

## Check List for Project Appraisal to be Completed by Project Promoter

Project Title: \_\_\_\_\_

Demand Analysis	Yes	No
Has sufficient research been undertaken to justify demand analysis (or was this properly presented in the project application under the 'Background and Justification' section?)	<input type="checkbox"/>	<input type="checkbox"/>
Financial Analysis		
Is the VAT status clear and applied correctly throughout the DCF analysis? (VAT should, generally, never be included in the revenues but may be included in the costs depending on the VAT status of the project.)	<input type="checkbox"/>	<input type="checkbox"/>
Have depreciation, reserves and other accounting amounts items which do not correspond to actual cash flows been excluded from the analysis?	<input type="checkbox"/>	<input type="checkbox"/>
Is the choice of discount rate consistent with guidelines? (A 4% real discount rate should be used in financial appraisal. If prices are in nominal terms, then the value of this rate should be adjusted).	<input type="checkbox"/>	<input type="checkbox"/>
Has the residual value of the investment been properly calculated included in the analysis (if applicable)? (This should be consistent with the approaches outlined in the ECDG guidelines).	<input type="checkbox"/>	<input type="checkbox"/>
Have you checked that contingency amounts are excluded from the DCF analysis? (Although the project may be eligible for contingency amounts in the awarding of the grant (provided justification and full risk analysis are provided), contingency amounts should never be included in the DCF analysis.)	<input type="checkbox"/>	<input type="checkbox"/>
Have the main financial performance indicators been calculated (FNPV(C), FRR(C), FNPV(K), FRR(K)) considering the right cash-flow categories? (These indicators should be estimated as in Table 2.1 of the ECDG guidelines pg. 34)	<input type="checkbox"/>	<input type="checkbox"/>
Has the EU Grant / Funding Gap been calculated?	<input type="checkbox"/>	<input type="checkbox"/>

Name of Individual Responsible for Project Sign Off in Project Promoter : \_\_\_\_\_

Signature of Project Promoter confirming above issues have been checked: \_\_\_\_\_