**Project Proposal**

**RURAL DEVELOPMENT PROGRAMME 2014 - 2020  
Regulation (EU) 1305/2013 (EAFRD Regulation)**

**Call reference number: EAFRD/2023/M4.1/18**

|  |  |
| --- | --- |
|  |  |

|  |  |
| --- | --- |
| Call | 18 |
| Programme | Rural Development Programme 2014 - 2020 |
| Sub - Measure | 4.1 - Support for Investments in Agricultural Holdings |
| Reference Number *(For office use only)* | (For office use only) |

**DEADLINE: Monday 4th September 2023 (12:00HRS CET)**

|  |
| --- |
| **⚠ IMPORTANT NOTICE**  The Form consists of two parts:  • Part A contains structured administrative information.  • Part B is a narrative technical description of the project.  All data and documents will be treated as confidential, however, information may be shared with other competent authorities when deemed necessary for verification purposes.  Personal data will be handled in accordance with EU Regulation 2018/17252 to ensure compliance with the principles of transparency, proportionality, impartiality and legality.  **Character limits**:   * most sections contain an indication of the maximum number of words allowed. The applicants should be guided by such indication in terms of details submitted per respective section. * minimum font size: Calibri Light 11 pt * page size: A4 * margins (top, bottom, left and right): at least 15mm (not including headers & footers).   Please abide by the formatting rules. Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your application.  All submitted project proposals will be acknowledged. |

|  |  |  |
| --- | --- | --- |
| **HISTORY OF CHANGES** | | |
| **Version** | **Publication Date** | **Change** |
| 18.0 | 27 March 2023 | Revision and Simplification of Application Form template in line with other EU Funds |
| 18.1 | 13 April 2023 | Editorial Changes in Section 2.1a |

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**Part A – Administrative forms**

## **1.Project Details**

|  |  |
| --- | --- |
| **Project Title** | *[Max 15 words] Name of the Project* |
| **Project Duration in Months[[1]](#footnote-2)** | *Enter the number of months required to complete the project.* |
| **Project Summary**  *Note: This will be presented in the published list of the Managing Authority.* | *[Max 150 words] Provide a summary on the project.*  *The summary shall include a broad description of the project idea, that is, the basic rational for implementing the proposed project. A brief description of the aims, objectives, main activities and expected results.* |

## **2. Lead Applicant**

***Tick where applicable***

|  |  |  |  |
| --- | --- | --- | --- |
| The Applicant[[2]](#footnote-3) | | Nature of Activity / Business | |
|  | Natural Person (Full-Time Farmer) |  | Individual Farmer |
|  | Natural Person (Part-Time Farmer) |  | Partnership |
|  | |  | Legal Entity / Limited Company |

**2.1 Applicant’s information**

|  |
| --- |
| **For section 2.1:**   * If you are a **natural person** (e.g.: Full-time farmer, Part-time farmer) please fill in section 2.1a; * In case of **partnership** kindly fill in section 2.1b. The Lead Partner will need to fill in their details * if you are a **legal entity**, kindly fill in section 2.1c. |

**2.1a Details of the Natural Person applying for the grant (where applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title (Mr, Ms, Other)** | Mr, Ms | **ID Card No:** | Click or tap here to enter text. |
| **Full Name of Applicant:** | Click or tap here to enter text. | | |
| **Mail Address** | Click or tap here to enter text. | | |
| **Mobile Number[[3]](#footnote-4)** | Click or tap here to enter text. | | |
| **E-mail Address[[4]](#footnote-5)** | Click or tap here to enter text. | | |
| **VAT Number** | Click or tap here to enter text. | | |

**2.1.b Details of the partnership applying for the grant (where applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Partnership** | Click or tap here to enter text. | **ID Card No of Lead Partner:** | Click or tap here to enter text. |
| **Lead Partner[[5]](#footnote-6)** | Click or tap here to enter text. | | |
| **Title (Mr, Ms, Other)** | Mr, Ms | | |
| **Mail Address of Lead Partner** | Click or tap here to enter text. | | |
| **Mobile Number of Lead Partner** | Click or tap here to enter text. | | |
| **E-mail Address of Lead Partner[[6]](#footnote-7)** | Click or tap here to enter text. | | |
| **VAT Number of Partnership** | Click or tap here to enter text. | | |
| **Partnership Set-Up Note: applicant partnerships must be f**ormally registered as such with the Agricultural (i.e. partnership profile on Farmer Registry) and Fiscal authorities. | A partnership *en nom collectif* (unlimited liability partnership) governed by Malta’s Companies Act  A partnership *en commandite* (or limited partnership) governed by Malta’s Companies Act  A civil partnership – regulated by the Malta’s Civil Code.  Other (please explain): Click or tap here to enter text. | | |

