**Project Proposal**

**Common Agricultural Policy Strategic Plan 2023 - 2027  
Regulation (EU) 2021/2115**

**Call reference number: CAPSP/2024/I70.1**

|  |  |
| --- | --- |
|  |  |

|  |  |
| --- | --- |
| Call | Call 1 |
| Programme | Common Agricultural Policy Strategic Plan 2023-2027 |
| Sub - Measure | 70.1 – Support for conservation and sustainable use and development of genetic resources in agriculture. |
| Reference Number *(For office use only)* | (For office use only) |

**DEADLINE: 14th March 2025 (12:00HRS CET)**

|  |
| --- |
| **⚠ IMPORTANT NOTICE**  The Form consists of two parts:  • Administrative information  • Technical description of the project  All data and documents will be treated as confidential, however, information may be shared with other competent authorities when deemed necessary for verification purposes.  Personal data will be handled in accordance with EU Regulation 2018/17252 to ensure compliance with the principles of transparency, proportionality, impartiality and legality.  Character limits:   * Most selection contain an indication of the maximum number of words allowed. The applicants should be guided by such indication in terms of details submitted per respective section. * Minimum font size: Calibri Light 11pt * Page size: A4 * Margins (top, bottom, left and right): at least 15mm (not including headers & footers)   Please abide by the formatting rules. Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your application.  All submitted project proposals will be acknowledged. |

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# **Administrative Part**

## 

## Project Details

|  |  |
| --- | --- |
| **Project Title** | *[Max 15 words] Name of the Project* |
| **Project Duration in Months[[1]](#footnote-1)** | *Enter the number of months required to complete the project.* |

## Lead Applicant

*Tick only one option where applicable:*

|  |  |
| --- | --- |
| The Applicant | |
|  | Public Entity |
|  | Government Department |

### Applicant’s information

### 

### Details Applicant

|  |  |
| --- | --- |
| **Name of Applicant** |  |
| **Address** – Street, Locality, Postcode | ​​ Clip or tap here to enter text. |
| **Mobile Number[[2]](#footnote-2)** | Clip or tap here to enter text. |
| **E-mail Address[[3]](#footnote-3)** | Clip or tap here to enter text. |
| **Website (if applicable)** | Clip or tap here to enter text. |

### Details of Project Leader[[4]](#footnote-4)

|  |  |
| --- | --- |
| **Title** | ​​ Clip or tap here to enter text. |
| **Name & Surname** | Clip or tap here to enter text. |
| **ID Number** | Clip or tap here to enter text. |
| **Mobile Number[[5]](#footnote-5)** | Clip or tap here to enter text. |
| **E-mail Address[[6]](#footnote-6)** | Clip or tap here to enter text. |
| **Position within entity** | Clip or tap here to enter text. |

## 

## VAT Status

*In the fields below, the Applicant is to include information on the Vat Status of the Applicant Organisation*

|  |  |
| --- | --- |
| **VAT Number (if applicable)** | *Insert the VAT number* |
| **Can the applicant recover VAT on expenditure incurred?** | YES NO |

## Details of the contact person for the application / project implementation.

|  |  |
| --- | --- |
| **Contact Person** | Same as applicant  Same as project leader  OTHER (fill-in below) |
| **Tick, where appropriate, if the OTHER contact person is to be contacted at application stage, at project implementation, or both.** | Application Stage  Project Implementation |

|  |  |
| --- | --- |
| **Title (Mr, Ms…)** | Mr, Ms |
| **First Name and Surname** | Clip or tap here to enter text. | |
| **ID Number** | Clip or tap here to enter text. | |
| **Address – Street, Locality, Postcode** | Clip or tap here to enter text. | |
| **Mobile Number** | Clip or tap here to enter text. | |
| **E-mail Address** | Clip or tap here to enter text. | |

