

OPII: Investing in human capital to create more opportunities and promote the wellbeing of society
PA 4: Building the Institutional Administrative Capacity

Section A: Common Indicators as per Circular 01/2019

Indicator Code & Title	CO01: Unemployed including long-term unemployed
Type	Output
Unit of Measure	Number of persons
Definition	Unemployed are persons: <ul style="list-style-type: none"> • registered as seeking employment with Jobs Plus; and/or • without work, available for work and actively seeking work
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation.</p> <p>It is important to note that the sum of the number of participants under CO01, CO03 and CO05 should tally with the total number of participants benefitting from the intervention. Source: Guidance Note on Evaluation and Monitoring</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> • Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO02: Long-term unemployed
Type	Output
Unit of Measure	Number of persons
Definition	The definition of long-term unemployed varies with age:

	<ul style="list-style-type: none"> Youth (24 years or younger) experiencing more than six (6) months of continuous unemployment Adult (25 years of age or older) experiencing more than twelve (12) months of continuous unemployment
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO03: Inactive
Type	Output
Unit of Measure	Number of persons
Definition	"Inactive" are persons who are not in employment and not seeking work. Full-time students are considered as inactive.
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p>It is important to note that the sum of the number of participants under CO01, CO03 and CO05 should tally with the total number of participants benefitting from the intervention. Source: Guidance Note on Evaluation and Monitoring</p>

Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>
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Indicator Code & Title	CO04: Inactive, not in education or training
Type	Output
Unit of Measure	Number of persons
Definition	Inactive persons (not employed, and not seeking work) who are not in education or training. This indicator is a subset of the indicator “inactive”.
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO05: Employed, including self-employed
Type	Output
Unit of Measure	Number of persons
Definition	<p>Employed are persons should be working on a part-time, full-time basis, or on reduced hours.</p> <p>Self-Employed are persons with a business, farm or professional private practice.</p>

Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation.</p> <p>It is important to note that the sum of the number of participants under CO01, CO03 and CO05 should tally with the total number of participants benefitting from the intervention.</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO06: Number of persons supported below 25 years of age
Type	Output
Unit of Measure	Number of persons
Definition	Participants who are 24 years of age or younger. The age of the participant is calculated from the date of birth and determined on the date of entering the ESF operation.
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019.

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Indicator Code & Title	CO07: Number of persons supported above 54 years of age
Type	Output
Unit of Measure	Number of persons
Definition	Participants who are 55 years of age or older. The age of the participant is calculated from the date of birth and determined on the date of entering the ESF operation.
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO08: Number of persons supported above 54 years of age who are unemployed, including long term unemployed, or inactive not in education or training
Type	Output
Unit of Measure	Number of persons
Definition	This indicator is a sub-group of indicator “number of persons supported above 54 years of age”. For definitions refer to definitions provided in this document.
Guidance	The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.

	<p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p>Source: Guidance Note on Evaluation and Monitoring</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO09: Number of persons supported with primary (ISCED 1) or lower secondary education (ISCED 2)
Type	Output
Unit of Measure	Number of persons
Definition	<p>Number of participants with primary or lower secondary education (ISCED Levels 1 or 2)</p> <p>The education level of participants entering an ESF operation should only be counted once at the highest ISCED level successfully completed upon entry.</p>
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p>Source: Guidance Note on Evaluation and Monitoring</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO10: Number of persons supported with upper secondary (ISCED 3) or post-secondary education (ISCED 4)
Type	Output

Unit of Measure	Number of persons
Definition	Number of participants with primary or lower secondary education (ISCED Levels 3 or 4) The education level of participants entering an ESF operation should only be counted once at the highest ISCED level successfully completed upon entry.
Guidance	The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked. A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation <i>Source: Guidance Note on Evaluation and Monitoring</i>
Verification Source	Verification sources shall include the following (list not exhaustive), as required: <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.