**2.1.c Details of the Legal Entity applying for the grant (where applicable)**

|  |  |
| --- | --- |
| **Name of entity** | Click or tap here to enter text. |
| **Business Address** | Click or tap here to enter text. |
| **Company Registration Number** | Click or tap here to enter text. |
| **VAT number of Legal Entity** | Click or tap here to enter text. |
| **Name of Project Leader** | Click or tap here to enter text. |
| **Position within company** | Click or tap here to enter text. |
| **Mobile Number** | Click or tap here to enter text. |
| **Email Address[[7]](#footnote-8)** | Click or tap here to enter text. |
| **Website address** | Click or tap here to enter text. |

**2.2 Details of the contact person for the application / project implementation.**

*If a third party is supporting the drafting of the application, this section is required. If the contact person is the same as the applicant listed in sections 2.1a, 2.1b, 2.1c, tick N/A.*

|  |  |
| --- | --- |
| Tick, where appropriate, if the contact person is to be contacted at application stage, at project implementation, or both. | N/A  Application Stage  Project Implementation |

|  |  |
| --- | --- |
| Title (Mr, Ms…) | Mr, Ms |
| First Name and Surname | Click or tap here to enter text. | |
| Mail Address | Click or tap here to enter text. | |
| Mobile Number | Click or tap here to enter text. | |
| E-mail Address | Click or tap here to enter text. | |

**2.3 Sector and Type of Activity** *Please tick all relevant sectors and all relevant activities that apply*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sector** | | **Type of Activity** | | **Type of Production[[8]](#footnote-9)** | |
| **C** | **O** |
|  | Livestock sector |  | Field crops |  |  |
|  | Crop Sector |  | Other permanent crops |  |  |
|  | Mixed Sector |  | Horticulture |  |  |
|  | Non-agricultural sector |  | Wine |  |  |
|  | |  | Swine |  |  |
|  | Dairy |  |  |
|  | Bees |  |  |
|  | Poultry |  |  |
|  | Bovine |  |  |
|  | Sheep |  |  |
|  | Goats |  |  |
|  | Rabbits |  |  |
|  | Other: Click or tap here to enter text. |  |  |

**2.4 Training / skills[[9]](#footnote-10)**

***Tick if applicable***

|  |  |
| --- | --- |
| Participated in training. (*only training certificates issued within the last 2 years are to be considered)* | Yes |
| Sought advice from the advisory services recognised by the Farm Advisory Service Registration Board (FASRB)[[10]](#footnote-11) (*only Advisory receipts issued within the last 2 years are to be considered)* | Yes |

* 1. **Experience in EU-funded or similar**[[11]](#footnote-12)**projects**

*Please provide a list of your previous and most relevant projects (up to two)*

|  |  |  |
| --- | --- | --- |
| **Funding Programme** | **Project Reference Number** | **Amount** (EUR) |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

# **Part B – Technical description**

## **3 - Key Investment Plan**

*Key Investment Plan forms an integral part of the Application Form, and all Sections have to be completed by the Applicant for such applications to be eligible under this Measure.* ***Note that this section contributes directly to the ranking criteria as outlined in the guidelines.***

|  |  |
| --- | --- |
| **In the plan provide a description of:**   1. **Your proposed actions and the investments to be carried out;** 2. **Whether the applicant has considered other forms of Funding** 3. **The objectives to be achieved** 4. **How your Farm will become more:** 5. **Efficient** 6. **Productive** 7. **Competitive** 8. **Economical** 9. **Sustainable** 10. **Environmentally Sensible [[12]](#footnote-13)** | (Max 500 words) |