## Sector and Type of Activity

*Tick all relevant sectors related to the intervention:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sector** | | **Type of Activity** | | **Type of Production[[7]](#footnote-7)** | |
| **C** | **O** |
|  | Livestock sector |  | Field crops |  |  |
|  | Crop Sector |  | Other permanent crops |  |  |
|  | Mixed Sector |  | Horticulture |  |  |
|  | Non-agricultural sector |  | Wine |  |  |
|  | |  | Swine |  |  |
|  | Dairy |  |  |
|  | Bees |  |  |
|  | Poultry |  |  |
|  | Bovine |  |  |
|  | Sheep |  |  |
|  | Goats |  |  |
|  | Rabbits |  |  |
|  | Other: Click or tap here to enter text. |  |  |

## 

## Budget

**DOUBLE-CLICK ON THE TABLE TO INPUT DETAILS. TOTAL AMOUNTS ARE CALCULATED AUTOMATICALLY.** In the table below please provide a complete list of items of the proposed project to be co-financed by this Intervention. All costs to be provided in Euros and NET of VAT. Only items listed in this section will be considered for application assessment and grant award procedure. Projects co-funded through this Intervention will be assisted with 100% contribution from the European Agricultural Fund for Rural development and Government of Malta funds. Applicants are to refer to the National Eligibility rules for computation of amounts.

*To open in Excel, right click on the object, click on ‘Worksheet object’ and select ‘Open’.*

**

Note on Indirect Costs - In line with the eligibility rules, projects are entitled to a 7% flat-rate covering overhead expenses. This will be added to calculated on the eligible direct cost of the project.

# **Technical Description**

## 

## Key Investment Plan

*Key Investment Plan forms an integral part of the Application Form, and all Sections have to be completed by the Applicant for such applications to be eligible under this intervention.* ***Note that this section contributes directly to the ranking criteria as outlined in the guidelines.***

|  |  |
| --- | --- |
| Actions linked to the Investment | |
|  | Actions promoting the ex situ and in situ conservation, characterisation, collection and utilisation of genetic resources in agriculture, including web-based inventories of genetic resources currently conserved in situ, including in situ/on-farm conservation, and of ex situ collections (gene banks) and databases. |
|  | Actions promoting the exchange of information for the conservation, characterisation, collection and utilisation of genetic resources in agriculture, among competent organisations in the Member States. |
|  | Information, dissemination and advisory actions involving non-governmental organisations and other relevant stakeholders, training courses and the preparation of technical reports of (a) and (b). |

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity of Investment** | | **Select the type of action/s that will be done in case of conservation actions for plant genetic resources** | |
| ​​☐​ | Conservation actions for plant genetic resources | ​​☐​ | **Identification**: selection & sampling of fruit sampling, including DNA analysis of selections to establish the identity of the variety |
| ​​☐​ | **Characterization** |
| ​​☐​ | **Conservation**: accessions from the selected plants would be identified and introduced into conservation fields then monitored to collect further data on physiological and morphological characteristics for the necessary registration to the National register of Varieties |
| ​​☐​ | **Sanitation**: testing of accessions and sanitation to produce virus free material |
| ​​☐​ | **Valorisation**: to test aptitude to certain criteria, establishment of mother blocks of selected varieties for the production of healthy local varieties; promotion within the local farming community |
| ​​☐​ | Conservation actions for animal genetic resources | ​​☐​ | Phenotypical evaluation and identification of livestock breeds in Malta |
| ​​☐​ | Genetic profiling of registered purebreds in other countries, in cases where the breed is existent |
| ​​☐​ | Identification of herds and high producing individuals |
| ​​☐​ | Establishment of specific pathogen free purebred herds in Malta/Gozo |
| ​​☐​ | Setting up of Maltese herd book including pedigree |
| ​​☐​ | Establishment of a breeding programme with improved genetic merit |