Indicator Code & Title	CO11: Number of persons supported with tertiary education (ISCED 5-8)
Type	Output
Unit of Measure	Number of persons
Definition	Number of participants with primary or lower secondary education (ISCED Levels 5 - 8) The education level of participants entering an ESF operation should only be counted once at the highest ISCED level successfully completed upon entry.
Guidance	The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked. A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation <i>Source: Guidance Note on Evaluation and Monitoring</i>

Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>
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Indicator Code & Title	CO15: Migrants, people with a foreign background, minorities (including marginalised communities such as Roma)
Type	Output
Unit of Measure	Number of persons
Definition	<p>Migrants are non-national permanent residents in a country.</p> <p>People with a foreign background are those persons whose parents were born outside the country. The persons in this group may or may not have directly experienced an international migration.</p>
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO16: Participants with disabilities
Type	Output
Unit of Measure	Number of persons

Definition	<p>Persons with a disability are to be registered with any of the following entities:</p> <ul style="list-style-type: none"> • Commission for the Rights of Persons with a Disability • Social security for the participants benefiting from disability benefits • Jobs Plus Disability section
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ol style="list-style-type: none"> 1. Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CO17: Other disadvantaged
Type	Output
Unit of Measure	Number of persons
Definition	<p>Other disadvantaged are persons falling in any of the following categories:</p> <ul style="list-style-type: none"> • have no educational level, including basic literacy or numeracy; • are homeless or effected by housing exclusion); • you are an inmate or former offender; • you are a former substance abuser or are undergoing detoxification treatment; • at risk of poverty (earning an annual income below €8,698).
Guidance	<p>The total number of persons supported is to be calculated as the total number of persons benefitting directly from the intervention, who can be identified, asked their personal data (data on participants) and for whom specific expenditure is earmarked.</p> <p>A participant should be counted only once per project even if the individual participates in more than one activity/sub-activity, in the same operation</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>

Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>
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Indicator Code & Title	CIR24: Inactive participants engaged in job searching upon leaving
Type	Results
Unit of Measure	Number of persons
Definition	Inactive persons who have received ESF support and who are newly engaged in job searching activities upon leaving the ESF operation
Guidance	<p>The results must manifest themselves and be recorded in the time span between the day the persons leave the supported operation (exit date) and the four weeks which follow this event. In terms of recording results, no difference should be made between participants who complete the intervention or leave early.</p> <p>If a participant leaves an operation but returns at a later date to the same operation there is still one participation record. In this case, the existing participation record should be updated. The start date and information related to output indicators of the participation record should always refer to the first participation and therefore should not be changed upon re-entry.¹</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed Survey for Collection of Common Immediate Result Indicators template as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CIR25: Participants in education/training
Type	Results

¹ Therefore, in cases where a participant exits the project prior to completion and re-enters at a subsequent date the original participation record is updated only as regards end date and result. The start date and information related to output indicators should not be changed upon re-entry.

Unit of Measure	Number of persons
Definition	Participants who have received ESF support and who are newly engaged in education (lifelong learning, formal education) or training activities.
Guidance	<p>The results must manifest themselves and be recorded in the time span between the day the persons leave the supported operation (exit date) and the four weeks which follow this event. In terms of recording results, no difference should be made between participants who complete the intervention or leave early.</p> <p>If a participant leaves an operation but returns at a later date to the same operation there is still one participation record. In this case, the existing participation record should be updated. The start date and information related to output indicators of the participation record should always refer to the first participation and therefore should not be changed upon re-entry.²</p> <p><i>Source: Guidance Note on Evaluation and Monitoring</i></p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed Survey for Collection of Common Immediate Result Indicators template as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CIR26: Participants gaining a qualification upon leaving
Type	Results
Unit of Measure	Number of persons
Definition	Persons who have received ESF support and who gained a qualification upon leaving the ESF operation.
Guidance	The results must manifest themselves and be recorded in the time span between the day the persons leave the supported operation (exit date) and the four weeks which follow this event. In terms of recording results, no difference should be made between participants who complete the intervention or leave early.

² Therefore, in cases where a participant exits the project prior to completion and re-enters at a subsequent date the original participation record is updated only as regards end date and result. The start date and information related to output indicators should not be changed upon re-entry.

