estimated Project Value[[3]](#footnote-3):** |  |
| **Name of Tender:** |  |
| **Estimated Tender Value:** |  |
| **CT Reference No.:** |  |
|  |  |

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| --- |
| It is confirmed that the value of this tender (estimated at €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), is contained within, and will not give rise to any excess funding requirement with respect to, the approved project value (estimated at €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)Name & Signature of Project Leader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name & Signature of Permanent Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |



1. MPU will be responsible for administering tenders through open procedure up to the value of € 250,000 [↑](#footnote-ref-1)
2. Please see the following link to the relevant Contracts department circular, establishing the Procurement Directives thresholds, applicable to public contracts: <https://contracts.gov.mt/en/Circulars/2018/Documents/Circ01_2018.pdf> [↑](#footnote-ref-2)
3. Excluding VAT [↑](#footnote-ref-3)