**In the plan below provide a description of:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Details (as per selection criteria)** | | | |
| 1. **Project Idea & Description** 2. **Proposed actions and investments to be carried out (15 marks)** 3. **Mention any actual or potential innovative / use of state-of-the-art technology to be used in the project (3 marks) and/or partnership with other actors (2 marks)** 4. **List fown the type of plants/animals that are going to be targeted by the project.** | *Max 500 words* | | |
| 1. **Objectives and needs to be addressed**   **(tick at least one SO and identify needs accordingly**  **(15 marks)** |  | SO6 – Contribute to halting and reversing biodiversity loss, enhance ecosystem services and preserve habitats and landscapes | |
|  |  | 6.5 Conserve endemic species with the aim of preserving local agricultural genetic resources. |
| 1. **Contribution of the project towards the Farm to Fork Strategy (15 marks)** |  | Ensuring sustainable food production, including shift to organic farming | |
|  | Ensuring food security | |
|  | Stimulation sustainable food processing, wholesale, retail, hospitality and food services practices | |
|  | Promoting sustainable food consumption and facilitating shift to healthy, sustainable diets | |
|  | Reducing food loss and waste | |
|  | Combating food fraud along the food supply chain | |
|  | Research, innovation, technology and investments | |
|  | Advisory services, data and knowledge sharing, and skills | |
| *Add any other information as deemed necessary* | | |

## Readiness

*Readiness refers to level of preparedness of the project to proceed with implementation, such as quotations having already been gathered, necessary permits (where applicable) obtained or in the process of seeking such permits etc. Note this section contributes directly to the ranking criteria as outlined in the guidelines.* **(5 marks)**

### Planning and Environmental Permits

|  |  |
| --- | --- |
| Do any of the activities envisaged within the operation require a planning or an environmental permit? | Yes  No |
| Has PA permit application been submitted? | Yes  No |
| If Yes, please provide PA Case Number or Tracking Ref. Number: | PA/XXXXX/XX TRK/XXXXX/XX |

### Risks

*Any adverse event which may impinge on the smooth and efficient implementation of the project must be identified at this stage. These events will impose a risk on the project.*

* *Financial Risks*
* *Implementation Risks*
* *Capacity Risks*
* *Legal Risks*
* *Logistical Risks*
* *Procurement Risks*

The applicant is to explain the risks associated with the project and provide the mitigation and/or preventive measures as well as the actions to be taken in case an adverse event occurs. By assessing risk, one is not looking to avoid it, but rather, to understand the nature of the risk, be reassured that the applicant takes steps to minimise the risk and has options to deliver at least part of the project, should something happen to affect the projects.

|  |
| --- |
| What are the critical risks, uncertainties, or difficulties relation to the implementation of your project, and your measures/strategy for addressing them? |
| *Max 150 words*  *List risk type, description & mitigation measures* |
|  |

## Sustainability

*For the purpose of this application form, sustainability will be evaluated on the below sub-criteria.* **(20 marks)**

## Equal Opportunities

|  |  |  |
| --- | --- | --- |
| The project will facilitate the increased participation of: |  | Women |
|  | Young farmers (under 41 years of age) |
|  | Young Persons (under 41 years of age) |
|  | Other minorities |
| Explain how the project will facilitate the increased participation of women, young farmers, young persons, other minorities, and ensuring equal opportunities  (5 marks) | Max 50 words | |

## Sustainable Development

*Applicants are required to demonstrate that they have considered sustainable development areas at all stages of their projects and how contribution will be mainstreamed throughout the projects’ aims and operations. (15 marks)*

|  |  |  |
| --- | --- | --- |
| Tick if the project contributes to the following actions: |  | Actions that reduce ammonia emissions |
|  | Actions that promote animal welfare |
|  | Actions that promote circular economy |
|  | Actions that target the use of anti-microbials |
|  | Adoption/facilitating the adoption of agricultural practices which are deemed as contributing towards enhanced sustainability |
|  | Investments in renewable energy and energy efficient systems |
|  | Reduction of nutrient losses, while ensuring no deterioration in soil fertility |
|  | Carbon capture/sequestration potential |
|  | Increased capacity of water holding in the landscape by the proposed interventions |
|  | Making efficient use of existing legitimate buildings, structure and infrastructure, so as to avoid new development pressures scattered in the countryside |
|  | Restoration of degraded land, natural habitats and landscapes |
|  | Improvement/restoration of specific aspects of the environment, including the protection and conservation of natural/rural environment |