	<p>Qualification means a formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards.</p> <p>If a participant leaves an operation but returns at a later date to the same operation there is still one participation record. In this case, the existing participation record should be updated. The start date and information related to output indicators of the participation record should always refer to the first participation and therefore should not be changed upon re-entry.³</p> <p>Source: Guidance Note on Evaluation and Monitoring</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed and signed Survey for Collection of Common Immediate Result Indicators template as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Indicator Code & Title	CIR27: Participants in employment, including self-employment, upon leaving
Type	Results
Unit of Measure	Number of persons
Definition	Definitions are as provided in this document
Guidance	<p>The results must manifest themselves and be recorded in the time span between the day the persons leave the supported operation (exit date) and the four weeks which follow this event. In terms of recording results, no difference should be made between participants who complete the intervention or leave early.</p> <p>If a participant leaves an operation but returns at a later date to the same operation there is still one participation record. In this case, the existing participation record should be updated. The start date and information related to output indicators of the participation record should always refer to the first participation and therefore should not be changed upon re-entry.⁴</p> <p>Source: Guidance Note on Evaluation and Monitoring</p>

³ Therefore, in cases where a participant exits the project prior to completion and re-enters at a subsequent date the original participation record is updated only as regards end date and result. The start date and information related to output indicators should not be changed upon re-entry.

⁴ Therefore, in cases where a participant exits the project prior to completion and re-enters at a subsequent date the original participation record is updated only as regards end date and result. The start date and information related to output indicators should not be changed upon re-entry.

Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed and signed Survey for Collection of Common Immediate Result Indicators template as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>
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Indicator Code & Title	CIR28: Disadvantaged participants engaged in job searching, in education/training, gaining a qualification or in employment, including self-employment upon leaving
Type	Results
Unit of Measure	Number of persons
Definition	Definitions for the different categories are as provided in this document
Guidance	<p>The results must manifest themselves and be recorded in the time span between the day the persons leave the supported operation (exit date) and the four weeks which follow this event. In terms of recording results, no difference should be made between participants who complete the intervention or leave early.</p> <p>If a participant leaves an operation but returns at a later date to the same operation there is still one participation record. In this case, the existing participation record should be updated. The start date and information related to output indicators of the participation record should always refer to the first participation and therefore should not be changed upon re-entry.⁵</p> <p>Source: Guidance Note on Evaluation and Monitoring</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Completed and signed Survey for Collection of Common Immediate Result Indicators template as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

⁵ Therefore, in cases where a participant exits the project prior to completion and re-enters at a subsequent date the original participation record is updated only as regards end date and result. The start date and information related to output indicators should not be changed upon re-entry.

Section B: Programme Specific Indicators

Investment Priority	11i - Investment in institutional capacity and in the efficiency of public administrations and public services at the national, regional and local levels with a view to reforms, better regulation and good governance
Specific Objective	SO 1: Strengthening the role and capacity of the public administration, with a view to improve the efficiency of public service delivery through improved leadership and better utilization of public resources as well as simplification and better regulation SO 2: Improve the efficiency of the judicial system
Indicator Code & Title	CO22: Number of projects targeting public administrations or public services at national, regional or local level
Type	Output
Unit of Measure	Number
Definition	This output indicator should record the number of projects aimed at enhancing institutional capacity and efficient public administration at national or local level. "Public services" is any public body which delivers a public service. <i>Source: Guidance Note for Call III Indicators</i>
Guidance	Each project shall contribute '1' to this indicator.
Verification Source	Verification sources shall include the following (list not exhaustive), as required: <ul style="list-style-type: none"> • Preliminary/Grant Agreement providing a description of the project to be implemented; and • Proof of the implementation of the project for example project transaction report, etc. The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.

Investment Priority	11i - Investment in institutional capacity and in the efficiency of public administrations and public services at the national, regional and local levels with a view to reforms, better regulation and good governance
Specific Objective	SO 1: Strengthening the role and capacity of the public administration, with a view to improve the efficiency of public service delivery through improved leadership and better utilization of public resources as well as simplification and better regulation SO 2: Improve the efficiency of the judicial system
Indicator Code & Title	O6: Persons participating in training/support measures

Type	Output
Unit of Measure	Number of persons
Definition	Number of persons supported
Guidance	The indicator is to record the total number of unique persons supported who can be identified and asked for their personal details.
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Supporting documentation providing evidence of the activities carried out for example photos, attendance sheets, training materials, presentations delivered, agreements, etc.; and Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Investment Priority	11ii - Capacity building for all stakeholders delivering education, lifelong learning, training and employment and social policies, including through sectoral and territorial pacts to mobilise for reform at the national, regional and local levels
Specific Objective	SO 1: Strengthening the capacity of stakeholders involved in the delivery of education (including lifelong learning and training), employment and social policies
Indicator Code & Title	O18: Participants within stakeholder organisations delivering ESF related policies
Type	Output
Unit of Measure	Number of persons
Definition	Number of persons supported
Guidance	The indicator is to record the total number of unique persons supported who can be identified and asked for their personal details.
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> Supporting documentation providing evidence of the activities carried out for example photos, attendance sheets, training materials, presentations delivered, agreements, etc.; and