**3.1 Investments related to Water Savings**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Q3.1a: Does the investment lead to an increase in water savings?** | | | **Q3.1b If yes, please indicate below the type of water investment** | | | |
|  | Yes | |  | Investment in **new** rainwater harvesting cisterns/ reservoirs, **not affecting** bodies of ground or surface water | | |
|  | No | |  | Investment in an improvement to an **existing** irrigation installation or elements of irrigation infrastructure **affecting** bodies of ground or surface water | | |
|  | | |  | Investment in an improvement to an **existing** irrigation installation or elements of irrigation infrastructure **not affecting** bodies of ground or surface water | | |
|  | Other[[13]](#footnote-14) (please specify): Click or tap here to enter text. | | |
| **Q3.1.c – Calculation of Water Savings as a result of the Investment** | | | | | | |
| Item/s | | Estimate investment cost (€) | | | Storage capacity Reservoirs/Cisterns (Giebja) (m3), **where applicable** | The potential water saving impact in percentage[[14]](#footnote-15), in case of an existing irrigation installation (%) |
| Click or tap here to enter text. | | Click or tap here to enter text. | | | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | | Click or tap here to enter text. | | | Click or tap here to enter text. | Click or tap here to enter text. |

**4 Project Costs**

**DOUBLE-CLICK ON THE TABLE TO INPUT DETAILS. TOTAL AMOUNTS ARE CALCULATED AUTOMATICALLY.** In the table below please provide a complete list of items of the proposed project to be co-financed by this Measure. All costs to be provided in Euros and NET of VAT. Only items listed in this section will be considered for application assessment and grant award procedure. Projects co-funded through this Measure will be assisted with 50% contribution from the European Agricultural Fund for Rural development and Government of Malta funds. The amount of each component is to be included under the year in which the investment is expected to be operational.



**4.1 Investments contributing towards Economic Recovery**

|  |
| --- |
| **This Measure supports projects that are linked to the improvement of the overall performance**  **and sustainability of the agricultural holding (contributing to EURI targets). Hence, applicants** are required to state how this project’s investments contribute to a resilient, sustainable, and digital economic recovery in line, inter alia, with the agri-environment- climate objectives (*max 150 words*) |
| Click or tap here to enter text.  As an EXAMPLE: *Feed shall be delivered from feed storage silo to hen house storage silos. Feed will be automatically supplied to bucket elevator that will supply feed automatically to storage silos.* *This reduces electrical consumption to heat water thus replacing the use of an electric water heater.* *Eggs shall be taken to Production area by the egg conveyer to avoid picking and transporting by hand. The welfare of the chickens will improve by creating a temperature-controlled ambience for poultry in housing units, this will have an effect on eggshell and increase in egg production.* |

## **5 Preparedness**

*Preparedness refers to level of readiness of the project to proceed with implementation, such as quotations having already been gathered, necessary permits (where applicable) obtained or in the process of seeking such permits etc. Note that section 5.1 and 5.2 contribute directly to the ranking criteria as outlined in the guidelines.*

**5.1 Evidence of Preparedness**

Describe the level of readiness to start the project

|  |
| --- |
| Max 50 words. |

**5.2 Planning and Environmental Permits**

|  |  |  |
| --- | --- | --- |
|  | YES | NO |
| Do any of the activities envisaged within the operation require a planning or an environmental permit? |  |  |
| If **Yes**, please provide PA Ref. Number or Tracking Ref. Number: | Insert Ref. | |

## **6 Evidence of applicant’s ability to successfully implement the project**

|  |  |
| --- | --- |
| Describe how the applicant has the necessary administrative resources and experience to implement the project. | Max 50 words |
| Describe how the project will lead to benefits to the general rural area, even after the project has been completed? Benefits may be environmental, social, economical, etc | Max 50 words |

## **7 Publicity and Visibility of the Fund**

Note that this section contributes directly to the ranking criteria as outlined in the guidelines.

|  |  |
| --- | --- |
| The guidance notes outline the minimum obligations (refer to Guidelines) with regards to promoting the Fund that your operation will benefit. Please outline any actions which you would commit to beyond these minimum obligations. *(Vague information will not be considered for ranking purposes):* | Max 50 words |

For information purposes, how did you get to know about this call? You can tick more than 1 box.

|  |  |  |
| --- | --- | --- |
| **Newspaper Adverts** | |  |
| **Radio Promotion** | |  |
| **TV Promotion** | |  |
| **Social Media Promotion** | |  |
| **Via BiedjaCam / SMS** | |  |
| **Other:** | Max 10 words | |

**8 Horizontal Priorities [[15]](#footnote-16)**

*Note that this section partially contributes to the ranking criteria as outlined in the guidelines.*

**8.1 Equal opportunities**

Please explain how the applicant will ensure that equal opportunity will be integrated in the operation.