## Supporting Documentation[[8]](#footnote-8)

### Supporting documentation required with regards to the applicant.

The applicants will be advised further, during the evaluation process, with regards to the submission of any necessary clarifications/documents required.

|  |  |  |  |
| --- | --- | --- | --- |
| All Applicable Sections of the Application have been filled in.  **Supported documents** are to be individually presented and adequately titled for ease of reference. | Yes | No |  |
| Documentation showing that the government entity and/or department have the remit to protect local agricultural produce and/or enhance/establish gene banks for local agricultural produce. | Yes | No | N/A |
| In case of physical works, a site plan of area of intervention and architect drawings should be submitted[[9]](#footnote-9).  Such plans are to clearly indicate the location of each action through an appropriate and clear legend. BOQs are not requested at application stage, but an Estimate of Work (as outlined in Annex I) should be filled-in and signed by a professional. | Yes | No | N/A |

## Declarations

*The Applicant is requested to read through the below statements and confirm that the Applicant will abide with the stipulated declarations. If the information is found to be false or deliberately misleading, any EU Funds awarded may be withdrawn and any funds paid may be recovered from the Applicant organisation completing this form. These obligations shall be considered binding upon signing of the Grant Agreement if the application is approved for co-financing.*

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | YES | NO |
| 1 | I declare that the entries in this Declaration form, the details in the whole Application Form which is being submitted and any other annexes enclosed are, to the best of my knowledge and belief, correct. |  |  |
| 2 | I confirm that access will be allowed to the sites which fall within the scope of this project, to any authorized person for the purpose of carrying out an inspection in order to verify the accuracy of the information in this application and subsequent submissions. |  |  |
| 3 | I will follow the set procedures by the Managing Authority with regards to any proposed changes to the project. |  |  |
| 4 | I confirm that the proposed project is not directly affected by a reasoned opinion by the Commission in respect of an infringement under Art 258 TFEU that puts at risk the legality and regularity of expenditure or the performance of operations. |  |  |
| 5 | I declare:  - to be fully compliant with the eligibility criteria set out in the call;  - to have the financial and operational capacity to carry out the proposed project. |  |  |
| 6 | I confirm that I am not aware of any reason why the project may not proceed or be delayed and the commitment can be made within the timescales indicated in the guidelines to which this project relates. I acknowledge that the application will be subject to regular monitoring/auditing/evaluations and undertake to keep records for this purpose in line with instructions received from the MA and ARPA and as described in and any manuals and guidance provided by the MA/ARPA/other stakeholders, as applicable. |  |  |
| 7 | I declare that this project is not being supported through other EU and/or National Funding nor have I presented, for the same project, other applications for public aid. I will abide by the principle of good governance and with the spirit of the Public Procurement Regulation on matters related to procurement as applicable. |  |  |
| 8 | I declare that the Applicant and/or project partners are not in an exclusion situation in accordance with Art 136(1) and Art 141(1) of 2018/1046 Financial regulation and CPR Art 73 (2)(i) |  |  |
| 9 | I declare that I will follow any applicable planning and environmental regulations as may be applicable to the proposed project. |  |  |
| 10 | I also declare that by submitting this application, I am hereby giving my consent for the publication of information related to the organisation and the project (including budget) as required by the applicable EU Regulations. |  |  |
| 11 | I declare to abide to the durability period obligations in line with the guidance notes. |  |  |
| 12 | If the project is approved, I agree to limit the number of change requests as stated in the Grant Agreement. |  |  |
| 13 | I agree to allow the Managing Authority to access all data necessary for the latter to be able to carry out its duties in line with applicable Regulations. Personal data transmitted to the Managing Authority and any other stakeholders within the scope of implementation of projects being co-financed by Cohesion Policy is processed, in accordance with the General Data Protection Regulation (EU) 2016/679 and any subsequent amendments. |  |  |
| 14 | I confirm that should the applicant benefit from a grant under this Measure, the applicant as beneficiary, must complete the project in accordance with the terms and conditions stipulated in the Grant Agreement. Should the beneficiary fail to do so, the beneficiary will not receive the grant and, if the beneficiary would have already received any payments from the grant, the beneficiary would have to reimburse the funds received and interest charges may be applied. |  |  |
| 15 | I declare that the investment is not a simple replacement. |  |  |
| 16 | I confirm that information will be provided on the results achieved following implementation of the project and the applicant undertakes to provide this information may be requested, during the durability period of the project. |  |  |
| 17 | I am fully aware that I must maintain the project as a going concern during the durability period of the project and I will be subject to ex-post on-the-spot checks. I understand that failure to do this will result in penalties or recoveries being applied. |  |  |
| 18 | I am fully aware that the ownership or the location of the project (or part of the project) must remain the same throughout the durability period, unless prior written approval of the Managing Authority is first sought; |  |  |
| 19 | I confirm that any further information will be provided as may be required by relevant stakeholders that may undertake audit checks and controls throughout the application and durability period. |  |  |
| 20 | I understand that I will not be eligible to apply for other grants or obtain additional funding for the same items if financed through this application. |  |  |
| 21 | I also understand that if the information included in the Application Form is found to be not factually correct, the application may be rejected, or the project withdrawn. |  |  |
| 22 | I understand that email communication on the email address provided to the Managing Authority in this application form maybe used for official communication/notification. |  |  |