	<ul style="list-style-type: none"> Completed excel table including Data on Participants as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>
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Investment Priority	11i - Investment in institutional capacity and in the efficiency of public administrations and public services at the national, regional and local levels with a view to reforms, better regulation and good governance
Specific Objective	<p>SO 1: Strengthening the role and capacity of the public administration, with a view to improve the efficiency of public service delivery through improved leadership and better utilization of public resources as well as simplification and better regulation</p> <p>SO 2: Improve the efficiency of the judicial system</p>
Indicator Code & Title	R17: Number of public bodies/departments with improved processes
Type	Result
Unit of Measure	Number
Definition	<p>This indicator should calculate the number of public bodies/departments which improved their processes due to the ESF operation.</p> <p><i>Source: Guidance Note for Call III Indicators</i></p>
Guidance	<p>Public bodies/department are to be considered as follows:</p> <ul style="list-style-type: none"> Ministries and departments within these Ministries falling under Schedule 2 of the Public Administration Act are to be considered as contributing '1' to R17. By way of example, if a project results in an improved process within MFIN DCS and the same project results in an improved project within the Treasury Department; the project would in total be contributing '1' to R17 since both projects fall under the same Ministry; Bodies falling within Schedule 4 (Agencies) of the Public Administration Act are to be considered as contributing '1' to R17; and Entities as per definition of the Public Administration Act are to be considered as contributing '1' to R17. <p>The process/es to be improved would need to be identified through an assessment undertaken by the public body/ department to identify any shortcomings. Process refers to a business process undertaken by the public body/ department to carry out the function/s it was established to do. Improved process is to be understood as any positive changes in the process/es of public bodies/departments that arise as a result of actions undertaken to</p>

	address shortcomings identified in an initial assessment carried out, with the intention of improving performance and/or service delivery of the organisation.
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> • A report including information on each process improvement presenting the evidenced baseline and outcomes following the implementation of the identified required action plan, that triggers the improved process. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations on document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Investment Priority	11i - Investment in institutional capacity and in the efficiency of public administrations and public services at the national, regional and local levels with a view to reforms, better regulation and good governance
Specific Objective	<p>SO 1: Strengthening the role and capacity of the public administration, with a view to improve the efficiency of public service delivery through improved leadership and better utilization of public resources as well as simplification and better regulation</p> <p>SO 2: Improve the efficiency of the judicial system</p>
Indicator Code & Title	R9: Participants gaining a qualification/certification upon leaving
Type	Result
Unit of Measure	Percentage ⁶
Definition	Participants who gained a qualification/certification upon leaving
Guidance	<p>The results must manifest themselves and be recorded in the time span between the day the persons leave the supported operation (exit date) and the four weeks which follow this event. In terms of recording results, no difference should be made between participants who complete the intervention or leave early.</p> <p>If a participant leaves an operation but returns at a later date to the same operation there is still one participation record. In this case, the existing participation record should be updated. The start date and information related to output indicators of the participation record should always refer to the first participation and therefore should not be changed upon re-entry.⁷</p>

⁶ Beneficiaries are to provide the Managing Authority with absolute figures. Percentages will be calculated by the Managing Authority.

⁷ Therefore, in cases where a participant exits the project prior to completion and re-enters at a subsequent date the original participation record is updated only as regards end date and result. The start date and information related to output indicators should not be changed upon re-entry.