|  |  |  |
| --- | --- | --- |
| **Equal Opportunities** | | **Briefly explain** |
| **Gender mainstream strategy** |  | Max 50 words |
| **Equality between men and women** |  |
| **Non-Discrimination** |  |
| **Accessibility** |  |

## **9 Supporting Documentation[[16]](#footnote-17)**

9.1 Supporting documentation required with regards to the applicant.

The applicants will be advised further, during the evaluation process, with regards to the submission of any necessary clarifications/documents required

|  |  |  |  |
| --- | --- | --- | --- |
| The following sent in one compressed zipped folder to **rdsubmissions.mefl@gov.mt**   1. a soft copy of the application form 2. soft copies of **all** annexes, documents and supporting documentation.   **Each separate document** is to be individually presented and adequately titled for ease of reference. | Yes | No |  |
| Certification of participation to a relevant training within the **last two years.** | Yes | No | N/A |
| Receipt and copy of sought advice from advisory services within the **last two years**. | Yes | No | N/A |
| Tax Compliance [[17]](#footnote-18)Certificate – A certificate issued not earlier than **three (3) months** from the date of the application, by the Office of the Commissioner for Revenue (CfR) confirming that the Applicant has submitted all returns and has no pending liabilities with CfR; or can otherwise provide official CfR documented evidence that an applicant is honouring an agreement for settling any outstanding amounts. | Yes | No | N/A |
| *Applicable for Self-Employed:*  The Income Tax Returns for the last two (2) years including profit and loss statements and RA1- Agriculture Produce | Yes | No | N/A |
| (Applicable for private companies)  Audited financial statements of year n-1and n-2[[18]](#footnote-19). If n-1 year audited accounts are not available, the applicant is to submit management accounts.  **In case of start-ups 1st year of Business:** If in the first year of business - existing management accounts at application date, cash flow and revenue projections for next year certified by CPA.  **In case of Start-ups 2nd year of business:** If in the second year of business- audited financial statements of n-1, if these are not available applicant is to submit management accounts. | Yes | No | N/A |
| A declaration by the individual's accountant / lawyer, dated not earlier than **3 months** from the submission of the application, attesting that liquid funds are available to match the private financing; | Yes | No | N/A |
| If private part is to be financed by a loan, a bank letter of intent is to be requested at application stage which includes a set amount. In the case the project is approved, the applicant is obliged to submit a bank sanction letter within **3 months** of signing the grant agreement. | Yes | No | N/A |
| (Not applicable to Natural i.e. individual persons) Current Memorandum of Association or Partnership Deed | Yes | No | N/A |
| Annex 1: Standard Output (SO) and Livestock certification (VRD) from the previous year. | Yes | No | N/A |
| Certification showing total number of livestock, covering the period between year N-1 and N-3. This certificate is provided by the Veterinary Regulation Division (VRD) | Yes | No | N/A |
| All Applicable Sections of the Application have been filled in. | Yes | No | N/A |

9.2 Supporting documentation required related to proposed investment

|  |  |  |  |
| --- | --- | --- | --- |
| In case of physical works, a site plan of area of intervention and architect drawings should be submitted.[[19]](#footnote-20)  Such plans are to clearly indicate the location of each investment and/or intervention through an appropriate and clear legend. BOQ’s are to refer to every investment/intervention listed on the architect drawing.[[20]](#footnote-21) | Yes | No | N/A |
| An accompanying Architect declaration stating that works in the BOQ have not started as at date of the BOQ. | Yes | No | N/A |
| Estimated bill of quantities, **dated** not earlier than 6 months from the application submission, **signed** by architect in case of structural works.  At application stage, no quotations are required for works covered by a BOQ[[21]](#footnote-22). | Yes | No | N/A |
| One quotation dated not earlier than 6 months from the application submission for required investment if project relates to purchase of machinery or equipment [[22]](#footnote-23). | Yes | No | N/A |
| One quotation dated not earlier than 6 months from the application submission for the use of professional services in relations to the investments. | Yes | No | N/A |
| In case of investment in renewable energy technology, based on official documentation the applicant must submit a certificate by a warranted engineer stating the annual average energy consumption of the agricultural holding including the farm household when the farm household is located on the same agricultural holding and when making use of the same farm meter in standard unit of energy (standard kilowatt hours (kWh). This should be in line with Annex 2 found in this application (Annex 2 template can be used as is).  When working the average energy consumption, the engineer shall consider a continuous (block) period of between 12 and 36 months.  This certificate must state:   * In cases where the farm household is part of the agricultural holding (i.e., the household falls within the natural perimeter of the agricultural holding), a minimum 50% apportionment/contribution of energy readings can be attributed towards the agricultural activity and not originating from the domestic/residential energy consumption. * Whether the agricultural holding already generates energy through previously installed renewable energy technologies. * Whether the average energy consumption mentioned above reflects all the consumption or whether it excludes energy generated through previously installed renewable energy technologies. * The ARMS meter registration number.   For standalone PV Systems that are NOT connected to the grid, a history of consumption is not required but an engineer estimate of the expected consumption is required. The energy produced must be for the self-consumption of the farm taking into account the size of the agricultural holdings and type of activity the farmer runs. The energy produced cannot be sold and can be used only for the agricultural holding. | Yes | No | N/A |

