

## Application Form – Service Providers (e-commerce services)

*(Version 1.0)*

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| Registered Name of Service Provider | | (BLOCK LETTERS) | | | | | | |
| Registration / Identification No. | |  | | | | | | |
| VAT Number | |  | | | | | | |
| Official Address | |  | | | | | | |
| e-mail address | |  | | | | | | |
| URL: website | |  | | | | | | |
|  | | | | | | | | |
| Profile of Service Provider | |  | | | | | | |
|  | | | | | | | | |
| Expert | |  | Name & Surname | | (BLOCK LETTERS) | | | |
| ID No. | |  | | | |
| Designation | | (BLOCK LETTERS) | | | |
| Highest relevant and recognised educational qualification | | Title (eg. MBA) | | | (BLOCK LETTERS) |
| Year of award | | |  |
| Awarding Body | | | (BLOCK LETTERS) |
| MQF level | | |  |
| Copy of relevant academic qualification is attached | |  | | | |
| Competence and Expertise | |  |  | | | | | |
|  | | | | | | | | |
| Expert | |  | Name & Surname | | (BLOCK LETTERS) | | | |
| ID No. | |  | | | |
|  | | Designation | | (BLOCK LETTERS) | | | |
| Highest relevant and recognised educational qualification | | Title (eg. MBA) | | (BLOCK LETTERS) | |
| Year of award | |  | |
| Awarding Body | | (BLOCK LETTERS) | |
| MQF level | |  | |
| Copy of relevant academic qualification is attached | |  | | | |
| Competence and Expertise | |  |  | | | | | |
|  | | | | | | | | |
| Description (brief) of the methodologies adopted by the Service Provider | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
| Include a specific list of reference sites that the Service Provider has developed outlining at least: | | | | | | | | |
| 1. Two fully functional websites based on a Content Management System. | | | | | |  | | |
|  | | |
| 1. One fully functional e-commerce site having an integrated payment gateway with an online product/service catalogue, a shopping cart, and a payment or booking system enabling online payments. | | | | | |  | | |
|  | | | | | | | | |
| Declaration | I declare that (insert name of applicant service provider) is an economic operator having the competence and expertise in the provision of services to Micro, Small and Medium-sized enterprises operating across different sectors of the economy, to design, develop and implement and deliver e-commerce websites, mobile applications that enable online payment through the integration of online payment gateways as defined in the Guidelines for Service Providers issued by the IB. | | | | | | | |
| Services shall only be provided to external undertakings which are autonomous and unrelated to the Service Provider. | | | | | | | |
| By submitting this application for enrolment (insert name of applicant service provider) is accepting to provide services in line with the binding guidelines for Service Providers issued from time to time. | | | | | | | |
| The applicant accepts that the necessary checks will be conducted by monitoring bodies to confirm that the services provided are in line with these guidelines. | | | | | | | |
| Authorised Representative of Service Provider | Name and Surname | | | (BLOCK LETTERS) | | | | |
| I.D. No. | | |  | | | | |
| E-mail address | | |  | | | | |
| Contact No. | | |  | | | | |
| Designation | | | (BLOCK LETTERS) | | | | |
| Signature | | |  | | | | |
| Date | | |  | | | | |
|  | | | | | | | | |

*Data Protection Declaration -*

*Personal Data supplied to the Measures and Support Division (MSD) within the scope of implementation of projects being co-financed by Cohesion Policy funds is processed, in accordance with Community obligations according to law and in line with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive (95/46/EC (General Data Protection Regulation) and any subsequent amendments, by MSD and by other stakeholders and competent authorities mandated to implement, monitor, execute payments, controls and audit the project/contract.*