	<p>When reporting on participants who gained a qualification/certification:</p> <ul style="list-style-type: none"> – if the assessment is held within 4 weeks from completion of the operation, and the participant is successful in obtaining the qualification/certification, then the result is to be counted towards the indicator even if it is published after the four week period. In case the assessment is known after the 4 week period it is recommended to set the indicator at '0' and then update the participant's record once the result is known; – In cases where the intervention has more than one module the indicator will be recorded as at the last exit. . <p>Source: Guidance Note on Evaluation and Monitoring</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> • Completed and signed Survey for Collection of Common Immediate Result Indicators template as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations and document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Investment Priority	11ii - Capacity building for all stakeholders delivering education, lifelong learning, training and employment and social policies, including through sectoral and territorial pacts to mobilise for reform at the national, regional and local levels
Specific Objective	SO 1: Strengthening the capacity of stakeholders involved in the delivery of education (including lifelong learning and training), employment and social policies
Indicator Code & Title	R19: Participants within stakeholder organisations delivering ESF related policies gaining a qualification/certification upon leaving
Type	Result
Unit of Measure	Percentage ⁸
Definition	Participants who gained a qualification/certification upon leaving
Guidance	<p>The results must manifest themselves and be recorded in the time span between the day the persons leave the supported operation (exit date) and the four weeks which follow this event. In terms of recording results, no difference should be made between participants who complete the intervention or leave early.</p> <p>If a participant leaves an operation but returns at a later date to the same operation there is still one participation record. In this case, the existing participation record should be updated.</p>

⁸ Beneficiaries are to provide the Managing Authority with absolute figures. Percentages will be calculated by the Managing Authority.

	<p>The start date and information related to output indicators of the participation record should always refer to the first participation and therefore should not be changed upon re-entry.⁹</p> <p>When reporting on participants who gained a qualification/certification:</p> <ul style="list-style-type: none"> – if the assessment is held within 4 weeks from completion of the operation, and the participant is successful in obtaining the qualification/certification, then the result is to be counted towards the indicator even if it is published after the four week period. In case the assessment is known after the 4 week period it is recommended to set the indicator at '0' and then update the participant's record once the result is known; – In cases where the intervention has more than one module the indicator will be recorded as at the last exit. . <p>Source: Guidance Note on Evaluation and Monitoring</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> • Completed and signed Survey for Collection of Common Immediate Result Indicators template as issued by the Managing Authority through Circular No. 01/2019 dated 20/02/2019 and revised on 12/07/2019. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations and document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Investment Priority	11ii - Capacity building for all stakeholders delivering education, lifelong learning, training and employment and social policies, including through sectoral and territorial pacts to mobilise for reform at the national, regional and local levels
Specific Objective	SO 1: Strengthening the capacity of stakeholders involved in the delivery of education (including lifelong learning and training), employment and social policies
Indicator Code & Title	O 19: Number of studies carried out
Type	Output
Unit of Measure	Number
Definition	To record the number of studies carried out through ESF support
Guidance	The uptake of specific research studies seeks to enhance the capacity building of social partners and stakeholders working in ESF-related policies. Such studies are aimed at

⁹ Therefore, in cases where a participant exits the project prior to completion and re-enters at a subsequent date the original participation record is updated only as regards end date and result. The start date and information related to output indicators should not be changed upon re-entry.

	<p>enhancing their knowledge base, with a view to contributing to the formulation of evidence-based policy making, as part of their strategy to enhance the social dialogue process.</p> <p>This indicator is linked to result indicator R 21.</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> • Copy of the research study per subject matter; • Summary report of the research findings per subject matter, as applicable. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations and document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

Investment Priority	11ii - Capacity building for all stakeholders delivering education, lifelong learning, training and employment and social policies, including through sectoral and territorial pacts to mobilise for reform at the national, regional and local levels
Specific Objective	SO 1: Strengthening the capacity of stakeholders involved in the delivery of education (including lifelong learning and training), employment and social policies
Indicator Code & Title	R21: Improved / introduced knowledge base of stakeholders involved in ESF related policies
Type	Result
Unit of Measure	Number
Definition	To record the number of improved or newly introduced knowledge processes for those stakeholders undertaking specific ESF-funded research, who are also involved in ESF-related policies.
Guidance	<p>According to the development need indicated under IP11ii, <i>'the envisaged investment will equip pertinent stakeholders to participate in the social dialogue process and to actively contribute towards the formulation of policies both at national and at European level'</i>.</p> <p>This result indicator is linked to output indicator O19.</p> <p>This result indicator will record the improvements in stakeholders' knowledge, as a result of research studies undertaken and recorded under indicator O19.</p>
Verification Source	<p>Verification sources shall include the following (list not exhaustive), as required:</p> <ul style="list-style-type: none"> - Action plan / recommendations produced as a result of completion of research studies. <p>The Beneficiary is to maintain any documentation related to the intervention in line with obligations and document retention. All documents are to be made available to the Managing Authority and other stakeholders upon request.</p>