|  |  |  |  |
| --- | --- | --- | --- |
| **Investment in irrigation through improved water management and storage** | | | |
| Investments in an improvement to an existing irrigation installation or elements of irrigation infrastructure not affecting bodies of ground or surface water: | | | |
| Certificate by a warranted engineer certifying a minimum of ex-ante potential water savings of a minimum of 5 % according to the technical parameters of the existing installation or infrastructure compared to the installation in place (certificate cannot be issued by supplier). Certificate must also include a declaration that a) the irrigated area will not increase as a result of the investment b) the investment will not make use of any abstracted groundwater linked to a borehole, spiera or springs, c) the reservoirs will not be filled by bowser from a body of groundwater. | Yes | No | N/A |
| **Investments in an improvement to an existing irrigation installation or elements of irrigation infrastructure affecting bodies of ground or surface water[[23]](#footnote-24):** | | | |
| Certificate by a warranted engineer certifying a minimum of ex-ante potential water savings of a minimum of 5 % according to the technical parameters of the existing installation or infrastructure compared to the installation in place (certificate cannot be issued by supplier). Certificate must also include parcels and the amount of hectares of the irrigated area (as reflected in the respective ARPA parcel certification[[24]](#footnote-25)) and a declaration that irrigated area i.e. amount of hectares will not increase as a result of the investment. | Yes | No | N/A |
| Certificate from Malta Resources Authority (MRA) declaring that the borehole is registered. Certificate must also include a borehole registration number. | Yes | No | N/A |
| **Investments in new rainwater harvesting cisterns/reservoirs, in Maltese, ġwiebi, which do not affect bodies of ground or surface water:** | | | |
| Report/ Certificate by an architect or a warranted engineer certifying the capacity of the new Rainwater Harvesting Reservoir/Cistern (Ġiebja) and its potential water saving. The report must also include a declaration that the investment will not make use of any abstracted groundwater linked to a borehole, spiera or springs. | Yes | No | N/A |

**Annex 1: Standard Output (SO) Holding Value for Livestock and Crops**

The Standard Output (SO) of a holding is calculated by assigning the SO value of each crop/livestock multiplied by the area of parcel/quantity of livestock. The coefficient value may be accessed from the following link[[25]](#footnote-26).

<https://ec.europa.eu/eurostat/documents/749240/11047944/MT_SO_SGM_coefficients_20210930.xlsx/2bf02be8-cc49-dd57-b293-9109cd682290?t=1632998022190>

Please note that in the case of crops, the SO value is per crop planted on a parcel during a particular year. Therefore, if a farmer grows two or more crops on a single parcel, all grown crops need to be added to work out the SO Value of that parcel.

**Horticulture example**

Example 1: if a farmer has a field of with the size of 0.5 Hectare (Ha) and in a given year they plant potatoes, with an SO value (as per 2017 figures) of 6,406.42 per hectare and melons with an SO value (as per 2017 figures) of 13,419.49 per hectare, then the SO Value of the holding would be 9,912.96.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year of SO:** | **2017** | | | |
| **Crop Type** | **Parcel No.** | **A. SO Index** | **B. Area of Parcel with Crop (in Ha)** | **C. Sub-Total (A x B)** |
| Potatoes | 12345 | 6,406.42 | 0.5 | 3203.21 |
| Melons | 12345 | 13,419.49 | 0.5 | 6709.745 |
| SO VALUE OF HOLDING (Sum of all C): | | | | 9,912.96 |