**Annex I - Estimate of Works (Template)**

Construction projects consist of a number of major components or chapters, such as earthworks, concrete, masonry, roofing, etc that may cover new construction projects, restoration or upgrading among others. In order to aid the Project Selection Committee, assess the grant requested and arrive at a sound decision, applicants are required to present a filled-in Estimate of Works by an Architect of their choice. This template is NOT a Bills of Quantity. It is meant as a general estimate of the overall costs for construction projects to arrive at an estimated budget. Full and detailed Bills of Quantity should be presented at payment stage only.

|  |  |  |
| --- | --- | --- |
| **Category of Cost** | **Estimate in Euro exc. VAT** | **Estimate in Euro inc. VAT** |
| Planning and Professional Fees |  |  |
| Civil Works |  |  |
| Mechanical / Other Services |  |  |
| Plant (equipment) |  |  |
| Finishes (including apertures) |  |  |
| Others… *[architect to specify]* |  |  |
| **Sub-Total** |  |  |
| Contingency up to 15% |  |  |
| **TOTAL** |  |  |

With respect to the category *Plant (equipment)* applicants should briefly mention in point form the equipment foreseen to be covered by this Estimate of Works. This information is necessary to help the Project Selection Process ascertain the relevance of such equipment to the overall actions of the project. This information is not to be construed as a definite list of equipment that may be funded through EAFRD.

The category *Contingency up to 15%*, refers to additional funds set aside to account for unforeseen circumstances or events that may arise during the project’s execution. Although the Project Selection Committee may approve this category of cost up to 15% of the remaining budget, approved Beneficiaries will need to substantiate every expenditure when presenting payment claims for processing at payment reimbursement stage.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Surname Signature of Professional

(Block Capitals)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The maximum project duration is 24 months and thus applicants are advised to be realistic in their project plan. The project duration in months will be calculated from the date of the signing of the grant agreement. NOTE: the MA may issue an award with a condition of revised implementation period shorter than the requested period by the applicant. [↑](#footnote-ref-1)
2. The mobile number is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-2)
3. The email address is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-3)
4. The project leader should be someone from the applicant’s organisation (legal representative) who would financially and administratively responsible for the success and completion of the project. [↑](#footnote-ref-4)
5. The mobile number is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-5)
6. The email address is obligatory prior to issuing a grant agreement. [↑](#footnote-ref-6)
7. C Conventional / O Organic [↑](#footnote-ref-7)
8. Note that in case where applicable documentation is still missing at the time of the application, the MA will request the applicant to rectify their situation within a stipulated timeframe. [↑](#footnote-ref-8)
9. The most recent orthophoto from the Planning Authority (PA) or similar imagery should be used. Investments/interventions are to be clearly indicated with an adequate legend. [↑](#footnote-ref-9)