



Responsible Authority
for Malta



PARLIAMENTARY SECRETARIAT
FOR THE EU PRESIDENCY 2017 AND EU FUNDS
AUBERGE D'ARAGON, INDEPENDENCE SQUARE, VALLETTA, MALTA

New Procedures under the Regulation

16th November 2015



Internal Security Fund
2014-2020

Co-financing rate: 75% EU Funds 25% Beneficiary's Funds
Sustainable Management of Internal Security





Content

- The Payment Procedure (new IT system to be adopted)
- New Eligibility Rules
- New Procedures for SOEs
- New Procedures in Regulation – Clearance of Accounts / Annual Implementation Report



The Payment Procedure

- **Beneficiary** receives request for payment from contractor (or the finance unit within the beneficiary organisation in the case of reimbursement requests). Following vetting of the request and confirmation of its adequacy, beneficiary **performs an online checklist** (the previous Invoice Status Certificate) **and uploads the necessary supporting documents as required in the Migration and Security Information System.**
- **The RA receives and email notification altering him/her to the uploaded documents** and the pending authorisation. As part of this authorisation the RA has to perform an online checklist (ISC).
- **Treasury receives an email notification of the RA's authorisation and performs an online checklist (ISC) and executes the payment.**



The new Eligibility rules

- The Eligibility rules have now been drafted at National level. Similar rules have been kept from those present under the previous programming period however new ones have been introduced to facilitate matters.



The Drawdown of Funds from the European Commission

- The verification process prior to the submission of a claim for payment to the European Commission has been changed to cover changes introduced by the Regulations whereby the Certifying Authority was done away with.

- There are three different levels in the verification process.
 1. At **project level**: this process is undertaken by the RA desk officers
 2. At **Specific Objective level**: this process is undertaken by the Senior Manager or Director.
 3. At **Fund Level**: Upon receipt of an SOE from the Senior Manager or Director, the FCU undertakes verifications based on a risk management and sampling basis



The Request for the Annual Balance

The Drawdown of Funds from the European Commission will be done yearly through the submission of a Request for payment of the Annual Balance, which covers expenditure incurred between 16th October of year 'N-1' and ending on 15th October of year 'N' (the financial year).

- In line with article 44 of Regulation (EU) no 514/2014, by 15th February of the year following the financial year, the RA shall submit to the Commission the documents and information required under Article 59(5) of Regulation (EU, Euratom) No 966/2012. The documents submitted shall serve as the request for payment of the annual balance from the EC.



The role of the Audit Authority & the Clearance of Accounts

- The Audit Authority would need to perform an audit yearly following the end of the financial year till the submission of the Annual Balance to the Commission by the 15th of February of the following year, to carry out its Audit and submit an Audit Report.
- Then by 31st May of the year following the financial year, the Commission shall decide on the clearance of the annual accounts of each National Programme.



The introduction of the Annual Implementation Report & Project Progress Report

- As for the ESI funds there is now the requirement on the RA to submit by 31st March of each year an Annual Implementation Report.
- The Annual implementation report is meant to provide updates to the European Commission on the implementation of the Fund.
- The Annual implementation Report will be based on the Project Progress Report which will need to be submitted annually by the Beneficiaries providing an update on the project.



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Thanks for your Attention



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