**Livestock example**

Example 2: (Based on VRD certificate, and excluding certificates issued for ‘delizzju’ (hobby) If a farmer has 10 breeding sows with an SO value of 8,757.20 (SO value of one head=857.72) and 50 pigs with an SO value of 10,972.50 (SO value of one head= 219.45) the SO value of the holding would be 19,729.70

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year of SO** | **2017** | | | |
| **Livestock Type** | **Parcel No.** | **A. SO Index** | **B. Quantity** | **C. Sub-Toġtal (A x B)** |
| Breeding Sows | N/A | 875.72 | 10 | 8,757.20 |
| Pigs | N/A | 219.45 | 50 | 10,972.50 |
| SO VALUE OF HOLDING (Sum of all C): | | | | 19,729.7 |

**SO Calculation for CROP Sector only**

Using the table below, the applicant is to insert the date the applicant accessed the Standard Output Coefficients table[[26]](#footnote-27) and the SO value of his holding. The coefficients table can be downloaded from the Eurostat website from this link: https://ec.europa.eu/eurostat/web/agriculture/data/ancillary-data.

In the case of the Horticulture Sector the calculations have to be based on the crop plan covering the year prior to year of application, i.e. N-1[[27]](#footnote-28). In the case of Livestock Sector, calculations have to be based on an average of three years covering the three year period prior to year of application, i.e. N-3, N-2, N-1. This calculation needs to be based on certificates provided by VRD.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **YEAR OF SO** | **2017** | | | |
| **CROP Type** | **Parcel No.** | **A. SO Index** | **B. Area of Parcel with Crop (in Ha)** | **C. Sub-Total (A x B)** |
| Click to enter text. | Click to enter | Click to enter text. | Click to enter text. | Click to enter |
| Click to enter text. | Click to enter | Click to enter text. | Click to enter text. | Click to enter |
| Click to enter text. | Click to enter | Click to enter text. | Click to enter text. | Click to enter |
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| Click to enter text. | Click to enter | Click to enter text. | Click to enter text. | Click to enter |
| Click to enter text. | Click to enter | Click to enter text. | Click to enter text. | Click to enter |
| SO VALUE OF HOLDING (Sum of all C): | | | | Click to enter |

## **Annex 2 – Warranted engineer declaration in case of alternative energy investments[[28]](#footnote-29)**

This declaration shall be considered as part of the application being done by Click or tap here to enter text. under Measure 4.1 ‘Support for investments in agricultural holdings’

1. average energy consumption of the agricultural holding in standard unit of energy (standard kilowatt hours. (**kWh**)[[29]](#footnote-30) Click or tap here to enter text.
2. Does the site where the project is located already generate energy from previously installed renewable energy technologies?

Yes  No

1. If you answered ‘Yes’ to ‘2’ above, please confirm if the average energy consumption mentioned in ‘1’ reflects all the consumption or if it excludes the energy generated through previously installed energy technologies.

Reflects all the consumption

Excludes the energy generated through previously installed technologies

Did not answer ‘Yes’ to question ‘2’ above

1. The ARMS meter registration number (where applicable): Click or tap here to enter text.

|  |  |
| --- | --- |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Name of Warranted Engineer | Signature of Warranted Engineer |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Date | Warrant Number |

## **Annex 3 - Recommended text for Bank letter of intent**

|  |  |
| --- | --- |
| Our Ref | Click or tap here to enter text. |
| Date | Click or tap here to enter text. |

The Manager

Funds & Programmes Division,

The Oaks Business Centre, Block B

Triq Farsons, Hamrun

To whom this may concern,

We are informed that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has applied for an EU funded call. The Bank is interested and prepared to consider favourably an application by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a loan facility of up to €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in connection with this project.

Kindly note that this letter does not constitute a binding obligation upon the Bank and the application for credit facilities would be subject to a full formal credit analysis in line with the Bank’s credit policy and normal lending criteria.

Yours Faithfully

|  |
| --- |
| Click or tap here to enter text. |
| Relationship Manager |

**Declarations**

*The Applicant is requested to read through the below statements and confirm that the Applicant will abide with the stipulated declarations. If the information is found to be false or deliberately misleading, any EU Funds awarded may be withdrawn and any funds paid may be recovered from the Applicant organisation completing this form. These obligations shall be considered binding upon signing of the Grant Agreement if the application is approved for co-financing.*

|  |  |  |
| --- | --- | --- |
| 1 | I declare that the entries in this Declaration form, the details in the whole Application Form which is being submitted and any other annexes enclosed are, to the best of my knowledge and belief, correct. |  |
| 2 | I confirm that access will be allowed to the sites which fall within the scope of this project, to any authorized person for the purpose of carrying out an inspection in order to verify the accuracy of the information in this application and subsequent submissions. |  |
| 3 | I will follow the set procedures by the Managing Authority with regards to any proposed changes to the project. |  |
| 4 | I confirm that the proposed project is not directly affected by a reasoned opinion by the Commission in respect of an infringement under Art 258 TFEU that puts at risk the legality and regularity of expenditure or the performance of operations. |  |
| 5 | I declare:  - to be fully compliant with the eligibility criteria set out in the call;  - to have the financial and operational capacity to carry out the proposed project. |  |
| 6 | I confirm that I am not aware of any reason why the project may not proceed or be delayed and the commitment can be made within the timescales indicated in the guidelines to which this project relates. I acknowledge that the application will be subject to regular monitoring/auditing/evaluations and undertake to keep records for this purpose in line with instructions received from the MA and ARPA and as described in and any manuals and guidance provided by the MA/ARPA/other stakeholders, as applicable. |  |
| 7 | I declare that this project is not being supported through other EU and/or National Funding nor have I presented, for the same project, other applications for public aid. I will abide by the principle of good governance and with the spirit of the Public Procurement Regulation on matters related to procurement as applicable. |  |
| 8 | I declare that the Applicant and/or project partners are not in an exclusion situation in accordance with Art 136(1) and Art 141(1) of 2018/1046 Financial regulation and CPR Art 73 (2)(i) |  |
| 9 | I declare that I will follow any applicable planning and environmental regulations as may be applicable to the proposed project. |  |
| 10 | I also declare that by submitting this application, I am hereby giving my consent for the publication of information related to the organisation and the project (including budget) as required by the applicable EU Regulations. |  |
| 11 | I declare to abide to the durability period obligations in line with the guidance notes. |  |
| 12 | If the project is approved, I agree to limit the number of change requests submissions to two (2) unless otherwise stated in the Grant Agreement or other official notification by the Managing Authority. |  |
| 13 | I agree to allow the Managing Authority to access all data necessary for the latter to be able to carry out its duties in line with applicable Regulations. Personal data transmitted to the Managing Authority and any other stakeholders within the scope of implementation of projects being co-financed by Cohesion Policy is processed, in accordance with the General Data Protection Regulation (EU) 2016/679 and any subsequent amendments. |  |
| 14 | I confirm that should the applicant benefit from a grant under this Measure, the applicant as beneficiary, must complete the project in accordance with the terms and conditions stipulated in the Grant Agreement. Should the beneficiary fail to do so, the beneficiary will not receive the grant and, if the beneficiary would have already received any payments from the grant, the beneficiary would have to reimburse the funds received and interest charges may be applied. |  |
| 15 | I declare that the investment is not a simple replacement. |  |
| 16 | I confirm that information will be provided on the results achieved following implementation of the project and the applicant undertakes to provide this information may be requested, during the durability period of the project. |  |
| 17 | I am fully aware that I must maintain the project as a going concern during the durability period of the project and I will be subject to ex-post on-the-spot checks. I understand that failure to do this will result in penalties or recoveries being applied. |  |
| 18 | I am fully aware that the ownership or the location of the project (or part of the project) must remain the same throughout the durability period, unless prior written approval of the Managing Authority is first sought; |  |
| 19 | I confirm that any further information will be provided as may be required by relevant stakeholders that may undertake audit checks and controls throughout the application and durability period. |  |
| 20 | I understand that I will not be eligible to apply for other grants or obtain additional funding for the same items if financed through this application. |  |
| 21 | I confirm that through this application, I am not requesting support to comply with minimum Union Law requirements that I am currently incompliant with and that have been in force for over 12 months from the date of my application, in line with Articles 17 (5) and (6) of EU Regulation 1305/2013. |  |
| 22 | I also understand that if the information included in the Application Form is found to be not factually correct, the application may be rejected, or the project withdrawn. |  |

1. The maximum project duration is 15 months and thus applicants are advised to be realistic in their project plan. The project duration in months will be calculated from the date of the signing of the grant agreement. NOTE: the MA may issue an award with a condition of revised implementation period shorter than the requested period by the applicant. [↑](#footnote-ref-2)
2. For M4.1, must be registered as ‘Farmer’ with Dept of Agriculture [↑](#footnote-ref-3)
3. The Mobile Number is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-4)
4. The Email Address is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-5)
5. The lead partner for the scope of this application and project. [↑](#footnote-ref-6)
6. An email address is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-7)
7. An email address is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-8)
8. C Conventional / O Organic [↑](#footnote-ref-9)
9. Documentary evidence is to be provided as per documentary checklist [↑](#footnote-ref-10)
10. Refer to: <https://agrikoltura.gov.mt/en/arpa/Pages/farmAdvisorySystem.aspx> [↑](#footnote-ref-11)
11. Including nationally funded projects. [↑](#footnote-ref-12)
12. 4 ‘a’, ‘b’, ‘c’ and ‘d’ shall contribute towards the scoring of Organisational Capacity and Cost effectiveness Selection Criteria while ‘e’ and ‘f’ shall contribute towards the scoring of Horizontal Priorities Selection Criteria. Please refer to measure guidelines for a complete list of selection criteria. [↑](#footnote-ref-13)
13. Water savings investments which are not linked to irrigation or to investments in new rainwater harvesting cisterns. [↑](#footnote-ref-14)
14. An investment in an improvement to an existing irrigation installation or element of irrigation infrastructure shall be eligible only if it is assessed ex-ante as offering potential water savings of a minimum of between 5 % and 25 % according to the technical parameters of the existing installation or infrastructure [↑](#footnote-ref-15)
15. With regards, to marks assigned on Sustainable Development under this criteria applicants are adivsed to proposal describe measures being followed in view of sustainable Development under section ‘3- Key Investment Plan’ [↑](#footnote-ref-16)
16. Note that in case where applicable documentation is still missing at the time of the application, the MA will request the applicant to rectify their situation within a stipulated timeframe. [↑](#footnote-ref-17)
17. This can be retrieved from: https://cfr.gov.mt/en/eServices/Pages/IRD-Services-Online-Individual-Taxpayers.aspx [↑](#footnote-ref-18)
18. N is the calendar year when the Application is submitted [↑](#footnote-ref-19)
19. The most recent orthophoto from the Planning Authority (PA) or similar imagery should be used. Investments/interventions are to be clearly indicated with an adequate legend. [↑](#footnote-ref-20)
20. Please refer to Guidance Document on the Manual of Procedures section of the [FONDI.eu .](https://eufunds.gov.mt/en/EU%20Funds%20Programmes/European%20Agricultural%20Fund/Pages/Manual-of-Procedures.aspx) [↑](#footnote-ref-21)
21. If application is successful, the applicant (beneficiary) will be requested to obtain three comparable and independent (suppliers) quotations prior to procurement in line with ARPA ‘*Guidelines on the Submission of Payment Claims related to Investment Measures’.* [↑](#footnote-ref-22)
22. Items of expenditure which are not covered by a quotation or included in the BOQ will not be considered for funding. [↑](#footnote-ref-23)
23. Investments abstracting directly from a body of surface water are not eligible [↑](#footnote-ref-24)
24. New insertion as from Block 9 [↑](#footnote-ref-25)
25. Please note that the standard Output Coefficient table **may be** updated by NSO from to time. [↑](#footnote-ref-26)
26. NB: The Standard Output Coefficient table may be updated by NSO; hence the PSC will be verifying the SO value of a holding based on the latest data as per closing date of the Measure 4.1 applicable block. Closing dates of Measure 4.1 blocks can be checked on the below link:

    <https://eufunds.gov.mt/en/EU%20Funds%20Programmes/European%20Agricultural%20Fund/Pages/Measures/Measures-of-the-Rural-Development-Programme-2014-2020.aspx> [↑](#footnote-ref-27)
27. N is the calendar year when the Application is submitted [↑](#footnote-ref-28)
28. In the case of standalone PV Systems that are NOT connected to the grid, a history of consumption is not required but an engineer estimate of the consumption of the agricultural holding is required. The energy produced must be for the self-consumption of the farm taking into account the size of the agricultural holding and type of activity the farmer runs. The energy produced cannot be sold and can be used only for the agricultural holding. [↑](#footnote-ref-29)
29. When working the average energy consumption, the engineer shall consider a continuous (block) period of 12 months. [↑](#footnote-ref-30)